Project Management Body Of Knowledge 4th Edition

PMBOK&® Guide is the go-to resource for project management practitioners. The project management profession has significantly evolved due to emerging technology, new approaches and rapid market changes. Reflecting this evolution, The Standard for Project Management enumerates 12 principles of project management and the PMBOK&® Guide &– Seventh Edition is structured around eight project performance domains.This edition is designed to address practitioners' current and future needs and to help them be more proactive, innovative and nimble in enabling desired project outcomes.This edition of the PMBOK&® Guide:•Reflects the full range of development approaches (predictive, adaptive, hybrid, etc.);•Provides an entire section devoted to tailoring the development approach and processes;•Includes an expanded list of models, methods, and artifacts;•Focuses on not just delivering project outputs but also enabling outcomes; and• Integrates with PMIstandards+™ for information and standards application content based on project type, development approach, and industry sector.

To support the broadening spectrum of project delivery approaches, PMI is offering A Guide to the Project Management Body of Knowledge (PMBOK® Guide) – Sixth Edition as a bundle with its latest, the Agile Practice Guide. The PMBOK® Guide – Sixth Edition now contains detailed information about agile; while the Agile Practice Guide, created in partnership with Agile Alliance®, serves as a bridge to connect waterfall and agile. Together they are a powerful tool for project managers. The PMBOK® Guide – Sixth Edition – PMI's flagship publication has been updated to

reflect the latest good practices in project management. New to the Sixth Edition, each knowledge area will contain a section entitled Approaches for Agile, Iterative and Adaptive Environments, describing how these practices integrate in project settings. It will also contain more emphasis on strategic and business knowledge—including discussion of project management business documents—and information on the PMI Talent Triangle™ and the essential skills for success in today's market. Agile Practice Guide has been developed as a resource to understand, evaluate, and use agile and hybrid agile approaches. This practice guide provides guidance on when, where, and how to apply agile approaches and provides practical tools for practitioners and organizations wanting to increase agility. This practice guide is aligned with other PMI standards, including A Guide to the Project Management Body of Knowledge (PMBOK® Guide) – Sixth Edition, and was developed as the result of collaboration between the Project Management Institute and the Agile Alliance.

Designed for graduate, advanced undergraduate, and practitioner project management courses with an information technology focus, Methods of IT Project Management is built around the Project Management Body of Knowledge (PMBOK). The text provides students with all of the concepts, techniques, and methods found in the leading project management reference books, while also conveying practical knowledge that can immediately be applied in real-world settings. Unlike other books in this field, the material is organized according to the sequence of the project management life cycle from initial overview, through initiation, execution, and control, to close out. Following this life cycle, as opposed to covering the material by knowledge area, allows students to simultaneously learn project management concepts and methods at the same time as they develop

skills they can use immediately during and upon completion of the course. The Project Management Professional (PMP) certification issued by the Project Management Institute (PMI) is the world's leading certification in this field. To help students prepare, the authors have dedicated an appendix to practice study questions and give helpful advice on preparing for and passing the PMP exam. At the end of each chapter, the text provides one or more mini-cases based on the theme of a running case study that extends through the entire book. The mini-cases provide additional opportunities for students to apply project management concepts and techniques, and they are ideal for stimulating class discussions and debates. In addition, these cases also present thought-provoking scenarios to challenge the more advanced student. This replaces the 1st Edition by Prentice Hall (ISBN# 978-0132367257).

So, you've been asked to manage a project. Not sure where to start? Start here. This is your ultimate one-stop, easy-going and very friendly guide to delivering any project of any size. Even if you're a first time, never-done-it-before, newbie project manager, How to Manage a Great Project will get you from start to finish on budget, on target and on time. In just eight simple steps, you'll learn to: Get things started: understand the what, why, where and who of your project Plan for success: co-ordinate what needs doing and who needs to do it Make it happen: get everything done – in order and on time Keep on track: monitor your progress to stay in total control Wind things up: review, report and enjoy the well-earned results How to Manage a Great Project is your roadmap to project perfection – first time, every time.

PMI's latest foundational standard, The Standard for Organizational Project Management (OPM), expands upon the popular Implementing Organizational Project Management: A Practice Guide, published in 2014. This

newly-created standard is a result of survey feedback that revealed acceptance of the approach and increasing interest in an expanded version. OPM is defined as the integration of people, knowledge, and processes, supported by tools across all functional domains of the organization. The approach further advances an organization's performance by developing and linking portfolio, program, and project management principles and practices with organizational enablers (e.g., structural, cultural, technological, and human resource practices) and business processes to support strategic objectives. OPM helps organizations deliver value through the following principles:•Aligning strategy•Consistent execution and delivery•Cross-functional collaboration•Adding value to the organization•Continuous training Although useful for any organization that is seeking to better meet its strategic objectives, this standard is particularly beneficial for organizations that do not have a unified project management approach.

A Guide to the Project Management Body of Knowledge (PMBOK(R) Guide) is the go-to resource for project management practitioners. Reflecting this evolution, The Standard for Project Management enumerates 12 principles of project management and the PMBOK(R) Guide - Seventh Edition is structured around eight project performance domains. Both the standard and the guide reflect the wide range of development approaches that lead to value delivery. This edition is designed to address practitioners' current and future needs and to help them be more proactive, innovative, and nimble in enabling desired project outcomes. This edition of the PMBOK(R) Guide: reflects the full range of development approaches (predictive, adaptive, hybrid, etc.); provides an entire section devoted to tailoring the development approach and processes; includes an expanded list of models, methods, and artifacts; focuses on not just

delivering project outputs but also enabling outcomes; and integrates with PMIstandards+(TM) for information and standards application content based on project type, development approach, and industry sector. PROJECT MANAGERS: Are you ready to increase your marketability, network with other project managers, and improve your abilities to lead a project? Become a certified PMP with my efficient, easy-to-follow study guide book, PMBOK ® Guide and PMP ® Exam Prep Book 2018-2019: Study Guide on the Project Management Body of Knowledge with Practice Test Questions for the Project Management Professional Exam by Robert P. Nathan! As any project manager will tell you, time is the most valuable commodity in a project. Updated in line with the PMBOK Sixth Edition, my PMBOK Guide and PMP Exam Prep Book 2018-2019 is designed to make the most of the time you spend preparing for the exam. Rather than being hundreds of pages too long, the following chapters have gone through multiple stages of revision to include only those things that you need to know. The chapters have been designed to be readable, as well as to be easy to scan if you are flipping through. The structure of my book is based on project management's five major process groups: Chapter One: Initiation Chapter Two: Planning Chapter Three: Executing Chapter Four: Monitoring and Controlling Chapter Five: Closing Every chapter covers vital information on project management's ten knowledge areas: communication management, cost management, human resources management, integration management, procurement management, quality management, risk management, scope management, stakeholder management, and time management. Inputs, tools, techniques, and outputs (ITTOs) are organically written into the main text to show how they all fit together. The exam will test your understanding of best practices not memorization of lists. Included with every

copy of my study guide is: Ten practice exam questions at the end of each chapter with answers and explanations A full two-hundred question practice exam with answers and explanations A full glossary of all tested terms Access to a FREE app with online flashcards of all tested terms Please note that PMBOK® is a registered trademark of PMI. PMI does not sponsor or endorse this book.

Whether you are a senior executive or a project manager, its your job to help your organization grow and increase its value to stakeholders. Project management is the unique organizational competency that manages change and drives competitive advantage with the outcome of delivering results in line with corporate strategy. A Guide to the Project Management Body of Knowledge (PMBOK Guide)Third Edition is the map to get you there. In 1983, Project Management Institute (PMI) volunteers first sat down to distill the project management body of knowledge. Today, the PMBOK Guide has become a global standard for the project management profession and is one of the best, most versatile documents available across major industries. It contains the fundamental, baseline practices that drive business results for any organization. The third edition has been updated to reflect the most current industry knowledge and practices. One of the most important changes is the evolution from generally accepted on most projects, most of the time to generally recognized as good practice on most projects, most of the time. Several chapters have been updated, rewritten or expanded to include the most current and pressing information facing project managers today. It also includes an expanded index and glossary. The PMBOK GuideThird Edition reflects the collaboration and knowledge of project management leaders who deliver business results. Successful project management is a constant advantage in the dynamic nature of todays organizations. Companies, non-

profits, and government agencies around the world are turning to project management to achieve corporate strategic objectives. As recognition of the value of projectmanagement continues to grow, the PMBOK Guide will bec
Although there are numerous project management resources available, most are either too academic, focus too heavily on IT, or provide quick-fix advice without the theory required to understand why the solutions work. Following and expanding on PMI's Project Management Body of Knowledge (PMBOK®), Project Management Theory and Practice provides students with a complete overview of project management theory—in language they can easily understand. This classroom-tested textbook translates the abstract model vocabulary and processes from A Guide to the Project Management Body of Knowledge (PMBOK® Guide), Fourth Edition into accessible discussions complete with contemporary views and projections for the future. The text integrates the organizational environment that surrounds a project to supply students with the well-rounded knowledge of theories, organizational issues, and human behavior needed to manage real-world projects effectively. Providing a clear picture of the state of the art in project management, it details numerous project-related frameworks, including: Enterprise project management Project portfolio management Work breakdown structures Earned value management Professional responsibility Project team productivity The text reaches beyond traditional core project management topics to include discussions on enterprise maturity, virtual and outsourced organizations, project management offices, operational governance, and multi-project management. Filled with numerous end-of-chapter questions, scheduling and budgeting problems, scoping projects, and sample worksheets that illustrate various analytical tools and management decisions, this is the ideal text for classroom

use and essential reading for anyone seeking project management certification.

A Guide to the Project Management Body of Knowledge (PMBOK(R) Guide-Sixth Edition / Agile Practice Guide Bundle (HINDI)Project Management Institute

Provides a framework to help managers to define project objectives and delegate tasks to team members, providing in the second edition a standard application of the Work Breakdown Structure as a project management tool.

To support the broadening spectrum of project delivery approaches, PMI is offering A Guide to the Project Management Body of Knowledge (PMBOK® Guide) – Sixth Edition along with the new Agile Practice Guide as one package.The PMBOK® Guide – Sixth Edition now contains detailed information about agile; while the Agile Practice Guide, created in partnership with Agile Alliance®, serves as a bridge to connect waterfall and agile. Together they are a powerful tool for project managers.PMBOK® Guide – Sixth Edition – PMI's flagship publication has been updated to reflect the latest good practices in project management. New to the Sixth Edition, each knowledge area will contain a section entitled Approaches for Agile, Iterative and Adaptive Environments, describing how these practices integrate in project settings. It will also contain more emphasis on strategic and business knowledge—including discussion of project management business documents—and information on the PMI Talent TriangleTM and the essential skills for success in today's market.Agile Practice Guide has been developed as a resource to understand, evaluate, and use agile and hybrid agile approaches. This practice guide provides guidance on when, where, and how to apply agile approaches and provides practical tools for practitioners and organizations wanting to increase agility. This practice guide is aligned with other PMI standards, including A Guide to the

Project Management Body of Knowledge (PMBOK® Guide) - Sixth Edition, and was developed as the result of collaboration between the Project Management Institute and the Agile Alliance.

This book argues that by integrating effective knowledge management (KM) with project management (PM), the overall project success rate can be improved significantly. It brings together the latest ideas and research on shared approaches to improve performance based on the research and experience of academics and practitioners. The structured collection of articles presents novel theoretical approaches and clear empirical evidence of the value of integrating the two distinct fields. It enables readers to better understand the need to merge KM with PM and appreciate the benefits. It also offers researchers an idea of what lies ahead and how to get there, and helps practitioners develop more suitable KM solutions for successful project outcomes.

The importance of computer software to the modern business world is undeniable. Organizations across all industries and geographies are dependent on data processing and electronic communication, and on the software that drives these capabilities. The management of software development projects, just as the management of any other projects, is faced with the need for increased efficiencies, with results expected more quickly, at lower cost, and with higher quality.For decades, the project management approaches contained within A Guide to the Project Management Body of Knowledge (PMBOK® Guide) have formed the foundation for projects across the range of human endeavor. However, some software project managers reported experiencing challenges when seeking to translate the established approaches of the PMBOK® Guide with adaptive approaches such as agile that are more commonly used in software development. Now for the first time, the Software Extension to

PMBOK® Guide Fifth Edition brings these two worlds together. This groundbreaking work was developed jointly by PMI with the IEEE Computer Society, the world's premier organization of computing professionals, and draws upon the wisdom of programmers, IT professionals and working project managers from around the globe. Designed to be used in tandem with the latest edition of the PMBOK® Guide, this comprehensive volume closely follows the PMBOK® Guide's approach to style, structure and naming, while providing readers a balanced view of methods, tools, and techniques for managing software projects across the life cycle continuum from highly predictive life cycles to highly adaptive life cycles.Software Extension To the PMBOK® Guide Fifth Edition provides readers with knowledge and practices that will not only improve their efficiency and effectiveness but that of their management teams and project members as well. Whether you're a current project manager seeking to validate the skills and knowledge acquired through years of practical experience or a newcomer to the PM field looking to strengthen your resume, the PMP® certification from the Project Management Institute (PMI®) provides you with the means to do so. This updated edition of the best-selling PMP®: Project Management Professional Study Guide was developed to help you prepare for this challenging exam, and includes additional study tools designed to reinforce understanding of critical subject areas. Key Topics Include: Project Initiation. Determining project goals, identifying constraints and assumptions, defining strategies, producing documentation. Project Planning. Refining a project, creating a WBS, developing a resource management plan, establishing controls, obtaining approval. Project Execution. Committing and implementing resources, managing and communicating progress, implementing quality assurance procedures. Project Control. Measuring Performance, taking

corrective action, ensuring compliance, reassessing control plans, responding to risk event triggers. Project Closing. Documenting lessons learned, facilitating closure, preserving records and tools, releasing resources. Professional Responsibility. Ensuring integrity, contributing to knowledge base, balancing stakeholder interests, respecting differences. Note:CD-ROM/DVD and other supplementary materials are not included as part of eBook file. (PMI, PMP and Project Management Professional are registered marks of the Project Management Institute, Inc.)

Managing Change in Organizations: A Practice Guide is unique in that it integrates two traditionally disparate world views on managing change: organizational development/human resources and portfolio/program/project management. By bringing these together, professionals from both worlds can use project management approaches to effectively create and manage change. This practice guide begins by providing the reader with a framework for creating organizational agility and judging change readiness.

This book will undoubtedly become one of the classics of the project management literature.There will be a growing need for project managers who can look beyond the internal processes of their projects to the organisational, technological and socio-economic contexts in which projects must be managed. A good starting point would be for all project managers to read this.book.- Construction Management and Economics

Largely relying on individual experience, most construction project managers do not have a set of comprehensive rules for management processes or

even a management system. They rely at times on individual experience for such things as scheduling. But there is no set of comprehensive methods that combines the essence of project management. This type of construction project management could perhaps satisfy the needs of regional competition in the past, but cannot respond to the present demands of global competition. Now major construction projects often involve bidding invitations to international contractors. Only those with a perfect construction project management model can stand out amongst the many international competitors. A construction project may involveenormous investment, high social visibility and often public safety as well. Less than stringent construction project management can result in schedule delays, cost overruns, poor quality and even danger to the public. Construction projects invariably require collaboration between several contractors. The absence of a comprehensive construction project management framework to integrate everyone's thinking and behavioral modes can easily turn the construction process into one for resolving communication and coordination problems, rather than improving team efficiency and dynamism. The body of knowledge summarizes the construction project management steps and implementation techniques into construction project management methods. These methods will steer the thinking logic

of construction project management personnel to be active and helpful and this will have a positive affect on the enforcement and execution of every step. Essential project management forms aligned to the PMBOK® Guide—Sixth Edition A Project Manager's Book of Forms is an essential companion to the Project Management Institute's A Guide to the Project Management Body of Knowledge. Packed with ready-made forms for managing every stage in any project, this book offers both new and experienced project managers an invaluable resource for thorough documentation and repeatable processes. Endorsed by PMI and aligned with the PMBOK® Guide, these forms cover all aspects of initiating, planning, executing, monitoring and controlling, and closing; each form can be used as-is directly from the book, or downloaded from the companion website and tailored to your project's unique needs. This new third edition has been updated to align with the newest PMBOK® Guide, and includes forms for agile, the PMI Talent Triangle, technical project management, leadership, strategic and business management, and more. The PMBOK® Guide is the primary reference for project management, and the final authority on best practices—but implementation can quickly become complex for new managers on large projects, or even experienced managers juggling multiple projects with multiple demands. This book helps you

stay organized and on-track, helping you ensure thorough documentation throughout the project life cycle. Adopt PMI-endorsed forms for documenting every process group Customize each form to suit each project's specific needs Organize project data and implement a repeatable management process Streamline PMBOK® Guide implementation at any level of project management experience Instead of wasting time interpreting and translating the PMBOK® Guide to real-world application, allow PMI to do the work for you: A Project Manager's Book of Forms provides the PMBOK®-aligned forms you need to quickly and easily implement project management concepts and practices.

A Guide to the Project Management Body of Knowledge (PMBOK® Guide) provides generalized project management guidance applicable to most projects most of the time. In order to apply this generalized guidance to construction projects, the Project Management Institute has developed the Construction Extension to the PMBOK® Guide.This Construction Extension provides construction-specific guidance for the project management practitioner for each of the PMBOK® Guide Knowledge Areas, as well as guidance in these additional areas not found in the PMBOK® Guide:•All project resources, rather than just human resources•Project health, safety, security, and environmental management•Project financial

management, in addition to cost•Management of claims in constructionThis edition of the Construction Extension also follows a new structure, discussing the principles in each of the Knowledge Areas rather than discussing the individual processes. This approach broadens the applicability of the Construction Extension by increasing the focus on the "what" and "why" of construction project management. This Construction Extension also includes discussion of emerging trends and developments in the construction industry that affect the application of project management to construction projects.

This up-to-date self-study system offers 100% coverage of every topic on the CAPM and PMP exams Thoroughly revised for the current PMI Project Management Body of Knowledge (PMBOK Guide), this up-to-date resource offers complete coverage of all the material included on the Certified Associate in Project Management and Project Management Professional exams. You'll find learning objectives at the beginning of each chapter, exam tips, and practice exam questions with in-depth answer explanations. Written by a leading project management consultant and trainer, CAPM/PMP Project Management Certification All-in-One Exam Guide, Fourth Edition will help you pass the exams with ease and will also serve as an essential on-the-job reference. Covers all exam

topics, including: •Project integration management •Managing the project scope •Managing project time, costs, and quality •Managing project resources •Managing project communications •Managing project risks •Project procurement management •Managing project stakeholders •Project management processes Electronic content includes: •750 CAPM and PMP practice exam questions—test yourself by exam domain or take a complete exam •Bonus process review quiz •Video training from the author •Process ITTO Quick Review Guide •PMP Memory Sheets •Secured Book PDF

The primary purpose of this document is to identify and describe that subset of the PMBOK which is generally accepted. This document is also intended to provide a common lexicon within the profession for talking about project management.

No project management training? No problem! In today's workplace, employees are routinely expected to coordinate and manage projects. Yet, chances are, you aren't formally trained in managing projects—you're an unofficial project manager. FranklinCovey experts Kory Kogon, Suzette Blakemore, and James Wood understand the importance of leadership in project completion and explain that people are crucial in the formula for success. Project Management for the Unofficial Project Manager offers practical, real-world insights for effective project management and guides you

through the essentials of the people and project management process: Initiate Plan Execute Monitor/Control Close Unofficial project managers in any arena will benefit from the accessible, engaging real-life anecdotes, memorable "Project Management Proverbs," and quick reviews at the end of each chapter. If you're struggling to keep your projects organized, this book is for you. If you manage projects without the benefit of a team, this book is also for you. Change the way you think about project management—"project manager" may not be your official title or necessarily your dream job, but with the right strategies, you can excel.

Agile Practice Guide – First Edition has been developed as a resource to understand, evaluate, and use agile and hybrid agile approaches. This practice guide provides guidance on when, where, and how to apply agile approaches and provides practical tools for practitioners and organizations wanting to increase agility. This practice guide is aligned with other PMI standards, including A Guide to the Project Management Body of Knowledge (PMBOK® Guide) – Sixth Edition, and was developed as the result of collaboration between the Project Management Institute and the Agile Alliance. The all-inclusive guide to exceptional project management The Fast Forward MBA in Project Management is the comprehensive guide to real-world project management methods, tools, and

techniques. Practical, easy-to-use, and deeply thorough, this book gives you answers you need now. You'll find the cutting-edge ideas and hard-won wisdom of one of the field's leading experts, delivered in short, lively segments that address common management issues. Brief descriptions of important concepts, tips on real-world applications, and compact case studies illustrate the most sought-after skills and the pitfalls you should watch out for. This new fifth edition features new case studies, new information on engaging stakeholders, change management, new guidance on using Agile techniques, and new content that integrates current events and trends in the project management sphere. Project management is a complex role, with seemingly conflicting demands that must be coordinated into a single, overarching, executable strategy — all within certain time, resource, and budget constraints. This book shows you how to get it all together and get it done, with expert guidance every step of the way. Navigate complex management issues effectively Master key concepts and real-world applications Learn from case studies of today's leading experts Keep your project on track, on time, and on budget From finding the right sponsor to clarifying objectives to setting a realistic schedule and budget projection, all across different departments, executive levels, or technical domains, project management incorporates a wide range of

competencies. The Fast Forward MBA in Project Management shows you what you need to know, the best way to do it, and what to watch out for along the way.

Transform the PMBOK® Guide from a framework to a sharpened tool in your project manager's toolbox In project management circles, it's often joked that "there's the right way, the wrong way, and the PMBOK® way" to manage projects. In truth, it's really about the methodology you choose. The PMBOK® Guide is a consensus-based standard that thousands of project management professionals find immensely valuable in the process of developing an effective methodology. But exactly how does a project manager take the information provided in the PMBOK® Guide and apply it most effectively and appropriately to an actual project environment? This book can be the answer. It is basically a "guide to the guide"—a road map to applying the tools of the PMBOK® Guide to your organization's or project's unique nature and requirements. Bringing the PMBOK® Guide to Life: A Companion for the Practicing Project Manager builds a bridge between the PMBOK® Guide and the common needs of today's practicing project managers. It explains and elaborates on specific techniques, terms, and the application of tools that will enable project managers to effectively adapt the principles and processes described in the PMBOK® Guide to the practical

world of project management. Readers will find suggested approaches for the use of project management tools and techniques along with templates developed directly from information provided in the PMBOK® Guide. Suggestions and study tips are also included to assist in preparing for the PMP exam, and a Project Plan Accelerator (PPA) can be used with the PMBOK® Guide by project managers and project teams to develop plans that are specifically tailored to meet the needs of your team, your clients, and your sponsoring organization. Written by two of the leading experts in the field, Bringing the PMBOK® to Life will help every project manager translate the PMBOK® Guide's tools and techniques into actionable, commonsense approaches to managing a project. (PMI, PMBOK, PMP, and Project Management Professional are registered marks of the Project Management Institute, Inc.)

Learn powerful techniques for successfully managing modern projects, programs, and portfolios in any environment, no matter how complex. Mastering Project, Program, and Portfolio Management addresses several make-or-break issues associated with successful project management: organizational structure, linkages between project management and operations, and definitions and interrelationships amongst projects, programs and portfolios. Unlike other books, which

address these issues only in passing, this book drills down to offer practical, real-world concepts, in-the-trenches insights, and proven applications. You'll learn how to: Plan projects and strategies to reflect your organization's needs and structures Develop and implement a successful Project Management Office (PMO) Organize projects, programs, and portfolios Systematically maximize the business value of project management This book is part of a new series of six cutting-edge project management guides for both working practitioners and students. Like all books in this series, it offers deep practical insight into the successful design, management, and control of complex modern projects. Using real case studies and proven applications, expert authors show how multiple functions and disciplines can and must be integrated to achieve a successful outcome. Individually, these books focus on realistic, actionable solutions, not theory. Together, they provide comprehensive guidance for working project managers at all levels, as well as indispensable knowledge for anyone pursuing PMI/PMBOK certification or other accreditation in the field. The Standard for Business Analysis – First Edition is a new PMI foundational standard, developed as a basis for business analysis for portfolio, program, and project management. This standard illustrates how project management processes and business analysis processes are complementary activities,

where the primary focus of project management processes is the project and the primary focus of business analysis processes is the product. This is a process-based standard, aligned with A Guide to the Project Management Body of Knowledge (PMBOK® Guide) – Sixth Edition, and to be used as a standard framework contributing to the business analysis body of knowledge.

Successful project management requires organization, skill, and a systematic approach to ensure that projects are delivered on time, and on budget. Idiot's Guides: Project Management, 6th Edition is updated to reflect all of the latest project management methodologies for anyone who is looking to avoid the chaos that can ensue if project leaders don't possess the necessary understanding of the right principles and practices. Readers of this new edition will benefit newly added sample PMP prep exam questions at the end of each chapter, as well as newly organized, updated content that aligns with the knowledge areas as the PMI (Project Management Institute) defines them. The book covers the 5th Edition of the PMBOK (Project Management Body of Knowledge).

The Management Body of Knowledge is the American Management Association's flagship publication that sets the bar in management excellence. It outlines the right mix of knowledge, skills and abilities needed for managers to succeed

in today's complex work environment. This resource guide provides the tools and key competencies managers need to excel in management and prosper in today's market. Mastering the best practices outlined in this book will ensure you have a foundational set of skills to succeed as a Manager. PMBOK® Guide is the go-to resource for project management practitioners. The project management profession has significantly evolved due to emerging technology, new approaches and rapid market changes. Reflecting this evolution, The Standard for Project Management enumerates 12 principles of project management and the PMBOK® Guide - Seventh Edition is structured around eight project performance domains. This edition is designed to address practitioners' current and future needs and to help them be more proactive, innovative and nimble in enabling desired project outcomes. This edition of the PMBOK® Guide: Reflects the full range of development approaches (predictive, adaptive, hybrid, etc.); Provides an entire section devoted to tailoring the development approach and processes; Includes an expanded list of models, methods, and artifacts; Focuses on not just delivering project outputs but also enabling outcomes; and * Integrates with PMIstandards+(tm) for information and standards application content based on project type, development approach, and industry sector.

This book gathers together, in a new way, established and contemporary thinking about how to get the best out of information technology and information systems investments. Working managers who are beset by the complexities of information management in the age of Big Data and the Social Web, and students who are trying to make sense of information management in a chaotic world that is more and more driven by the Internet, will all benefit from this new treatment of a long-standing and problematic domain. Importantly, the book reveals and clarifies the dependencies that exist between the inner world of information technology and the outer world of people and organisations at work. The book differs from other books in its reflective approach. It avoids lengthy, descriptive, and prescriptive dogma. Rather, it provides tools for thinking about information management and it identifies strategic and tactical options at six levels: from the simple consideration of information technology and information systems, right through to issues of organisational performance and business strategy. At the heart of the matter are two critical and tightly connected issues: the ways that we conceive and manage an organisation's processes, and the ways that we conceive and manage the information that an organisation needs to sustain those processes. The six-level framework that achieves this clarity is the "Information Management

Body of Knowledge" (familiarly known as the "IMBOK"). This easy-to-understand and easy-to-remember framework has been found to be extremely useful in business, in government, in civil society and in education. Throughout the book, selected research papers are identified and summarised. There are also summary chapters from three different operational perspectives: performance and competency assessment using the IMBOK, undertaking research into related issues, and a review of parallel expert thinking. This book stands as a reference point and resource for all those who need to straddle the disparate worlds of "information technology" and "business". It provides firm pedagogical foundations for courses dealing with business management in the information age, and it provides a sound reference framework for researchers who need to position research projects related to information technology and information systems in a wider context. For busy managers, who simply wish to identify, understand and successfully manage information technology-related opportunities, it provides an ideal arrangement of ideas and tools that will help them.

Event Management refers to the process of event planning, set up, execution and assessment. It encompasses the analysis, assessment, definition, distribution and control of time, budget, staff, product and service. Typical events can be categorized into the following: (1) business and corporate events: any events that will benefit for the attainment of

business goals, e.g. training, communication, promotion, client relationship building, etc. ; (2) fundraising events: any events meant to seek support, increase income and improve relations; (3) exhibitions and fairs: any events that gather buyers, sellers and other parties interested in viewing and purchasing products or service; (4) entertainment and leisure events: any entertainment-related performance or exhibitions that are free one-time shows or for a fee; (5) festivals: any religious or non-religious cultural festivals and events; (6) government and civic events: any political events that are hosted by political parties, communities, regional governments or the central government; (7) hallmark events: any events meant to enhance the country's image or its international identity; (8) marketing events: any promotion activities that summon both buyers and sellers and are aimed at increasing the publicity of certain products or service; (9) meeting and convention events: any events that are for exchanging comments, obtaining consensus, conducting discussion and seeking approvals; (10) social events: any invitational-based private activities of celebration nature or any events that are commemorating subjects related to culture, religion, community and society; (11) sport events: any sports activities that are of leisurely or competitive nature. What will you learn from this book? Head First PMP teaches you the latest principles and certification objectives in The PMBOK® Guide in a unique and inspiring way. This updated fourth edition takes you beyond specific questions and answers with a unique visual format that helps you grasp the big picture of project management. By putting PMP concepts into context, you'll be able to understand, remember, and apply them—not just on the exam, but on the job. No wonder so many people have used Head First PMP as their sole source for passing the PMP exam. This book will help you: Learn PMP's underlying concepts to help you understand the

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