

The Successful Virtual Classroom How To Design And Facilitate Interactive And Engaging Live Online Learning

A timely guide to online teaching strategies from bestselling author Doug Lemov and the Teach Like a Champion team. School closures in response to the covid-19 coronavirus pandemic resulted in an immediate and universal pivot to online teaching. More than 3.7 million teachers in the U.S. were suddenly asked to teach in an entirely new setting with little preparation and no advance notice. This has caused an unprecedented threat to children's education, giving rise to an urgent need for resources and guidance. The New Normal is a just-in-time response to educators' call for help. Teaching expert Doug Lemov and his colleagues spent weeks studying videos of online teaching and they now provide educators in the midst of this transition with a clear guide to engaging and educating their students online. Although the transition to online education is happening more abruptly than anyone anticipated, technology-supported teaching may be here to stay. This guide explores the challenges involved in online teaching and guides educators and administrators to identify and understand best practices. It is a valuable tool to help you and your students succeed in synchronous and asynchronous settings this school year and beyond. Learn strategies for engaging students more fully online Find new techniques to assess student progress from afar Discover tools for building online classroom culture, combating online distractions, and more Watch videos of teachers building rigor and relationships during online instruction The New Normal features real-world examples you can apply and adapt right away in your own online classroom to allow you to survive and thrive online.

This book describes the evolution of the Virtual Classroom from an idea to a reality. A primary emphasis is on evaluation tools and procedures, which enables the reader to assess the extent to which the objectives of this new use of computers were attained. Extensive descriptions are provided of the software and of the collaborative learning processes that can be supported by software. Pitfalls and problems as well as advantages and successful uses of the technology are described. Finally, the book looks forward from these initial experiments to the possibilities for the use of this technology to expand educational opportunities in the 21st century.

Every parent wants to help their child succeed, but it can be difficult when online platforms and teaching methods seem to be constantly changing. Now, A Parent's Guide to Virtual Learning takes the mystery out of digital education and gives you the tools that you can immediately implement at home, no matter your district, school, or distance learning model. L.J. Keller, M.B.A., virtual teacher, recruiter and trainer presents 100 top tips and tricks that will enhance your internet-

Download File PDF The Successful Virtual Classroom How To Design And Facilitate Interactive And Engaging Live Online Learning

based virtual classroom. A must-have book for anyone considering, or currently, teaching English virtually as a second language! Benefit from ideas and examples for both early learners and intermediate level English students. Easy to implement ideas that will enhance your classroom and effectively increase your students comprehension as part of an active learner classroom environment. Ideas presented clearly with examples that provide you with a competitive advantage in the virtual classroom. An all-in-one solution to help you launch and sustain successful skills in your virtual classroom. Get ready to be an amazing ESL/ELL teacher!

Virtual training and instruction has allowed students from different continents to learn simultaneously from a distinguished professor, as well as dispersed employees of a transnational company to participate together in training seminars. Because of this unprecedented flexibility it has provided for today's learning professionals, virtual training is undoubtedly here to stay--which means designers and facilitators need to learn to adapt their programs and delivery styles if they are going to be as effective virtually as they are in the physical classroom. The Successful Virtual Classroom goes beyond merely introducing the technology that has already become commonplace in many areas of society today, and instead seeks to offer trainers proven techniques tailored specifically to engage line online audiences. By being shown how to best utilize some easy-to-use tools, checklists, and worksheets, readers will learn how to:

- Make the most of virtual classroom features such as content and screen sharing, annotation tools, polls, and breakout rooms
- Weave chat responses into the discussion
- Compensate for the absence of body language
- Monitor feedback
- Engage individuals with different learning styles
- Encourage audience contribution
- Meet the unique needs of global participants
- And more

Featuring case studies from Oracle, UPS, and others who have maximized this new medium's potential, as well as icebreakers and interactive exercises designed for an online environment, this book helps readers create programs that truly drive learner engagement.

Master the Production of Virtual Events and Improve Engagement Have you ever found yourself confidently delivering content for a virtual training session, webinar, or online meeting only to have a participant drop off? Or, have you bravely launched breakout sessions but found that participants got lost on where to go? These scenarios illustrate the convergence of virtual session facilitation and production. While attention is most often paid to the facilitation of virtual sessions, significantly less is devoted to producing them. Producing Virtual Training, Meetings, and Webinars rectifies this gap. In this book, Kassy LaBorie, go-to training expert and co-author of Interact and Engage! 50 Activities for Virtual Training, Meeting, and Webinars, guides you through the production knowledge and skills a trainer needs to master the production of virtual events while delivering engaging training, productive meetings, and captivating webinars—from how to prepare the technology and content beforehand to how to run everything smoothly. Using examples from and

Download File PDF The Successful Virtual Classroom How To Design And Facilitate Interactive And Engaging Live Online Learning

discussing differences among common virtual conferencing platforms such as Adobe Connect, Blackboard, Zoom, Webex, GoTo suite, and Microsoft Teams, LaBorie offers a plan of action for conquering just about any platform and troubleshooting potential problems. This book thoroughly examines typical platform features (audio, webcam, chat, screen share), advanced interaction methods (polling, breakouts, Q&A), and administration and logistics elements (logins, session scheduling, reports). With production in mind, you'll also learn how to:

- Design session materials.
- Prepare attendees to participate before and during the session.
- Build successful virtual working relationships with presenters.

Through stories, templates, checklists, and examples, LaBorie shares about her 20-plus years of engaging participants successfully in thousands of virtual events and gets you up to speed in no time.

This book constitutes the refereed proceedings of the 8th International Workshop on Learning Technology for Education Challenges, LTEC 2019, held in Zamora, Spain, in July 2019. The 41 revised full papers presented were carefully reviewed and selected from 83 submissions. The papers are organized in the following topical sections: learning technologies; learning tools and environment; e-learning and MOOCs; learning practices; social media learning tools; machine learning and evaluation support programs. LTEC 2019 examines how these technologies and pedagogical advances can be used to change the way teachers teach and students learn, while giving special emphasis to the pedagogically effective ways we can harness these new technologies in education.

Globalization continues to affect organizations around the world, but only some companies have implemented successful global learning initiatives. This Infoline will explain how to best facilitate in the global virtual classroom.

This virtual event planning guide-eBook was created with the e-Moderator and e-Facilitator in mind. However, whether you are a novice or professional e-Moderator or e-Facilitator, online educator, consultant, project manager or someone looking to develop your skills as a virtual event planner, this essential guide is for you. Some of the things you will find inside the eBook:

- Best practices for moderating virtual classroom or conference room events
- Tips about the pre-work involved in planning the virtual event
- How to determine your participants' profile
- Guiding questions
- The characteristics of virtual classrooms
- Examples of virtual classrooms
- platform providers
- How to plan virtual events for the right attendees
- And much more...

Whether taking classes in school, college or university, or in a corporate training setting, it is likely that learners will be expected to do at least part of their studies via the computer. This book provides realistic guidelines to ensure their success in the virtual learning environment. From detailing tools such as WebCT and Blackboard, to overcoming personal barriers to success in distance learning, this handy text deals with issues that readers of any age, stage or situation are likely to encounter by:

- * demystifying terms and concepts common to online learning
- * addressing issues of

Download File PDF The Successful Virtual Classroom How To Design And Facilitate Interactive And Engaging Live Online Learning

online ethics such as netiquette, plagiarism and software piracy * offering practical advice on interacting effectively online, submitting assignments and doing research * furnishing numerous links to Web pages and other resources for further study and research. The author offers serious and humorous anecdotes to help readers avoid the pitfalls and capitalize on opportunities that will help them become a successful online student. Current and prospective online learners will greatly benefit from this practical book filled with clear, detailed assistance for learning online.

eNinja shares his best learning practices for online school with his buddy, Stressed Ninja. Find out what happens in this comedic book about overcoming anxiety and struggles with virtual, distance learning. Life is hard! And it's even harder for children who are just trying to figure things out. The new children's book series, Ninja Life Hacks, was developed to help children learn valuable life skills. Fun, pint-size characters in comedic books easy enough for young readers, yet witty enough for adults. The Ninja Life Hacks book series is geared to kids 3-11. Perfect for boys, girls, early readers, primary school students, or toddlers. Excellent resource for counselors, parents, and teachers alike. Collect all the Ninja Life Hacks books: marynhin.com/ninjaset.html Download the Virtual School Success Cheat Sheet and Online Etiquette pdf at marynhin.com/ninja-printables.html

Finally! A book that breaks down the online teaching process step-by-step and covers all the crucial elements needed to be a successful online teacher, using Zoom, Microsoft Teams, or Google Classroom. This book is perfect for any elementary, middle school, high school, college, or university teacher. In this book, you will learn how to start strong in creating your own distinctive virtual classroom, how to run and schedule your classes, how to harness the number of virtual tools available to meet the needs of your learners, manage student fatigue, and much more... Take your online teaching to the next level, and improve not only your technical skills, but also your engagement, communication, elicitation, and motivational skills too! Daniel Shaw, (M.A. TESOL, DIP. TESOL) is an English faculty professor, writing coach, author, podcaster, and online teacher, with over a decade of worldwide teaching experience across all levels. His research is focused on the areas of student engagement, curriculum design, online teaching, and linguistics, and has already authored a number of English language books for students learning English as a second language. "As an educational professional teaching online, I know the steps and struggles we face as educators, and the issues our students may face. This book not only breaks down the steps needed to make the online learning process as smooth as possible for teachers, but also how to make sessions as engaging and enjoyable as possible for students, when using Zoom, Teams or Google Classroom."

The Synchronous Trainer's Survival Guide is a hands-on resource for enhancing your real-time e-learning sessions. Written by Jennifer Hofmann, a synchronous training leader, it is the first and only book focusing solely on this emerging

Download File PDF The Successful Virtual Classroom How To Design And Facilitate Interactive And Engaging Live Online Learning

training method. If you're new to synchronous training, everything you need to know is right here. If you're a seasoned pro the practical tips, tools, and customizable templates in this book will ensure the success of your online training courses, meetings, and events.

Convince your online participants to tune in—and get them to interact and engage. Virtual classroom training is here to stay, and web and video conferencing is close to ubiquitous. *Interact and Engage!* offers proven strategies for captivating your live online audience. With more than 50 activities ranging from openers and icebreakers to closers, instructional design experts Kassy LaBorie and Tom Stone present a framework for igniting online training programs, meetings, and webinars. Engaging online audiences can be difficult. This is true for novice instructional designers and facilitators—and for experienced ones. Learn how to break the mold of static lecture-style online training that drives participants to multitask or, worse, tune out. LaBorie and Stone cover all the steps necessary to remedy poor online training experiences and ensure that what you teach sticks. In this book you will: Explore the popular delivery platforms (Adobe Connect and WebEx Training Center) inside and out, backwards and forwards, and upside down. Discover how to start events off right and bring them to a fitting end, while achieving the event's goals in the middle. Delve into what facilitators and producers need to do before, during, and after an activity.

Building Online Learning Communities further explores the development of virtual classroom environments that foster a sense of community and empower students to take charge of their learning to successfully achieve learning outcomes. This is the second edition of the groundbreaking book by Rena Palloff and Keith Pratt and has been completely updated and expanded to include the most current information on effective online course development and delivery. A practical, hands-on guide, this resource is filled with illustrative case studies, vignettes, and examples from a wide variety of successful online courses. The authors offer proven strategies for handling challenges that include: Engaging students in the formation of an online learning community. Establishing a sense of presence online. Maximizing participation. Developing effective courses that include collaboration and reflection. Assessing student performance. Written for faculty in any distance learning environment, this revised edition is based on the authors many years of work in faculty development for online teaching as well as their extensive personal experience as faculty in online distance education. Rena M. Palloff and Keith Pratt share insights designed to guide readers through the steps of online course design and delivery.

This book provides a variety of strategies for creating, grading, and using assessments in the virtual setting. With more teaching and learning taking place online, teachers are adjusting their strategies for creating, grading, and using virtual assessments. This strategies-based book helps you understand the key challenges and solutions to delivering virtual

Download File PDF The Successful Virtual Classroom How To Design And Facilitate Interactive And Engaging Live Online Learning

assessments, including use of quizzes, digital worksheets, grading, preventing cheating, and considerations of equity, quality, choice, and efficiency. Designed so that you can pick it up and start reading from any chapter, this book covers topics such as: how to create, grade, and use traditional forms of assessment in the virtual space; how to leverage discussion for meaningful learning in the virtual classroom; how to create, grade, and use virtual performances and projects; digital tools that may be helpful in engaging with and assessing students in the virtual environment. Based on research and full of practical examples, this book guides educators, professional learning teams, and whole schools in implementing a successful virtual assessment plan for all types of intended learning objectives.

The world of middle level education is rapidly evolving. Increasingly, online learning platforms are complementing or replacing traditional classroom settings. As students exchange classroom interaction for online collaboration, pencils for keyboards, face-to-face conversations for chat room texts, and traditional lessons for digital modules, it becomes apparent that teachers, schools, and administrators must identify ways to keep pace. We must identify ways to meet the needs of middle level learners within this digital context. In this volume, researchers and teachers share a variety of resources centered on the growing world of virtual education and its implications for the middle level learner, educator, and classroom.

Find out how to apply learning science in online classes The concept of small teaching is simple: small and strategic changes have enormous power to improve student learning. Instructors face unique and specific challenges when teaching an online course. This book offers small teaching strategies that will positively impact the online classroom. This book outlines practical and feasible applications of theoretical principles to help your online students learn. It includes current best practices around educational technologies, strategies to build community and collaboration, and minor changes you can make in your online teaching practice, small but impactful adjustments that result in significant learning gains. • Explains how you can support your online students • Helps your students find success in this non-traditional learning environment • Covers online and blended learning • Addresses specific challenges that online instructors face in higher education Small Teaching Online presents research-based teaching techniques from an online instructional design expert and the bestselling author of Small Teaching.

"This book, by Robert Ubell and his excellent team of collaborators, adds an important dimension to effective teaching and learning in online environments. It addresses how interaction and collaboration online can be effectively harnessed in virtual teams. It is an important contribution to the larger field of Internet-based education." —Frank Mayadas, Alfred P. Sloan Foundation How to create and manage highly successful teams online With the advent of the global economy and high-speed Internet, online collaboration is fast becoming the norm in education and industry. This book takes online collaboration to the next level, showing how you can bolster online learning and business performance with the innovative use of virtual teams. Written by a team of experts headed by online learning pioneer Robert Ubell, Virtual Teamwork covers best practices for online instruction and team learning, reveals proven techniques for managing enterprise and global virtual teams, and helps you choose the best

Download File PDF The Successful Virtual Classroom How To Design And Facilitate Interactive And Engaging Live Online Learning

communication tools for the job. Educators, project managers, and anyone involved in teaching online courses or creating online programs will find a wealth of tips and techniques for building and managing successful virtual teams, including guidance for: Integrating team instruction in the virtual classroom Using best techniques for team interaction across borders and time zones Structuring cost-effective, competitive projects that work Leveraging leadership, mentoring, and conflict management in virtual teams Conducting testing, grading, and peer- and self-assessment online Managing corporate, global, and engineering virtual teams Choosing the right technologies for effective collaboration

Education in the 21st century is shifting focus from accessing and sharing information to designing active and collaborative learning environments which foster student engagement and critical thinking skills. Active learning features a hands-on, activity-based teaching approach during which students synthesize information and take joy in new discovery. The Handbook of Research on Learner-Centered Pedagogy in Teacher Education and Professional Development presents a comprehensive look into the methodologies and strategies necessary to establish classroom climates in which students feel free to question their preconceptions and express opinions. Featuring chapters from international researchers, this book is ideal for administrators, teachers, policy makers, and students of education.

Wow your learners with your webinars! Webinars have proven to be a valid and valuable solution to training budget cuts and the need for information now! However, few webinar facilitators realize that webinars, just like in-person classes, need to be interactive in order to be effective. So where do you start? With this book. Between these pages are 49 different activities you can use to open your webinar with fun and purpose, close your session with celebration and poignancy, revisit content with variety for retention's sake, and energize your audience to keep them engaged and attentive. We've also created an accessory PowerPoint slide deck with at least one slide for each activity so you don't have to. Nothing could be easier! Step up your learning game and SCORE! with your webinars.

Virtual classrooms are here to stay, so educators, lecturers, coaches, teachers, and facilitators need new skills to enhance their current ones to deliver existing content in an unfamiliar environment. This book provides practical, actionable guidance to help new and existing educators to make the transition from face-to-face delivery to online.

Learn how to acquire a personalized education through self-directed learning, and meet post-secondary entrance requirements.

Lessons from the Virtual Classroom, Second Edition The second edition of the classic resource Lessons from the Cyberspace Classroom offers a comprehensive reference for faculty to hone their skills in becoming more effective online instructors.

Thoroughly revised and updated to reflect recent changes and challenges that face online teachers, Lessons from the Virtual Classroom is filled with illustrative examples from actual online courses as well as helpful insights from teachers and students. This essential guide offers targeted suggestions for dealing with such critical issues as evaluating effective courseware, working with online classroom dynamics, addressing the needs of the online student, making the transition to online teaching, and promoting the development of the learning community. Praise for Lessons from the Virtual Classroom, Second Edition "Palloff and Pratt

Download File PDF The Successful Virtual Classroom How To Design And Facilitate Interactive And Engaging Live Online Learning

demonstrate their exceptional practical experience and insight into the online classroom. This is an invaluable resource for those tasked with creating an online course." — D. Randy Garrison, professor, University of Calgary, and author, *Blended Learning in Higher Education: Framework, Principles, and Guidelines* "Faculty will deeply appreciate and make use of the many explicit examples of how to design, prepare, and teach both blended and fully online courses." — Judith V. Boettcher, faculty coach and author, *The Online Teaching Survival Guide: Simple and Practical Pedagogical Tips* "Lessons from the Virtual Classroom is filled with insightful caveats and recommendations, pointed examples to enhance your practice, succinct summaries of the research, and engaging visual overviews. Each page brings the reader a renewed sense of confidence to teach online as well as personal joy that there is finally a resource to find the answers one is seeking." — Curtis J. Bonk, professor of education, Indiana University-Bloomington, and author, *Empowering Online Learning: 100+ Activities for Reading, Reflecting, Displaying, and Doing*

The New Virtual Classroom draws on the most current research in multimedia learning as well as practitioner experience to show how to effectively harness the power of the virtual classroom. Written by Ruth Clark, co-author of the best selling *e-Learning & the Science of Instruction*, and Ann Kinnear, recognized experts in instructional design and workforce learning, this important resource includes guidelines, research, and illustrative examples that clearly show how to leverage the powerful instructional features in the new virtual classroom.

Effective teaching is effective teaching, no matter where it occurs. The pandemic teaching of mid-2020 was not really distance learning, but rather crisis teaching. But starting now, teachers have the opportunity to prepare for distance learning with purpose and intent—using what works best to accelerate students' learning all the while maintaining an indelible focus on equity. Harnessing the insights and experience of renowned educators Douglas Fisher, Nancy Frey, and John Hattie, *The Distance Learning Playbook* applies the wisdom and evidence of **VISIBLE LEARNING®** research to understand what works best with distance learning. Spanning topics from teacher-student relationships, teacher credibility and clarity, instructional design, assessments, and grading, this comprehensive playbook details the research- and evidence-based strategies teachers can mobilize to deliver high-impact learning in an online, virtual, and distributed environment. This powerful guide includes:

- Learning Intentions and Success Criteria for each module to track your own learning and model evidence-based teacher practices for meaningful learning
- A diversity of instructional approaches, including direct instruction, peer learning, and independent work that foster student self-regulation and move learning to deep and transfer levels
- Discussion of equity challenges associated with distance learning, along with examples of how teachers can work to ensure that equity gains that have been realized are not lost.
- Special guidance for teachers of young children who are learning from a distance
- Videos of the authors and teachers discussing a wide variety of distance learning topics
- Space to write and reflect on current practices and plan future instruction

The Distance Learning Playbook is the essential hands-on guide to preparing and delivering distance learning experiences that are truly effective and impactful.

The Virtual Student is an essential resource for online educators working with students in higher education and training settings.

Download File PDF The Successful Virtual Classroom How To Design And Facilitate Interactive And Engaging Live Online Learning

The authors offer an overview of the key issues of student online learning and provide a practical guide to working with online students. The book covers a broad range of topics including learning styles, multicultural issues, evaluation, retention, and the challenging problems of plagiarism and cheating.

Online education has surpassed all expectations, given its exponential growth in the last few years. Not only has the number of students who take online courses increased, but the number of educational institutions that offer online programs has skyrocketed. The dilemma facing many institutions today is not whether to have an online education, but how to integrate the pedagogy into their academic programs. Many books have addressed online education from the vantage point of instructors and administrators. But this unique volume provides the strategies that students can apply to succeed in a virtual classroom. This book also addresses emerging issues in online education and how technologies will impact higher education in the future.

Build your virtual training skills with this new edition of *Virtual Training Basics* by Cindy Huggett. *Virtual Training Basics* will get you started with the fundamentals of virtual training, and then build you up through design and facilitation, with updated material and two new chapters to cover the latest breakthroughs and skills you need to know. In this book, you will:

- Get tips from a variety of seasoned virtual trainers.
- Gain insight into the differences (and similarities) between facilitating in-person training and virtual training.
- Understand the fundamentals of virtual training design.

It's a digital world; is your training up to speed? Build your virtual training skills with this new edition of *Virtual Training Basics* by Cindy Huggett. You don't have to be a tech wizard to follow her tested and proven techniques for enhancing your virtual training design and delivery. E-learning has been around since the late 90s, but it continually evolves. Sometimes, it may seem impossible to keep up—but your learners need courses that they can take anywhere, organizations need to save money and time on travel, and everyone expects your material to be as current as possible. Take it back to the basics. *Virtual Training Basics* will get you started with the fundamentals of virtual training, and then build you up through design and facilitation, with updated material and two new chapters to cover the latest breakthroughs and skills you need to know. In this book, you will:

- Get tips from a variety of seasoned virtual trainers.
- Gain insight into the differences (and similarities) between facilitating in-person training and virtual training.
- Understand the fundamentals of virtual training design.

Whether you're new to virtual training or looking for ways to update your existing skills, *Virtual Training Basics*, 2nd edition, will take you there.

Packed with checklists, advice, and how-to features, *The Virtual Training Guidebook* teaches you how to design, deliver, and implement live online learning. This book will help learning professionals transition to the online classroom by taking a holistic look at successful implementation, including gaining organizational support, selecting a platform, designing classes, selecting facilitators, preparing participants, global considerations, and the logistics required for success. Learn how to prepare for a virtual training rollout. Create live online classes using a three-step design process. Select the technology that is right for the organization. Select and prepare facilitators who can effectively engage participants.

Institutions of higher learning are providing access to free and low-cost open resources to support students with prior college-level

Download File PDF The Successful Virtual Classroom How To Design And Facilitate Interactive And Engaging Live Online Learning

learning during every step of their educational journey. This unconventional approach to education removes traditional barriers to college credit by placing learners in an open environment, which encourages accessibility to higher education and fosters independent and critical thinking. By providing learners with free resources, more learners have the resources needed to be successful in college. Prior learning assessment is an excellent way for students to demonstrate the skills and knowledge gained throughout the course of their lives. By developing a portfolio of artifacts that support prior learning outside of the classroom, learners reduce the time and money needed to complete a degree. Open educational resources, prior learning assessment, and competency-based learning offer the potential to provide access to higher education to those who may not have the opportunity to earn a college degree. As the costs of higher education continue to rise, these flexible, open approaches to learning can bridge the equity gap and provide more opportunity to earn a college degree. Enhancing Higher Education Accessibility Through Open Education and Prior Learning provides a comprehensive resource book on open resources and prior learning in order to provide access and equity to higher education. The chapters pull together resources and case studies that exemplify alternative means to higher education. Highlighted topics within this book include remote e-learning, online fundraising, smart learning and assessments, effective learning, and faculty mentorship. This book is essential for curriculum designers; administrators; policymakers; government executives; professors and instructors in higher education; students; researchers in adult education, competency-based education, social justice, and open educational resources; and practitioners interested in open educational resources and accessibility in higher education.

The Successful Virtual Classroom How to Design and Facilitate Interactive and Engaging Live Online Learning AMACOM

A surprisingly simple way for students to master any subject--based on one of the world's most popular online courses and the bestselling book *A Mind for Numbers* *A Mind for Numbers* and its wildly popular online companion course "Learning How to Learn" have empowered more than two million learners of all ages from around the world to master subjects that they once struggled with. Fans often wish they'd discovered these learning strategies earlier and ask how they can help their kids master these skills as well. Now in this new book for kids and teens, the authors reveal how to make the most of time spent studying. We all have the tools to learn what might not seem to come naturally to us at first--the secret is to understand how the brain works so we can unlock its power. This book explains: • Why sometimes letting your mind wander is an important part of the learning process • How to avoid "rut think" in order to think outside the box • Why having a poor memory can be a good thing • The value of metaphors in developing understanding • A simple, yet powerful, way to stop procrastinating Filled with illustrations, application questions, and exercises, this book makes learning easy and fun.

Are your virtual training tools ready for a tune-up? You've discovered the best way to reach remote audiences without boarding a single plane. And you've learned that an effective virtual training program is relatively short, highly relevant, and extremely engaging. Now you need the tried-and-true tools that will make your next program an all-out success. *Virtual Training Tools and Templates: An Action Guide to Live Online Learning* offers proven resources for delivering top-notch virtual training programs. Make expert trainer Cindy Huggett's professional array of virtual tools your own, and discover new perspectives from a range of training trailblazers. You'll find their real-world lessons learned and get full access to their secrets of the trade. Starting with a simple four-step process (get started, get ready, get buy-in, and get going),

Download File PDF The Successful Virtual Classroom How To Design And Facilitate Interactive And Engaging Live Online Learning

Huggett helps you select the right technology, then offers detailed sections on how to design content, develop activities, and work with both facilitators and producers. And if you're wondering how to prepare participants and evaluate program results, Huggett does not disappoint. Follow along as she guides you with new and relevant tips, tools, and templates every step of the way. A virtual training pioneer, Huggett wrote this book for you---instructional designers, facilitating trainers, learning coordinators, and training managers. And she continues to experiment with creative techniques and hone her skills so you can jump in with confidence. This complete guide builds on the author's popular *The Virtual Training Guidebook*---use them together or on their own to delve into Huggett's holistic approach to virtual training. *Effective Online Teaching* is an essential resource that offers a clear understanding of how cognition and learning theory applies to online learning. This much-needed resource provides specific strategies for incorporating this knowledge into effective learner-centered teaching that gets results. The book includes strategies on motivation, tailored instruction, interaction, collaboration, monitoring and communication, time and information management, student concerns, and legal and ethical issues. Designed as a text for online instructors, the chapters can be used for self-directed learning or in a formal training setting in concert with the companion Training Manual and CD. "Tina Stavredes has done something sorely needed in the online teaching world ---she has successfully combined solid theory and research with the practical application of instructor training. Both the book and the training manual are a 'must' for any online education organization. Bravo!"---Dr. Darcy W. Hardy, assistant vice provost for Technology Education Initiatives, University of Texas at San Antonio, and chair emerita, United States Distance Learning Association "Drawing from years of experience and solidly grounded in an understanding of the adult learner and learning, Stavredes offers dozens of helpful instructor strategies, activities, and resources to support adult learners' success in an online environment. *Effective Online Teaching* and its accompanying training manual is a 'must-have' set for online instructors in higher education, corporate, and government settings."---Sharan B. Merriam, professor emeritus of adult education, University of Georgia, and coauthor, *Learning in Adulthood* "An eminently practical book that provides clear and unpretentious explanations of the learning theories that are essential knowledge for every online teacher, together with equally uncluttered and easy-to-follow guidance about how to apply this knowledge to achieve excellent teaching."---Michael Grahame Moore, Distinguished Professor of Education, The Pennsylvania State University, and editor, *The American Journal of Distance Education*

[Copyright: e411ad08514e24b9cd461ee1796872ed](#)