

## Pmp Exam Prep Eighth Edition Updated Ritas Course In A Book For Passing The Pmp Exam

\*\*\* For the PMBOK Guide - Sixth Edition and PMP Exam released March 26, 2018 \*\*\*Countless time and money is spent preparing for the PMP® exam. So why aren't students laser-focused on taking practice exams before attempting the real thing? Reflects the current PMP exam format and the PMBOK® Guide - Sixth Edition! The practice tests in this book are designed to help students adjust to the pace, subject matter, and difficulty of the real Project Management Professional (PMP) exam. Geared towards anyone preparing for the exam, all tests include clear solutions to help you understand core concepts. If you plan on passing the PMP exam, it's time to test your knowledge. It's time for PMP Exam Prep - Questions, Answers, & Explanations. Now packed with Over 1,000 realistic PMP sample questions to help you pass the exam on your FIRST try. In this book: 1000+ detailed PMP exam practice questions including 18 condensed PMP mock exams that can be completed in one hour; 11 Targeted PMBOK Knowledge Area tests, and detailed solution sets for all PMP questions which include clear explanations and wording, PMBOK Knowledge Area and page references, and reasoning based on the latest PMBOK Guide - Sixth Edition and updated PMP exam format. Includes FREE PMP exam formula reference sheet!["PMI", "PMP", and "PMBOK Guide" are marks of Project Management Institute, Inc.]

The bestselling Project+ preparation guide, updated for the latest exam The CompTIA Project+ Study Guide, Second Edition is your comprehensive resource for taking Exam PK0-004. With 100% coverage of all exam objectives, bolstered by real-world scenarios and the Sybex interactive learning environment, this book gives you everything you need to approach the exam with confidence. Detailed explanations and superior study tools cover and reinforce setup, initiation, planning, execution, delivery, change, control, communication, and closure, and the author Kim Heldman's twenty-five years of project management experience provide deep insight into real-world applications. Study tools include access to two bonus practice exams, allowing you to focus on areas you need further review, and electronic flashcards provide last minute review on key concepts. The Project+ exam is a first step into the complex world of project management, and serves as a springboard to the Project Management Institute's (PMI) PMP certification. This study guide helps you build the knowledge you need to be confident on exam day. Review 100 percent of the Project+ exam objectives Understand the real-world applications of each concept Gain expert insight drawn from real-world experience Access online practice exams, electronic flashcards, and more Every industry needs people who know how to deliver successful project outcomes. The Project+ exam parallels the PMI's A Guide to Project Management Body of Knowledge (PMBOK® Guide), so this smart study guide gives you a solid foundation for additional project management training and certification. The CompTIA Project+ Study Guide, Second Edition combines industry-leading expertise with Sybex resources to help you successfully begin your project management journey.

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Now in its 8th edition, MATHEMATICS FOR PLUMBERS AND PIPEFITTERS delivers the essential math skills necessary in the plumbing and pipefitting professions. Starting with a thorough math review to ensure a solid foundation, the book progresses into specific on-the-job applications, such as pipe length calculations, sheet metal work, and the builder's level. Broad-based subjects like physics, volume, pressures, and capacities round out your knowledge, while a new chapter on the business of plumbing invites you to consider an exciting entrepreneurial venture. Written by a Master Plumber and experienced vocational educator, MATHEMATICS FOR PLUMBERS AND PIPEFITTERS, 8th Edition includes a multitude of real-world examples, reference tables, and formulas to help you build a rewarding career in the plumbing and pipefitting trade. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Offered by the Project Management Institute (PMI), the PMP® Exam is quite intensive and requires advanced knowledge of project management concepts. Rigorous and authoritative, PMP Exam: Practice Test and Study Guide, Eighth Edition is an essential resource that uses self-study and self-examination to help readers increase their chances of passing the PMP certification exam the first time. This spiral-bound edition includes 40 multiple-choice practice questions in each of nine knowledge areas and in the professional and social responsibilities domain. It presents a composite 200-question practice test intended to simulate the PMP® exam. A comprehensive resource, it also contains fully referenced answers keyed to the five project management process groups, a complete bibliography, and a study matrix to help readers key in on specific areas that require further study. If you would like to increase your chances of passing the PMP exam the first time out, the PMP Exam: Practice Test and Study Guide, Eighth Edition is an invaluable reference to have.

This is an update and expansion upon PMI's popular reference, The Practice Standard for Project Risk Management. Risk Management addresses the fact that certain events or conditions may occur with impacts on project, program, and portfolio objectives. This standard will: identify the core principles for risk management; describe the fundamentals of risk management and the environment within which it is carried out; define the risk management life cycle; and apply risk management principles to the portfolio, program, and project domains within the context of an enterprise risk management approach. It is primarily written for portfolio, program, and project managers, but is a useful tool for leaders and business consumers of risk management, and other stakeholders.

Don't Let the Real Test Be Your First Test! Aligned with the current PMI® Project Management Body of Knowledge (PMBOK®) and the latest release of the Project Management Professional exam, PMP® Project Management Professional Practice Exams provides coverage of all exam objectives and is logically organized by exam domain. All questions simulate those on the actual exam in content, style, and difficulty. To facilitate retention, every question is accompanied by in-depth explanations for both correct and incorrect answers. Covers all five PMP exam domains: •Initiating the Project •Planning the Project •Executing the Project •Monitoring and Controlling the Project •Closing the Project Digital content includes: •Test engine that provides full-length practice exams or customized quizzes by chapter or by exam domain •600 practice exam questions

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Offering hundreds of sample questions, thought-provoking exercise, and critical time-saving tips, this book will help you pass the PMP exam on your first try. Will teach you tricks of the trade for passing the exam and help you identify gaps in your knowledge. Learn the key objectives and most crucial concepts covered by the Security+ Exam SY0-601 with this comprehensive and practical study guide The Eighth Edition of the CompTIA Security+ Study Guide Exam SY0-601 efficiently and comprehensively prepares you for the SY0-601 Exam. Accomplished authors and security experts Mike Chapple and David Seidl walk you through the fundamentals of crucial security topics, including the five domains covered by the SY0-601 Exam: Attacks, Threats, and Vulnerabilities Architecture and Design Implementation Operations and Incident Response Governance, Risk, and Compliance The study guide comes with the Sybex online, interactive learning environment that includes a pre-assessment test, hundreds of review questions, practice exams, flashcards, and a glossary of key terms. The book is written in a practical and straightforward manner, ensuring you can easily learn and retain the material. Perfect for everyone planning to take the SY0-601 Exam—as well as those who hope to secure a high-level certification like the CASP+, CISSP, or CISA—the study guide also belongs on the bookshelves of everyone who has ever wondered if the field of IT security is right for them. It's a must-have reference!

Agile Practice Guide – First Edition has been developed as a resource to understand, evaluate, and use agile and hybrid agile approaches. This practice guide provides guidance on when, where, and how to apply agile approaches and provides practical tools for practitioners and organizations wanting to increase agility. This practice guide is aligned with other PMI standards, including A Guide to the Project Management Body of Knowledge (PMBOK® Guide) – Sixth Edition, and was developed as the result of collaboration between the Project Management Institute and the Agile Alliance.

To support the broadening spectrum of project delivery approaches, PMI is offering A Guide to the Project Management Body of Knowledge (PMBOK® Guide) – Sixth Edition as a bundle with its latest, the Agile Practice Guide. The PMBOK® Guide – Sixth Edition now contains detailed information about agile; while the Agile Practice Guide, created in partnership with Agile Alliance®, serves as a bridge to connect waterfall and agile. Together they are a powerful tool for project managers. The PMBOK® Guide – Sixth Edition – PMI's flagship publication has been updated to reflect the latest good practices in project management. New to the Sixth Edition, each knowledge area will contain a section entitled Approaches for Agile, Iterative and Adaptive Environments, describing how these practices integrate in project settings. It will also contain more emphasis on strategic and business knowledge—including discussion of project management business documents—and information on the PMI Talent Triangle™ and the essential skills for success in today's market. Agile Practice Guide has been developed as a resource to understand, evaluate, and use agile and hybrid agile approaches. This practice guide provides guidance on when, where, and how to apply agile approaches and provides practical tools for practitioners and organizations wanting to increase agility. This practice guide is aligned with other PMI

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13 comprehension lessons ; Concepts and study material ; Games and exercises ; Tricks of the trade ; Practice exams and questions.

Passing the PMP Exam is no easy task, but this book can make it a lot simpler. This book contains over 500 exam like questions, full-length mock exam, and exam tips. The hot topics sections of Critical Path and Earned Value Management is well explained and will get you passing the exam on your first try. This study guide is for the PMP exam based on the PMBOK Guide 6th edition.

Master the mathematics of project management! With McGraw-Hill's PMP® Certification Mathematics, you have what you need to ace the toughest area of the Project Management Professional (PMP) certification test—math and statistics. The book provides in-depth descriptions of every math concept covered on the exam, along with all relevant calculations and practical problem-solving strategies. Complete with sample questions and step-by-step solutions, McGraw-Hill's PMP® Certification Mathematics helps you build a solid foundation in the subject—whether you're planning to take the test or a practicing professional looking to refresh your skills. Target Your Studying —Focuses strictly on the critical math concepts and questions “Experience” the Test —CD-ROM provides on-screen practice in the actual test format Assess Your Performance —Explains what you got right and wrong . . . and why Avoid Mistakes —Describes the most common errors—and how to avoid them Stay Up to Date —Aligns with the latest PMBOK (Project Management Body of Knowledge) throughout

Totally updated for 2011, here's the ultimate study guide for the CISSP exam Considered the most desired certification for IT security professionals, the Certified Information Systems Security Professional designation is also a career-booster. This comprehensive study guide covers every aspect of the 2011 exam and the latest revision of the CISSP body of knowledge. It offers advice on how to pass each section of the exam and features expanded coverage of biometrics, auditing and accountability, software security testing, and other key topics. Included is a CD with two full-length, 250-question sample exams to test your progress. CISSP certification identifies the ultimate IT security professional; this complete study guide is fully updated to cover all the objectives of the 2011 CISSP exam Provides in-depth knowledge of access control, application development security, business continuity and disaster recovery planning, cryptography, Information Security governance and risk management, operations security, physical (environmental) security, security architecture and design, and telecommunications and network security Also covers legal and regulatory investigation and compliance Includes two practice exams and challenging review questions on the CD Professionals seeking the CISSP

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certification will boost their chances of success with CISSP: Certified Information Systems Security Professional Study Guide, 5th Edition.

This guide will cover the 2021 PMP Exam. This guide includes access to our e-learning course with over 35 hours of project management education. This e-learning course will grant you a certificate you can use to apply for your PMP exam. This guide has over 500 questions and the e-learning course has over 1000 more questions with over 430 videos. This guide and course are all you will need to apply and pass your PMP on the first try.

Project Management, 8e provides a holistic and realistic approach to Project Management that combines the human aspect and culture of an organization with the tools and methods used. It covers concepts and skills used to propose, plan, secure resources, budget and lead project teams to successful completion of projects. This text is not only on how the management process works, but also, and more importantly, on why it works. It's not intended to specialize by industry type or project scope, rather it is written for the individual who will be required to manage a variety of projects in a variety of organizational settings. 8e was written for a broad range of audiences including, project managers, students, analysts and Project Management Institute Members preparing for certification exams. The digital component, Connect, now has enhanced algorithmic problems, Application Based Activities, SmartBook 2.0 and Practice Operations, a game-based 3D operations management simulation.

Part 1 Focuses on planning and starting your business. This section will help you formulate a business plan, choose a business structure, understand licensing and insurance requirements and gain basic management and marketing skills. Part 2 Covers fundamentals you will need to know in order to operate a successful construction business. This section covers estimating, contract management, scheduling, project management, safety and environmental responsibilities and building good relationships with employees, subcontractors and customers. Part 3 Provides valuable information to assist you in running the administrative function of your business. Financial management, tax basics, and lien laws are covered. Effective management of these areas of business is vital and failure proper attention can cause serious problems. PMP Exam Prep Accelerated Learning to Pass PMI's PMP Exam Rmc Publications Incorporated PMP Exam Prep Accelerated Learning to Pass PMI's PMP Exam--on Your First Try! Rmc Publications Incorporated

Rita's course in a book for passing the PMP exam fifth edition for the PMPBOK guide - third edition.

The landmark project management reference, now in a new edition. Now in a Tenth Edition, this industry-leading project management "bible" aligns its streamlined approach to the latest release of the Project Management Institute's Project Management Body of Knowledge (PMI's PMBOK® Guide), the new mandatory source of training for the Project Management Professional (PMP®) Certification Exam. This outstanding edition gives students and professionals a profound understanding of project management with insights from one of the best-known and respected authorities on the subject. From the intricate framework of organizational behavior and structure that can determine project success to the planning, scheduling, and controlling processes vital to effective project management, the new edition thoroughly covers every key component of the subject. This Tenth Edition features: New sections on scope changes, exiting a project, collective belief,

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and managing virtual teams More than twenty-five case studies, including a new case on the Iridium Project covering all aspects of project management 400 discussion questions More than 125 multiple-choice questions (PMI, PMBOK, PMP, and Project Management Professional are registered marks of the Project Management Institute, Inc.)

Whether you're a current project manager seeking to validate the skills and knowledge acquired through years of practical experience or a newcomer to the PM field looking to strengthen your resume, the PMP® certification from the Project Management Institute (PMI®) provides you with the means to do so. This updated edition of the best-selling PMP®: Project Management Professional Study Guide was developed to help you prepare for this challenging exam, and includes additional study tools designed to reinforce understanding of critical subject areas. Key Topics Include: Project Initiation. Determining project goals, identifying constraints and assumptions, defining strategies, producing documentation. Project Planning. Refining a project, creating a WBS, developing a resource management plan, establishing controls, obtaining approval. Project Execution. Committing and implementing resources, managing and communicating progress, implementing quality assurance procedures. Project Control. Measuring Performance, taking corrective action, ensuring compliance, reassessing control plans, responding to risk event triggers. Project Closing. Documenting lessons learned, facilitating closure, preserving records and tools, releasing resources. Professional Responsibility. Ensuring integrity, contributing to knowledge base, balancing stakeholder interests, respecting differences. Note:CD-ROM/DVD and other supplementary materials are not included as part of eBook file. (PMI, PMP and Project Management Professional are registered marks of the Project Management Institute, Inc.)

What will you learn from this book? Head First PMP teaches you the latest principles and certification objectives in The PMBOK® Guide in a unique and inspiring way. This updated fourth edition takes you beyond specific questions and answers with a unique visual format that helps you grasp the big picture of project management. By putting PMP concepts into context, you'll be able to understand, remember, and apply them—not just on the exam, but on the job. No wonder so many people have used Head First PMP as their sole source for passing the PMP exam. This book will help you: Learn PMP's underlying concepts to help you understand the PMBOK principles and pass the certification exam with flying colors Get 100% coverage of the latest principles and certification objectives in The PMBOK® Guide, Sixth Edition Make use of a thorough and effective preparation guide with hundreds of practice questions and exam strategies Explore the material through puzzles, games, problems, and exercises that make learning easy and entertaining Why does this book look so different? Based on the latest research in cognitive science and learning theory, Head First PMP uses a visually rich format to engage your mind, rather than a text-heavy approach that puts you to sleep. Why waste your time struggling with new concepts? This multi-sensory learning experience is designed for the way your brain really works.

Real-world project management tools and techniques you can start using today! IT professionals are often faced with extremely challenging project deployments, as well as initiatives that are mission-critical to their organizations. For IT project managers, a strong understanding of the discipline of project management can be invaluable—both to success with individual projects and to their overall careers. However, most books and training materials on project management pay little or no attention to the unique challenges IT project managers face. PM Crash Course™ for IT Professionals is full of project management tools that you can apply immediately to your IT projects—to deliver them on time, on budget, and with fewer headaches. Authored by world-renowned project management trainer Rita Mulcahy, this book will help you get your IT projects back on track using proven, real-world project management tools and techniques. This revolutionary Course in a Book® covers the basics of project management, including planning, scheduling, budgeting, and more. It also moves beyond the basics to cover a

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number of real-world project management tools and techniques for IT initiatives. The authors provide indispensable practical checklists, templates, and exercises to reinforce your learning of these concepts. The book includes dozens of tricks, insights, and contributions from real project managers sharing what has made a difference for them when managing real-world projects. If you are looking for easy-to-use tools and processes to make an immediate impact on your current IT project, PM Crash Course™ for IT Professionals is the resource for you. Rita Mulcahy, PMP, founder and CEO of RMC Project Management, is the most popular project management author in the world. Since 1991, hundreds of thousands of project managers have utilized her 30+ best-selling books and resources to expand their project management knowledge and further their careers. Real-World Issues Covered:

- Understanding why IT projects fail—and preventing failure
- Defining effective IT project charters and requirements
- Organizing IT roadmaps into manageable projects
- Capturing, creating, and using historical data
- Establishing “soft” and “hard” project metrics and milestones
- Defining project scope, and avoiding scope creep
- Identifying and managing stakeholders and expectations
- Choosing the right PM tools for your needs—including in-house, hosted, and cloud-based solutions

PMP Exam: Practice Test and Study Guide, Ninth Edition uses self-study to help readers increase their chances of passing the PMP certification exam the first time. This spiral-bound edition includes 40 multiple-choice practice questions in each of the ten knowledge areas and in the professional and social responsibilities domain. It prese

This book is based on the 6th Edition PMBOK(R) Guide and has been fully updated for the July 1 2020 exam, including the all-important agile content needed to pass this updated exam. A complete guide for the PMP certification exam, The PMP Exam: How to Pass on Your First Try provides all the information project managers need to thoroughly prepare for and pass the test. This comprehensive study resource includes: coverage of predictive, agile, and hybrid approaches; all the processes, inputs, tools, and outputs to be tested; insider secrets, test tricks, and tips; links to more than 60 videos with Andy explaining concepts; over 475 practice exam questions, including end of chapter quizzes and a simulated final exam; exercises designed to strengthen mastery of key concepts; dedicated margin space for study notes; free access to portions of our prep course in InSite, Velociteach's e-learning portal, with additional content including an extra 100 simulated practice exam questions; and glossary of terms and definitions in back of book for reference. The most complete, concise, and up-to-date study resource, Andy's book cuts down on the difficulty factors in obtaining the PMP certification and helps candidates pass the exam on the first try.

Each book covers all the necessary information a beginner needs to know about a particular topic, providing an index for easy reference and using the series' signature set of symbols to clue the reader in to key topics, categorized under such titles as Tip, Remember, Warning!, Technical Stuff and True Story.

Complete coverage of all objectives in the 2020 release of the PMP exam—fully aligned with the PMBOK Guide®, Sixth Edition This comprehensive resource offers complete coverage of all the material included on the Project Management Professional exam. You'll find learning objectives at the beginning of each chapter, exam tips, practice exam questions, and in-depth explanations. Written by a leading project management consultant and trainer, PMP Project Management Professional All-in-One Exam Guide will help you pass the exam with ease and will also serve as an essential on-the-job reference. Covers all exam topics, including: People Processes Business Environment Agile Best Practices Knowledge Areas Online content includes: Practice exams—test yourself by PMP exam domain or take a complete exam Video training from the author Worksheets for Float, Earned Value, Time Value of Money Printable PMP memory card

CISSP Study Guide - fully updated for the 2021 CISSP Body of Knowledge (ISC)2 Certified Information Systems Security Professional

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(CISSP) Official Study Guide, 9th Edition has been completely updated based on the latest 2021 CISSP Exam Outline. This bestselling Sybex Study Guide covers 100% of the exam objectives. You'll prepare for the exam smarter and faster with Sybex thanks to expert content, knowledge from our real-world experience, advice on mastering this adaptive exam, access to the Sybex online interactive learning environment, and much more. Reinforce what you've learned with key topic exam essentials and chapter review questions. The three co-authors of this book bring decades of experience as cybersecurity practitioners and educators, integrating real-world expertise with the practical knowledge you'll need to successfully pass the CISSP exam. Combined, they've taught cybersecurity concepts to millions of students through their books, video courses, and live training programs. Along with the book, you also get access to Sybex's superior online interactive learning environment that includes: Over 900 new and improved practice test questions with complete answer explanations. This includes all of the questions from the book plus four additional online-only practice exams, each with 125 unique questions. You can use the online-only practice exams as full exam simulations. Our questions will help you identify where you need to study more. Get more than 90 percent of the answers correct, and you're ready to take the certification exam. More than 700 Electronic Flashcards to reinforce your learning and give you last-minute test prep before the exam A searchable glossary in PDF to give you instant access to the key terms you need to know for the exam New for the 9th edition: Audio Review. Author Mike Chapple reads the Exam Essentials for each chapter providing you with 2 hours and 50 minutes of new audio review for yet another way to reinforce your knowledge as you prepare. Coverage of all of the exam topics in the book means you'll be ready for: Security and Risk Management Asset Security Security Architecture and Engineering Communication and Network Security Identity and Access Management (IAM) Security Assessment and Testing Security Operations Software Development Security

The book is fully updated for the post Jan11, 2016 PMP(r) Exam. Gain knowledge and confidence to pass the exam by utilizing over 1,000 sample questions with detailed solutions explaining why the best answer is best and the wrong answers are wrong. To learn to ride a bike, a person must ride a bike. To learn to pass the PMP(r) Exam, a person must practice with hundreds and hundreds of sample questions. PMP(r) Exam Simplified provides hundreds of sample questions with detailed solutions explaining why the best answer is best and the wrong answers are wrong. The book is organized by process group and not by knowledge area. Many people find the practice of thinking in terms of process groups and not knowledge areas much more useful in understanding project management as well as passing the exam. Features of each section include: -Tells you what section of the PMBOK(r) Guide to read, -Contains a summary of the most important ideas from the PMBOK(r) Guide -Lists exam tips in generic and specific terms( several hundred exam tips in total) Includes a group of sample questions that pertain to that particular section of the PMBOK(r) Guide. Provides detailed solutions for each sample question, including a reference, a description of why the best answer is best and descriptions of why each of the wrong answers are wrong. Other Sections of the book include: -Summary tests are dispersed throughout the book. One complete sample exam, with details explanations of the right and wrong answers list of key names to recognize for the exam -exam question strategy with focus on tool and technique type questions

Passing the exam is no easy task, no matter how many books or videos you study. You will need to take exam like questions in order to be prepared for the real test. This book will give you the exam like experience you need in order to pass the actual exam on your first try. Almost all PMP exam questions are scenarios, which will test your ability to choose the best answer. The questions in this book are mostly scenarios and are formatted just like the actual exam. They will test your skills and knowledge of selecting the best answer. All questions comes with a detail explanations of why a choice was correct and why the others were wrong.

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Basic information on forming your own contracting business, plus advanced information about laws, regulations and procedures in the state of Virginia. Can be used as a primary study reference for the Virginia contractor licensing exams. Contains sample contracting documents used in this state.

PMBOK® Guide is the go-to resource for project management practitioners. The project management profession has significantly evolved due to emerging technology, new approaches and rapid market changes. Reflecting this evolution, The Standard for Project Management enumerates 12 principles of project management and the PMBOK® Guide – Seventh Edition is structured around eight project performance domains. This edition is designed to address practitioners' current and future needs and to help them be more proactive, innovative and nimble in enabling desired project outcomes. This edition of the PMBOK® Guide:

- Reflects the full range of development approaches (predictive, adaptive, hybrid, etc.);
- Provides an entire section devoted to tailoring the development approach and processes;
- Includes an expanded list of models, methods, and artifacts;
- Focuses on not just delivering project outputs but also enabling outcomes; and
- Integrates with PMI standards+™ for information and standards application content based on project type, development approach, and industry sector.

This book has been FULLY updated to reflect PMI's new Exam Content Outline, for any and all PMP exams delivered on or after August 31st of 2011. Can you imagine valuing a book so much that you send the author a Thank You letter? Hundreds of thousands of project managers know and understand why PMP Exam Prep is a worldwide best-seller. Years of PMP exam preparation experience, endless hours of ongoing research, interviews with project managers who failed the exam to identify gaps in their knowledge, and a razor-sharp focus on making sure project managers don't waste a single minute of their time studying are THE reasons this book is the best-selling PMP exam preparation guide in the world. PMP Exam Prep, Seventh Edition contains hundreds of updates and improvements from previous editions--including new exercises and sample questions never before in print. Offering hundreds of sample questions, critical time-saving tips plus games and activities available nowhere else, this book will help you pass the PMP exam on your FIRST try.

This is the only comprehensive guide to getting ready to pass the Project Management Professional (PMP(R)) Certification Exam. This third edition is current and complete with 60 more pages and over 600 changes from the last edition. Tells you what to study and how to study and helps increase your confidence. This book has been selected by Project Management Institute (PMI(R)) for their only PMP review class in 1999 and by many PMI chapters for the chapter PMP review classes.

A review for the book from another world renown author. Rita Mulcahy, PMP, is an author, consultant and member of the Project Management Institute's Risk Management Special Interest Group. Either through frustration at the lack of good, practical risk management reference materials, or because she is bubbling over with ideas on the subject, Rita has

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written a comprehensive book: "Risk Management - Tricks of the Trade? for Project Managers." The book is structured according to the Institute's view of project risk management and is therefore supportive of the Project Management Professional certification exam. It even has a 50-question Final Exam in the certification examination mode. However, Rita's book is much more than that. It provides a very clear and down-to-earth explanation of what project risk management is all about. I was particularly pleased to see an emphasis on things going right (opportunities enhancement) as well as going wrong (risks). The book is lavishly endowed with bulleted lists of explanation for rapid absorption of content by busy project people. It also has very practical quick-read "Tricks of the Trade" sidebars (e.g. How to interview an expert), check lists, charts, forms and how to use them with worked examples. It is even topped off with quiz games to make it a fun encounter. For University instructors and training workshop leaders there are plenty of "Questions for discussion". In an appendix there is a long list of potential risks, their cause and effect in various industries. No doubt that list has been culled from the brainstorming efforts of many of Rita's workshop attendees over the years. Still, I could not help but empathize with chagrin the construction risk-cause entry "Local politicians, unruly elements, etc." Well said! Armed with this book, there should be no excuse any longer for anyone to declare that they don't know how to apply risk management to their projects, however large or small their projects may be. Nor should there be any question of how to get started or even why they should get started and when. The real benefit of the book is that it demonstrates very clearly that project risk management does not have to be difficult, nor academically challenging. I have always held that project risk management is really very simple. When you are gearing up for your next project, the best advice I can give is "Don't leave home without it!" R. Max Wideman, P.Eng. FCSCE, FEIC, FICE, FPMP

An all-inclusive, self-study guide for the PMI's Project Management Professional (PMP) certification exam, this kit provides all the information project managers need to thoroughly prepare for the test. It contains the book *The PMP Exam: How to Pass on Your First Try*; hundreds of flash cards to help with memorization of key points; a laminated quick reference guide; a six-month online subscription to the PMP course in InSite (the top PMP e-learning site); and five audio CDs featuring experts Andy Crowe, Bill Yates, and Louis Alderman discussing the main points and concepts for the exam. The included learning materials cover all the processes, inputs, tools, and outputs that will be tested, along with insider secrets, test tricks and tips, hundreds of sample questions, and exercises designed to strengthen mastery of key concepts to help you pass the exam with confidence.

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