Stacked Double Your Job Interviews Leverage Recruiters Unlock Linkedin

Land the IT job of your dreams with help from this insider guide. You'll discover valuable interview strategies for standing in the crowd as an applicant and learn best practices for representing your experience, education, previous employment, and re-entry into the workforce. Containing critical dos and don'ts from thousands of IT professionals and off-the-record interviews with hiring managers from key technology companies, this book will increase your chances of getting hired.

Everybody wants to be successful. We all want to be the person that gets noticed, and goes through life being strong and confident, no matter what comes their way. This book will help you improve your way of thinking and to focus your concentration upon achieving your goals and to be the confident and successful person that you have always wanted to be. You will learn to strengthen your willpower and your concentration in order to focus on your goals and not be distracted by the things that will only hold you back. You will learn to focus yourself on improving yourself so that you are more confident. With confidence and concentration, you will be able to focus your life on achieving your goals and success will be yours. We will help you cast aside the negative thinking and help you pull your focus together to organize your life and your thinking to help you be the success that you were meant to be.

Get ready for interview success Programming jobs are on the rise, and the field is predicted to keep growing, fast. Landing one of these lucrative and rewarding jobs requires more than just being a good programmer. Programming Interviews For Dummies explains the skills and knowledge you need to ace the programming interview. Interviews for software development jobs and other programming positions are unique. Not only must candidates demonstrate technical savvy, they must also show that they're equipped to be a productive member of programming teams and ready to start solving problems from day one. This book demystifies both sides of the process, offering tips and techniques to help candidates and interviewers alike. Prepare for the most common interview questions Understand what employers are looking for Develop the skills to impress non-technical interviewers Learn how to assess candidates for programming roles Prove that you (or your new hires) can be productive from day one Programming Interviews For Dummies gives readers a clear view of both sides of the process, so prospective coders and interviewers alike will learn to ace the interview.

The pressure is on during the interview process but with the right preparation, you can walk away with your dream job. This classic book uncovers what interviews are really like at America's top software and computer companies and provides you with the tools to succeed in any situation. The authors take you step-by-step through new problems and complex brainteasers they were asked during recent technical interviews. 50 interview scenarios are presented along with in-depth analysis of the possible solutions. The problem-solving process is clearly illustrated so you'll be able to easily apply what you've learned during crunch time. You'll also find expert tips on what questions to ask, how to approach a problem, and how to recover if you become stuck. All of this will help you ace the interview and get the job you want. What you will learn from this book Tips for effectively completing the job application Ways to prepare for the entire programming interview process How to find the kind of programming job that fits you best Strategies for choosing a solution and what your approach says about you How to improve your interviewing skills so that you can respond to any question or situation Techniques for solving knowledge-based problems, logic puzzles, and programming problems Who this book is for This book is for programmers and developers applying for jobs in the software industry or in IT departments of major corporations. Wrox Beginning guides are crafted to make learning programming languages and technologies easier than you think, providing a structured, tutorial format that will guide you through all the techniques involved.

How can you communicate effectively and create meaningful interactions in an increasingly digital world? By teaching. In Make Yourself Clear, educational experts and entrepreneurs Reshan Richards and Stephen J. Valentine explain the many parallels between teaching and business and offer companies, both large and small, concrete advice for building the teaching capacity of their salespeople, leaders, service professionals, and trainers. The rise of digital communications has led to three emergent, often problematic, forces: automation, an increase in the speed and volume of information transfer, and an unmet need for people to feel more than satisfied in their interpersonal transactions, particularly between sellers and consumers. Through a mix of research, anecdotes, case studies, and theoretical speculation, this book equips readers to build understanding within their current and future audiences by leveraging the tools, methods, and mindsets used by successful teachers. You will be equipped to understand others better, and in turn, to be better understood. Make Yourself Clear is not prescriptive, nor does it suggest rigid steps, pillars, or frameworks. Instead, it provides immediately recognizable and relatable context, suggesting actions that can be tried, measured, tested, and iterated upon in any communication context that involves the exchange of information and ideas. Ground your business communications in proven techniques Profit from expert instruction given by those who have helped thousands of readers and workshop students Develop your sales career by applying effective teaching practices to customer and colleague interactions For educators, adopt the latest best practices into your teaching style Backed by thorough research and extensive real-world testing, Make Yourself Clear opens a door to more productive communication and more effective interactions. It offers compelling and relevant insights to longtime fans of the work of Richards and Valentine and newcomers alike, leading to real and lasting benefits.

Cracking the Full Stack Developer Interview is the result of intensive curation of commonly asked interview questions, teaching you everything you need to know to land the best software developer jobs. Learn how to tackle challenges surrounding the various technologies programmers are asked to master in the modern software development industry. Develop techniques to handle non technical questions, and how to prepare for any technical interview. This handbooks contains proven approaches to pass the screening phase of the most prestigious IT companies. About the author I am a software engineer, having worked as a developer, then as a software architect, I have taken and conducted hundreds of interviews for full stack developer roles. The condensed practical questions listed in this book reflect what is commonly asked by recruiting managers and specialised senior engineers alike. What's inside - Over 250 technical technical interview questions, ranging from the basics to the trickiest problems. - Hints on how to dissect logical challenges. - A walk-through of how to listen to questions and communicate solutions. - Coverage of data structure and core algorithms. - List of detailed interview formats showing you how Google, Facebook and others hire developers. - Insight on how to prepare for and excel on the the soft skills and behaviour side of the interview. - Over 150 non technical questions - Guide on how to write your resume and pass the screening phase Topic Covered Programming Principles. Algorithms Databases including NoSQL Networking Web Application Security HTML5 & CSS JavaScript on the front and back end Commonly asked questions on popular frameworks and libraries 12 Challenging puzzles How to write the perfect resume Interview Formats exposed Non Technical interview questions asked by renowned tech companies Negotiation tips Interview Cheat Cheats

The most innovative, unconventional, and profoundly practical career guide available--newly revised and updated With today's economic uncertainties, millions of Americans realize they must seize control over their own career paths. They want work that not only pays the bills but also allows them to pursue their real passions. In this revised edition, Laurence Boldt updates and revises his revolutionary guide to meet the challenges of the twenty-first century workplace. The first part of this book helps readers to identify the work that they really want to do, while the second provides practical, active steps to finding or creating that work. Zen and the Art of Making a Living goes beyond inspiration, providing a proven formula for bringing creativity, dignity, and meaning to every aspect of the work experience.

"Probably the most disruptive job search formula in the market today"! Nicolas D. founder of RecVolt.com, and serial recruitment entrepreneur. When Lisa loses her job, she only has four weeks to find work or leave the country. With her savings account empty and her VISA dependent on finding employment, her situation is dire. Can she revive her finances and escape the abyss in this challenging labor market? After connecting with an enigmatic career coach, she discovers job search tools, methods, scripts, and techniques she has never

heard of. As her job search progresses with every new discovery, little does she know that her work with the coach will also change the way she sees herself, the job market, and her career forever. Inspired by a true story, Lisa's journey is both a suspenseful tale, and a self-help guide that will help YOU fast-track your job search and stand out from the competition with a series of proven formulas and little-known "hacks." What started as a series of job search coaching sessions turns out to be an eye opener into the hiring world and a step-by-step formula to truly stand out from the crowd. Lisa's job search serves as a step-by-step guide and a classic case study on how to Generate more calls from employers with a 100% proven Resume Writing Formula Secure more job interviews than the competition thanks to little-known Job Search Hacks Nail every job interview, (and tackle the most difficult questions) with the 3 S's method! ALSO INCLUDED A powerful 3-step salary negotiation technique to boost your personal finances from day one! Lisa is an American, conducting her job hunt in Dubai, a sunny, thriving trade hub which offers VISAs conditional on employment - and no unemployment allowance she can use as a parachute. As Lisa's coaching sessions progress, she finds that the coach's teachings about how to reach employers and impress them are universal, timeless, and perfectly apply to the American, European and Asian labor markets. Discover the simple economics of how to market and sell yourself effectively with little-known tools & techniques, along with ready-made scripts and email templates for each step of your job search process. ABOUT THE AUTHOR: Author & Career Coach Hamza Zaouali has been an international recruiter since 2003, serving small & large organizations across multiple industries and job sectors. After setting up his own recruitment firm in 2010, he became an employer, which helped him study the topic of job search from multiple angles. In 2014, he established Name Your Career (www.nameyourcareer.com), a training & coaching practice helping job seekers and professionals achieve their career goals. His proven job search recipe has already helped thousands of job seekers worldwide (in over 150 countries) through his video programs and seminars. Today, Hamza continues to serve companies and professionals globally, as a recruiter, trainer, speaker and career coach.

Are you choosing your career and the life you want to live, or are circumstances choosing for you? In this smart, savvy book, marketing maven Nancy Richardson and executive coach Rochelle Davidson embolden you to create a career--and a life--that you love. In short, powerful stories, Nancy describes problems she has encountered in the workplace and her discovery of solutions--from consciously defining a personal leadership style to choosing bosses to determining core values as a means of clarity and resilience--that confer more agency, strength, and inspiration. In personal coaching sessions, Rochelle's incisive commentary and questions reveal how these universal lessons can be applied to your life. Together, the authors illuminate the challenges--the good and the bad--faced by so many leaders of the 21st-century workforce, and a pathway for a new kind of professional. Work Freely shows you how to flip the script that says circumstances are beyond your control. By taking the time to lay out your goals, dreams, and aspirations, you can design a career to suit you--then choose the companies, bosses, friends, and other conditions that meet the criteria you've set, to live and work with ultimate freedom.

"As valuable for the executive going into her umpteenth interview as for the college grad seeking his first real job." -Richard Zackson, Business Coach, Professional Coaching Network In today's job market, how you perform in an interview can make or break your hiring possibilities. If you want to stand a head above the rest of the pack, 301 Smart Answers to Tough Interview Questions is the definitive guide you need to the real, and sometimes quirky, questions employers are using to weed out candidates. Do you know the best answers to: --It looks like you were fired twice. How did that make you feel? --Do you know who painted this work of art? --What is the best-managed company in America? --If you could be any product in the world, what would you choose? --How many cigars are smoked in a year? --Are you a better visionary or implementer? Why? Leaning on her own years of experience and the experiences of more than 5,000 recent candidates, Vicky Oliver shows you how to finesse your way onto a company's payroll. "Everything I always wanted to know about job interviews but was afraid to be asked." -Claude Chene, Senior Vice President, Head of Business Development, U.K. and Europe, Sanford Bernstein & Co.

*This book was previously called: How to Ace a Job Interview: A Simple Guide to Landing Any InterviewTips to Starting College Series - GET THAT JOB!Ace your job interview - every time!Inasmuch as there is a no one-size-fits all method to get that job, because jobs and interviewers differ. There is a regular pattern to job interview questions and job interview weaknesses. All of the suggestions will work for you if you follow the tips of job interviewing in this book.Get that job!Landing a job in this contemporary job market has become more difficult than ever. People are seeing the need to learn new skills. The tips on job interviews included in this book will help you become better qualified for the position you are seeking. This job interview guide will help you determine possible weaknesses you may have while also focusing on the job interview questions.Good Job Interview SkillsYou need to convince your employer that, out of the numerous candidates whose resumes have been selected, you are the best candidate for the job. Together we will explore questions that arise in job interviews and the common weaknesses for job interviews. There is a lot more involved than just meeting with the company and telling them about yourself and your capabilities.Tips on Job InterviewA job interview is an opportunity for you to sell yourself to your interviewer and you need to prepare to answer questions in a way that will benefit you. It is one thing to be qualified for the job, but it is another thing to convince someone else with very clear descriptions that you are not only qualified, but are the most qualified of all the candidates.Questions in Job InterviewsNo two job interviews are the same. But the job interview process generally follows a pattern with similar questions.Weaknesses for Job InterviewsThere are some things to avoid during a job interview and mistakes that constantly occur, especially among recent graduates who are interviewing for their first job.Here's a Preview of What You'll Learn...*Types of job interviews*Face-to-face interview*Telephone interview*Video interview*Three stages of the interview process*Before the interview*During the interview*After the interview *12 most common job interview questions*10 common job interview mistakes and how to avoid them "Originally published in hardcover in the United States by Crown Business, New York, in 2017"--Title page verso.

KEYS FOR WRITERS WITH WRITING ASSIGNMENTS is a valuable resource for users who are in college and in the workplace. The authors' concise presentation clarifies key concepts, such as the writing process, critical thinking, grammar fundamentals, and integration and acknowledgment of sources. Each student text is packaged with a free Cengage Essential Reference Card to the MLA HANDBOOK, Eighth Edition. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Now Book Comes with Bonus Online Class & Templates! If you are a stay-at-home mom that is ready to get back to work -- then you want this book. My Story and Why This Book is for You I have been working in the recruiting industry as an Executive Search Consultant and Career Coach since 2004, but in 2010 I signed a client that completely shook the foundations of my coaching business - a Back to Work (B2W) mom with a 17-year gap in employment. My client, Marie, was going through a horrible divorce resulting in the family business going bankrupt. She had no income, spouse, or health insurance. Her child was about to enter college and she told me during a coaching session that her self-esteem was in the gutter. Marie had no idea where to start with her job search and honestly, neither did I. How could we reasonably overcome a 17-year gap to achieve any type of meaningful

job opportunity? Before I started her job search campaign, she sent me her original resume - a jpeg snapshot of a resume from 1993. That was before MS Word 1995 and it seemed to be written before the dawn of time. But guess what? Marie did achieve a dream-fantasy job move despite her barriers to employment and that is not the best part... she was quickly earning her professional rate, as if she had never left the workforce. So, what is the secret? Six simple B2W mom strategies that you are about to learn in this book. I have been crushing with my B2W mom job candidates. Once you learn this strategy, you can too. What You Will Be Able to Do After Reading This Book: - Get back to work. - Get back to your full (as-if-you-never-left) income. - Have a reliable strategy that provides more certainty. - Quickly and happily overcome a gaping hole on your resume. - Interview based on your great skills (not your gap.) This book is a revised strategy specifically for my B2W mom job candidates that includes everything in my book Stacked: Double Your Job Interviews, Leverage Recruiters, Unlock LinkedIn but is uniquely tailored to B2W mom challenges. The Stacked Strategy Teaches You How To: - Have Recruiters Come Straight to You for Great Jobs. - Get Calls for Jobs Without Applying. - Double Your Interviews. - Tap Unadvertised Jobs in The Hidden Job Market. Bonus - You Also Get My Online $200 B2W Mom Class - Free! This book works hand-in-hand with my online video class which allows Q&A for targeted personal strategy questions. With the class you get: - Video Instruction - B2W Mom Resume Templates - My copyrighted "Core-3(c)" Career Assessment - Fill-in-the-Blank Interview Preparation Scripts - Salary Negotiation Scripts - And so much more! This strategy is specifically for B2W moms that have: - A 1-year to 20-year gap in employment. - A work history prior to the stay-at-home period. - Or, a series of intermittent work experiences and gaps. This book is not written for the moms that went straight back to work after maternity leave. These methods have facilitated thousands of career changes, and now you can use them too! I look forward to giving you a plan to help close the gap and change the dialogue to reach your career goals. ABOUT THE AUTHOR Dr. Karen Gurney was born, raised, and lives in Cleveland Ohio with her husband, two Goldendoodles, and a Papillon. As a Clevelander, she grew up living with the decline and rebirth of a city that displaced countless professionals and families. This fostered her interest in urban economics, workforce development, and job markets resulting in her unique market-based strategies. Karen has 20 years of combined experience in executive search consulting, career coaching, and human resources. Scroll Up and Buy Today

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400+ Java/J2EE Interview questions with clear and concise answers for: job seekers (junior/senior developers, architects, team/technical leads), promotion seekers, pro-active learners and interviewers. Lulu top 100 best seller. Increase your earning potential by learning, applying and succeeding. Learn the fundamentals relating to Java/J2EE in an easy to understand questions and answers approach. Covers 400+ popular interview Q&A with lots of diagrams, examples, code snippets, cross referencing and comparisons. This is not only an interview guide but also a quick reference guide, a refresher material and a roadmap covering a wide range of Java/J2EE related topics. More Java J2EE interview questions and answers & resume resources at http://www.lulu.com/java-succes

From the creator of the popular website Ask a Manager and New York's work-advice columnist comes a witty, practical guide to 200 difficult professional conversations—featuring all-new advice! There's a reason Alison Green has been called "the Dear Abby of the work world." Ten years as a workplace-advice columnist have taught her that people avoid awkward conversations in the office because they simply don't know what to say. Thankfully, Green does—and in this incredibly helpful book, she tackles the tough discussions you may need to have during your career. You'll learn what to say when • coworkers push their work on you—then take credit for it • you accidentally trash-talk someone in an email then hit "reply all" • you're being micromanaged—or not being managed at all • you catch a colleague in a lie • your boss seems unhappy with your work • your cubemate's loud speakerphone is making you homicidal • you got drunk at the holiday party Praise for Ask a Manager "A must-read for anyone who works . . . [Alison Green's] advice boils down to the idea that you should be professional (even when others are not) and that communicating in a straightforward manner with candor and kindness will get you far, no matter where you work."—Booklist (starred review) "The author's friendly, warm, no-nonsense writing is a pleasure to read, and her advice can be widely applied to relationships in all areas of readers' lives. Ideal for anyone new to the job market or new to management, or anyone hoping to improve their work experience."—Library Journal (starred review) "I am a huge fan of Alison Green's Ask a Manager column. This book is even better. It teaches us how to deal with many of the most vexing big and little problems in our workplaces—and to do so with grace, confidence, and a sense of humor."—Robert Sutton, Stanford professor and author of The No Asshole Rule and The Asshole Survival Guide "Ask a Manager is the ultimate playbook for navigating the traditional workforce in a diplomatic but firm way."—Erin Lowry, author of Broke Millennial: Stop Scraping By and Get Your Financial Life Together

Can't find a job? Maybe you're seeing only half the picture! Half the job market is invisible Are you spending all your time applying to posted job openings—postings that draw hundreds, and in some cases, thousands of applications? No matter how perfect you are for the job, there is always someone else who's a little more qualified, more experienced. The key to success in the current job market is breaking through to the hidden job market. Over half of all jobs go to someone who did not apply to a posted opening at all. What are they doing and how are they doing it? They're finding new jobs before the posting hits the Internet. Career guru Donald Asher offers proven strategies for finding great opportunities in any industry. With Cracking the Hidden Job Market you'll stop wasting time and effort and beat the job-search odds by learning how to: • find jobs that are never posted anywhere • get complete strangers to help you find a job • convince potential employers to give you an interview—even when they're "not hiring" • find—and land—the new jobs in this, or any, economy Every page of Cracking the Hidden Job Market is packed with no-frills fundamentals to change the way you look for a job, this time—and forever!

Spiral bound Includes CD.

Gold mine of critical IT interview Q&A for freshers Description Are you a fresher looking to pass your first IT interview and get your hands on that dream job of yours? This is the best choice for you to make. By emphasizing on the importance of sufficient preparation, this book will help aspirants prepare for the IT interview process. With this practical hands-on

guide, readers will not only learn industry-standard IT interview practices and tips, but will also get curated, situation-specific, and timeline-specific interview preparation techniques that will help them take a leap ahead of others in the queue. This book includes sample questions asked by top IT companies while hiring and the readers can expect a similar set of questions in their interview. The book also offers hints on solving them as you move ahead, and each hint is customized similar to how your actual interview is likely to progress. Whether you are planning to prepare for an interview through a semester for six months or preparing for just a weekend coding competition, this book will have all the necessary information that will lead you to your first successful job. This book is divided into numerous chapters including the topics that deal with various aspects and stages of the entire interview process. It presents an exhaustive question bank with special emphasis on practical scenarios and business cases. The book describes the qualities an employer looks for in a potential employee and will also help improve the aspirant's understanding of the interview process. The book begins with oft-asked sample interview questions on top data structures and operating systems. Then it dives into the concepts and principles of OOPs. Next it presents various interview questions on C/C++/Java programming along with database management systems. The book will then take you through the methodologies and processes of validation and testing, along with DevOps, Agile, Scrum, APIs, Micro-services, and SOA. Finally, the book ends with a set of HR process interview questions covering the best practices to answer interview questions. KEY FEATURES Understand various best practices, principles, concepts, and guidelines Common pitfalls to avoid during interviews Trending programming languages including Python and R. Tools, best practices, techniques, and processes Methodologies and processes for DevOps, microarchitecture, SDLC, APIs, SOA integration Best practices and programming standards Holistic view of key concepts, principles, and best practices WHAT WILL YOU LEARN This is a comprehensive book on IT interviews for aspirants with profiles ranging from freshers to experienced (up to four years' experience) and with different backgrounds such as BE, BCA, BSc, BCom, and MCA. This reference guide for freshers has a double advantage: It will guide them for their interview and discussions. It will help interview panels in selecting candidates for their practice/units while bringing in standardization in the selection process. This book has more than five hundred questions in eight domains, including a chapter on trending programming languages (Python and R). It presents an exhaustive question bank with special emphasis on practical scenarios and business cases. It covers all the key domains including data structures, OOPs, DBMS, OS, methodologies and processes, programming languages, and digital technologies. The book includes a section on frameworks and methodologies for quality assurance and testing, DevOps, Agile, Scrum, APIs, microservices, and SOA. Based on our experience, the assurance is that at least 80% of the content will be discussed during a typical interview. The book also has a section on pre- and post-interview preparations. The coverage is extensive in terms of depth and breadth of domains addressed in the book. But it can be referred to for selective reading as per the choice of domain. The book has more than a hundred diagrams depicting various scenarios, models, and methodologies. WHO THIS BOOK IS FOR Students: IT and other computer science streams Freshers from IT and computer science institutes Programmers/Software engineers/Developers: 0–4 years' experience Interview panels Table of Contents 1. Introduction 2. Written Test & Group Discussion 3. Interview Preparations 4. Data Structure & Algorithms 5. Operating System 6. Object-oriented Programming (OOP) 7. C/C++ Programming 8. Java Programming 9. Database Management System (DBMS) 10. Trending Programming Languages: Python & R 11. Methodologies & Processes 12. HR Round

In this candid, refreshing guide for young women to take with us as we run the world, Emilie Aries shows you how to own your power, know your worth, and design your career and life accordingly. Young women today face an uncertain job market, the pressure to ascend at all costs, and a fear of burning out. But the landscape is changing, and women are taking an assertive role in shaping our careers and lives, while investing more and more in our community of support. Bossed Up teaches you how to: Break out of the "martyrdom mindset," and cultivate your Boss Identity by getting clear on what you really want for your career and life without apology; Hone the self-advocacy skills necessary for success; Understand the differences between being assertive (which is part of being a leader) and being aggressive (which is more like being a bully) - and how that clarity can transform your trajectory; Beat burnout by identifying how the warning signs may be showing up in your life and how to prioritize bringing more rest, purpose, agency, and community to your day-to-day life; Unpack the steps to cultivating something more than just confidence; a boss identity, which will establish your ability to be the boss of your life no matter what comes your way. Drawing from timely research, and with personal stories, and spotlights on a diverse group of women from the Bossed Up community, this book will show you how to craft a happy, healthy, and sustainable career path you'll love.

From bestselling writer David Graeber—"a master of opening up thought and stimulating debate" (Slate)—a powerful argument against the rise of meaningless, unfulfilling jobs…and their consequences. Does your job make a meaningful contribution to the world? In the spring of 2013, David Graeber asked this question in a playful, provocative essay titled "On the Phenomenon of Bullshit Jobs." It went viral. After one million online views in seventeen different languages, people all over the world are still debating the answer. There are hordes of people—HR consultants, communication coordinators, telemarketing researchers, corporate lawyers—whose jobs are useless, and, tragically, they know it. These people are caught in bullshit jobs. Graeber explores one of society's most vexing and deeply felt concerns, indicting among other villains a particular strain of finance capitalism that betrays ideals shared by thinkers ranging from Keynes to Lincoln. "Clever and charismatic" (The New Yorker), Bullshit Jobs gives individuals, corporations, and societies permission to undergo a shift in values, placing creative and caring work at the center of our culture. This book is for everyone who wants to turn their vocation back into an avocation and "a thought-provoking examination of our working lives" (Financial Times).

For the first time, a book that provides hands-on techniques to help job-seekers tap into the hidden job market. This

inspirational and motivational book, Get Hired Now! teaches you how to take advantage of the single most important factor in a successful job search the power of personal relationships. A structured 28-day program leads you through the three key components of a successful job search.

Packed with examples and step-by-step guidelines, KEYS FOR WRITERS, 8th Edition, equips readers with tools for effective writing in college and well into their careers and future community work. The text is known for its concise yet thorough explanations, excellent writing samples, and unique difference, not deficit approach to ESL. It is thoroughly updated to reflect 2016 MLA guidelines and includes Key Examples to help readers apply its signature Critical Thinking Framework to reading, source evaluation, source synthesis, and revision. A new Assignment Guide: Keys to Common Genres provides brief, step-by-step writing instructions for fifteen common genres that readers might encounter in their academic and professional careers. The text also highlights the importance of writing to a variety of careers, such as nursing, accounting, law, and IT. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

A â€˜how toâ€™ guide designed to give people an understanding of the practicalities of conducting investigative interviews and looking to provide them with â€˜best practiceâ€™ guidance to thereby improve their investigations and make them more defensible if challenged. Intended as both an introduction for new managers through to improving the work of more experienced staff this will be of assistance to anyone who is responsible for undertaking disciplinary, grievance or complaints investigations.

Appearance. Performance skills. Confidence. All are winning – and attainable – traits that will help you land the job you want. You can acquire these skills by perusing Job Interviews For Dummies. This revised edition incorporates a multitude of updates and covers all the bases in getting employers to say, You're the one! Written for all job seekers – new entrants, midlevel people, very experienced individuals, and technical and non-technical job seekers – Job Interviews For Dummies is packed with the building blocks of show-stopping interviews. These range from strategies and techniques to sample dialogue and research tips. Interviewing for a job is kind of like a stage performance, and if you want metaphorical standing ovations, then follow the guidelines offered in these pages. In this book, you'll explore the basics of interviewing, from how to dress to how to answer all sorts of questions – questions about you, your interest in the company, your experience, you education and training, your skills, your age, and questions they shouldn't ask but sometimes do anyway. You'll also uncover information about Practicing for your interview, and why it's so important Recognizing the mind games of job testing Wooing reviewers who give you references Identifying various interviewing scenarios you should expect Answering questions to sell yourself. Understanding the new interviewing technology, such as telephone interviews and video transmissions. On the stress scale, interviewing for a job ranks with making speeches before a vegetable-throwing crowd. Stress is such a big issue that some interviewees take tranquilizers or beta blockers to reduce it. A better way exists: Master the job-interviewing process. Get the winning ways down pat, and you'll have a special kind of insurance the rest of your working days. This guide can help.

Now in the 5th edition, Cracking the Coding Interview gives you the interview preparation you need to get the top software developer jobs. This book provides: 150 Programming Interview Questions and Solutions: From binary trees to binary search, this list of 150 questions includes the most common and most useful questions in data structures, algorithms, and knowledge based questions. 5 Algorithm Approaches: Stop being blind-sided by tough algorithm questions, and learn these five approaches to tackle the trickiest problems. Behind the Scenes of the interview processes at Google, Amazon, Microsoft, Facebook, Yahoo, and Apple: Learn what really goes on during your interview day and how decisions get made. Ten Mistakes Candidates Make -- And How to Avoid Them: Don't lose your dream job by making these common mistakes. Learn what many candidates do wrong, and how to avoid these issues. Steps to Prepare for Behavioral and Technical Questions: Stop meandering through an endless set of questions, while missing some of the most important preparation techniques. Follow these steps to more thoroughly prepare in less time.

People often assume that you have an abundance of free time when you're job hunting. They figure you're either phoning it in at a current employer or channel surfing in a bathrobe. The truth, however, is that searching for a new gig or vying for a key promotion is a full-time role in itself. The HR Guide to Getting and Crushing Your Dream Job was written for busy high performers who want to quickly advance their careers. It leverages two decades of human resources and business experience, and is packed with over a hundred exercises that provide specific, easily applied actions to help you achieve your career aspirations. Whether you're a fresh graduate or an experienced professional, The HR Guide to Getting and Crushing Your Dream Job can help you. It offers an inside look at how Human Resources and managers make decisions on everything from hiring and promotions to doling out special projects and career-advancing assignments. If you're looking to change jobs, switch careers, or simply expedite your climb up the corporate ladder, The HR Guide to Getting and Crushing Your Dream Job offers the inside scoop on how to advance your career while balancing your life.

Measure Up helps those desiring or going through career transition understand their value and how to best communicate their value. For those considering career transition, Measure Up helps them create compelling and consistent messaging, resumes, and profiles that will attract the right leaders, peers, and hiring authorities. Within, readers learn how to identify and leverage companies hiring leaders, influencers, and peers in their career search and how to leverage process and technology to connect and communicate. By the end of Measure Up, readers will be able to identify and qualify for potential opportunities and be able to show their value from communication, networking, interviewing to ultimately getting hired at the best career opportunity possible. Measure Up teaches those considering career transition how to discover lucrative job prospects before anybody else does and gives them the tools and exercises to build their confidence and help them understand, appreciate, and "sell" their true value in the job marketplace.

Nonfiction business/career studies, sociology of work, real-life vignettes of young people at work along with how-tos for job hunting and career building. MY JOB Gen Z: --provides hope and help to young adults launching careers during a pandemic and recession, --defines the unique qualities of Generation Z based on field research and our survey, --profiles ""ordinary"" and famous Gen Zers striving toward and succeeding in their dream jobs, and --offers resources on how to identify your skills, apply for internships and jobs, negotiate terms and salary, work remotely, and forge ahead with your dream job in a fast-changing world. MY JOB Gen Z, written by and for Generation Z (born in and after 1995), combines research into the unique experiences and qualities of this rising generation with the results of our own global survey. We compare what the ""data"" say about Gen Z with who YOU say you are, including an array of real-life profiles of ordinary Gen Zers--how they feel about work, what they want most from their careers, and the challenges they encounter along the way. We spotlight famous Gen Zers who've already had impact on society, built companies, and made millions--and reveal what drives them to succeed. Then we guide you through best practices for creating your own resume and professional profile, applying for internships and jobs, conducting online and in-person interviews, discerning your valuable skillset and pursuing your own dream job. The real-life examples and pragmatic advice offered in MY JOB Gen Z will convince you that you are not alone, in an often-challenging and isolating world. It will leave you inspired by your peers doing amazing things and motivated to pursue your own dream job. Book Review 1: "A collection of intimate interviews with people regarding the personal, familial, cultural, and geographic factors in their working lives. Inspired by Studs Terkel's Working (1974), which profiled ordinary American workers, editor Skees (God Among the Shakers, 1998) takes the concept global. Six of her 16 subjects live in the United States, including a slack-key guitarist in Honolulu, an architect in Cincinnati, and a recruiter/headhunter in Tampa, Florida. The rest are on other continents, including a coffee farmer in Nicaragua, a Masai warrior in Tanzania, a married couple running an eco-friendly factory in India, a rickshaw puller in Bangladesh, and a private equity manager in Hong Kong. Skees organizes the material into five sections ("Entrepreneurship," "Industry and Transportation," "Farming, Food, and Animals," "Finance and Technology," and "Music & Arts"), but each first-person account stands on its own, and they can be read in any order. A map, photograph, and editor's note introduce each, and footnotes supplement the text. Skees nimbly maintains a consistent narrative flow, with none of the readability problems that are common in transcriptions. Whereas Terkel packed a great many workers into his book, Skees gives her subjects more space to muse, digress, and occasionally contradict themselves. The results are highly personal, often poignant, sometimes gritty, and routinely granular—perhaps more than some readers may expect, or even desire. The editor sets out to demonstrate that "our job = our self." But such detailed portraits also reveal that formula's commutative property—how personal preferences, chance, circumstances, and location shape each person's job choice and performance. Skees is a nonprofit international development specialist, and doing work that contributes to the greater good emerges as a strong theme. As a result, this is a small, and perhaps skewed, sample of the world's workforce (although a second volume is forthcoming), but it will inspire readers by showcasing workers across diverse industries, income levels, countries, and cultures expressing how they find meaning in their work beyond earning money. A vocational and sociological travelogue that readers will find to be time well spent." -- Kirkus Book Review 2: "Book 2 of the series, MY JOB: REAL PEOPLE AT WORK AROUND THE WORLD, features fifteen true stories by professionals in the North America, the Caribbean, Central America, Southeast Asia, the U.K., and Africa, in such fields as addiction recovery, agribusiness, college admissions, ecotourism, and diplomacy. Each narrator begins by outlining what it's really like to do their job and ends up revealing their innermost traumas and dreams. More than a virtual travel guide to villages, farms, and cities around the world, MY JOB Book 2 documents the nitty-gritty reality of each occupation, and highlights unique cultures and experiences, yet illustrates how much we have in common through our shared human experience of work. BookLife Prize - 2019 Plot/Idea: 10 out of 10 Originality: 9 out of 10 Prose: 8 out of 10 Character/Execution: 8 out of 10 Overall: 8.75 out of 10 Assessment: Idea/Concept: "The stories of our jobs become the stories of our lives," writes Suzanne Skees in her introduction to this second volume in her "My Job" series. Skees's project surveys the on-the-ground truth of what work is like right now, around the world, as the dynamics of labor are upended by automation and contract work. Skees demonstrates her acumen as a curator and editor -- gathering a diverse roster of workers to tell their stories -- and as a listener. She invites her subjects to discuss their careers, their hopes, their disappointments, and the changes they've seen at length, all with disarming frankness. Her subjects include a nursing student in Honduras; an environmental activist in American coal country; a banana farmer in Uganda; a college admissions counselor in Rwanda; and a "fringe diplomat" in Tel Aviv. Few books dig so deeply into life as it's actually lived, with such unsparing intimacy. Prose: Skees's own prose is sharp, clear, and purposeful, but outside of introductions and some notes, most of the book come straight from the mouths of her subjects through first person monologue. Skees breaks the chapters up into short labeled sections. This is helpful for skimmers, but the shortness of the individual sections gives the chapters a stop-and-start feeling, impeding narrative momentum. Originality: This isn't the first book to survey workers in their own words about work, nor even the first one by Skees to do so, but the author has selected a fresh, fascinating cross section of people to reveal truths about the world and this current moment. Execution: The book offers insights, wisdom, challenges to orthodox thinking, and some arresting first-person storytelling. It's both eye-opening and a pleasure to learn about the day-to-day work of a Zambian "mobile-money agent" and to discover how that work is vital to a population outside of the banking system. That said, the narrators' individual voices sound somewhat similar to each other, and the speakers too rarely offer up surprising or engaging anecdotes. The emphasis here is strongly on the work itself, and the sociopolitical context that created the opportunity for such work. There's great value in capturing that, but the book might prove more enticing for general audiences with a greater emphasis on voice and storytelling." -- Booklife/Publisher's Weekly

As the twentieth century turned to the twenty-first, there was a civil war raging in the toy train hobby between those who

ran and/or collected O-gauge toy trains. The icon of the hobby, Lionel LLC, was being challenged by an upstart company, Mike's Train House (MTH), for the minds, hearts and pocketbooks of those in the hobby or just beginning in it. When Bill and Amy Weaver inherit a rare, one-of-a-kind toy train locomotive they are targeted by two wealthy collectors who will do anything, legal or otherwise, to obtain this valuable addition to their collection. If they can't buy it then maybe they will have to kill for it.

The quant job market has never been tougher. Extensive preparation is essential. Expanding on the successful first edition, this second edition has been updated to reflect the latest questions asked. It now provides over 300 interview questions taken from actual interviews in the City and Wall Street. Each question comes with a full detailed solution, discussion of what the interviewer is seeking and possible follow-up questions. Topics covered include option pricing, probability, mathematics, numerical algorithms and C++, as well as a discussion of the interview process and the non-technical interview. All three authors have worked as quants and they have done many interviews from both sides of the desk. Mark Joshi has written many papers and books including the very successful introductory textbook, "The Concepts and Practice of Mathematical Finance."

THE BOOK COMES WITH AN ONLINE CLASS & TEMPLATES If you are looking for easy 'guerilla marketing' alternative techniques that bring recruiters to you, tap the hidden job market, and increase the amount and quality of your job interviews -- then you want this book. My Story and Why This Book is for You I have been working in the recruiting industry as an Executive Search Consultant and Career Coach since 2004, but something happened in 2015 that completely changed how I worked, literally overnight. I had a client who was an Internet Marketing Manager and was seeking a position in E-commerce, social media marketing, or digital marketing; he could barely get a call for an interview after a year of job hunting. Before I started his job search campaign, I checked his LinkedIn.com profile to make sure it looked good. His LinkedIn profile was absolutely horrifying. His picture was a selfie that looked like a bad mugshot after a night of drinking and a subsequent police interrogation. His profile had too much information that was irrelevant to his goals, his headline was meaningless, and he only had 24 connections. There was no way I could position someone that was supposed to be an expert in digital marketing with this repellent LinkedIn profile. My client was absolutely desperate for job. He was a nice guy and a good job candidate with a lot of related experience. I usually just give my clients tips to improve their profile but I knew time was of the essence and I needed to take control of his online image immediately. I got his login for LinkedIn as well as other online job boards and within two hours, I re-aligned everything, got a new professional profile picture, changed all of his online profiles to match his job search goals, and did a campaign to grow his connections over the LinkedIn 500+ connection display threshold. Within 48 hours he had over 300 connections and one job interview. By the end of the week, he had four job interviews and had hit the 500+ connection mark and ... He had not applied for a single job! Not one! All the calls he got were from his online profiles. This method is now the core of my career coaching practice. So what is the secret? It is just one phrase: Keyword-stacking. Once you learn how to keyword-stack your profiles in the way that recruiters search, you will get calls too. What You Will Be Able to Do After This Book Have recruiters come straight to you for great jobs Get calls for jobs without applying Tap unadvertised jobs in the hidden job market BONUS: You Also Get ... access for FREE to my $200 Online Class which includes My copyrighted 'Core-3(c)' career assessment Fill-in-the-blank interview preparation scripts Salary negotiation scripts and so much more! Reviews from my 5-Star Online Course The best course I've ever been on. -If ever there was a course that you need to go on then it is this. I am very qualified but wasn't getting the phone calls for jobs because my strategy was totally wrong...If you want to get the hits then get the course!- by Keith McClean Concise, efficient, effective, -With amazingly helpful downloadable content (just copy and paste into document)...Generates results, works for every industry and all job levels.- by Kevin Massabni, About The Author Dr. Karen Gurney was born, raised, and lives in Cleveland Ohio with her husband, two Goldendoodles, and a Papillon. As a Clevelander, the economic struggles of the city fostered her interest in urban economic development and why places grow, die, and are re-born and what the people that live there can do about it. One of the greatest joys of coaching across the nation (and even the world) is to understand the job market that creates the demand for her clients' background.

Find the right words for the best job! It's not enough to have the talent and experience to land the right job—you have to be able to put that talent and experience into words. With just the right phrase, you can highlight your achievements in your resume, make the cover letter pitch that sets you apart from the crowd, and underscore your unique skill set in the interview that lands you the job. In 1,001 Phrases You Need to Get a Job, employment gurus Nancy Schuman and Burton Jay Nadler show you how to walk the walk and talk the talk you need to win the job you want.

Understand the technical foundations, as well as the non-programming skills needed to be a successful full stack web developer. This book reveals the reasons why a truly successful full stack developer does more than write code. You will learn the principles of the topics needed to help a developer new to agile or full stack working—UX, project management, QA, product management, and more— all from the point of view of a developer. Covering these skills alongside the fundamentals and foundations of modern web development, rather than specifics of current technologies and frameworks (which can age quickly), all programming examples are given in the context of the web as it is in 2018. Although you need to feel comfortable working on code at the system, database, API, middleware or user interface level, depending on the task in hand, you also need to be able to deal with the big picture and the little details. The Full Stack Developer recognizes skills beyond the technical, and gives foundational knowledge of the wide set of skills needed in a modern software development team. What You'll Learn Plan your work including Agile vs Waterfall, tools, scrum, kanban and continuous delivery Translate UX into code: grids, component libraries and style guides Design systems and system architectures (microservices to monoliths) Review patterns for APIs (SOAP, AJAX, REST), defining API domains, patterns for REST APIs and more API goodness Study the various front-end design patterns you need to know Store data, what to consider for security, deployment, in production and more Who This Book Is For New graduates or junior developers who are transitioning to working as part of a larger team structure in a multi-disciplinary teams and developers previously focused on only front-end or back-end dev transitioning into full stack.

Convergent Journalism: An Introduction is a pioneering textbook that will teach you how to master the skills needed to be a journalist in today's converged media landscape. This book shows you what makes a news story effective, and how to identify the best platform for a particular story, whether it's the Web, broadcast or print. The bedrock tenets of journalism remain at the core of this book, including information dissemination, storytelling, audience engagement. After establishing these journalism basics, the

book goes into great detail on how to tailor a story to meet the needs of various media. Vincent F. Filak has brought this second edition completely up to date through: A thorough reorganization of the chapters, which provides a newer, more practical approach focused on "how to do convergent journalism," rather than simply observing the current state of converged media. A number of new pedagogical features to improve learning and retention, including examples, exercises, breakout boxes and more. Coverage of additional topics such as issues of law and ethics in digital media, and also writing for mobile platforms and social media. A companion website with links to additional examples of quality text, images and multimedia for students, as well as an instructor site with a test bank, suggested exercises and discussion questions.

Having Trouble with the Technical Interview? Are you contemplating a job change? Are you ready to begin the interview process? Is this your first interview experience? Perhaps you have been through this process multiple times. Do you find the programming interview process intimidating and overwhelming? Don't let fear and apprehension keep you from performing at your best during your next coding interview. A Technical Interview Preparation Framework During my years in the software engineering industry, I've been on both sides of the technical interview table numerous times. I have interviewed hundreds of Java developers and software engineers. I've played key roles in improving the software engineer hiring and recruiting processes at some large organizations. I've conducted the coding or programming interview, the generic technical interview, the core Java interview, the case interview, and the problem-solving interview. During this process, I've discovered that not all programming interviews are created equal. There are numerous coding and non-coding questions that can be used to help indicate the quality of a particular software engineering candidate. Leveraging those experiences, I will outline a framework that will help you understand the ideal time to change jobs, provide guidance on which organizations to seek out or avoid, and then guide you through the preparation and interview process in a way that will help you best represent yourself when it is time to showcase your talents and skills. Preparation is the key to a successful coding interview. This book will help set the expectations on what things an interviewer looks for in a technical candidate. Interview Questions and Answers There are a number of questions that you should have answered prior to your next interview. You need to understand what motivations are driving your job search. You should know what kinds of questions an interviewer is likely to ask you, and what level of importance is applied to your answers to various questions and question types. While a Java developer would expect to see core Java questions, and a .Net developer would expect to see core .Net questions, there are a host of other topic areas that are important to the interviewer. You will find the following included in this book. Questions you should ask yourself when thinking about a job switch. Questions to ask your interviewer to help determine the organizational health of your potential employer. Characteristics of a great software engineer. Essential software engineer skills and competencies, both coding and non-coding related. The types of interview questions you may encounter. Checklist to help you prepare for your next interview. Interview questions you may be asked, and what the interviewer is looking for in your answers. Questions you should ask your interviewer, and the answers you should be looking for.

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