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Everyone interested in building a stronger business needs to understand and use the information captured in financial statements. In Managing by the Numbers, business education and accounting experts Chuck Kremer and Ron Rizzuto team up with open-book management authority John Case to demystify the numbers. They present a practical, common-sense approach to reading financial statements and to managing the three bottom lines of business financial performance: net profit, operating cash flow, and return on assets. The book features numerous exercises and examples (with associated templates available on the Web), a powerful new management tool known as "The Financial Scoreboard," and an extensive glossary. Managing by the Numbers is an essential resource for entrepreneurs, business owners, managers, and anyone eager to improve their mastery of the financial side of running a business.

THE ONLY EXCEL BOOK YOU NEED We crafted this book to grow with you, providing the reference material you need as you move toward Excel proficiency and use of more advanced features. If you buy only one book on Excel, Special Edition Using Microsoft® Office Excel® 2007 is the book you need. Does your life play out in a spreadsheet? Do numbers in columns and rows make or break you in the work world? Tired of having numbers kicked in your face by other Excel power users who make your modest spreadsheets look paltry compared to their fancy charts and pivot tables? If you answered yes to any of these questions, Special Edition Using Microsoft® Office Excel® 2007 is the bookthat will make it all better. Learn quickly and efficientlyfrom a true Excel master using the tried and true SpecialEdition Using formula for success. Here, you'll findinformation that's undocumented elsewhere—even inMicrosoft's own Help systems. You'll learn from finelycrafted, real-life examples built by an author who livesand dies by the integrity of his spreadsheets. Excel's backbone is its formulas and functions. Master those and you will master your spreadsheets. Special Edition Using Microsoft Office® Excel® 2007 provides more down and dirty help with your formulas and functions than you'll find in any other book! See how it's done in real life! Don't settle for lame pivot table and chart examples found in other books… This book provides beautifully detailed examples that not only show you how it should be done, but how to be the local worksheet hero!

This Thoughtfully Organized Book Has Been Designed To Provide Its Readers With A Sound Foundation Of Computers And Information Technology. The Number Of Chapters, Chapter Topics, And The Contents Of Each Chapter Have Been Carefully Chosen To Introduce The Readers To All Important Concepts Through A Single Book. Each Chapter Addresses The Fundamental Concepts, Popular Technologies, And Current State-Of-The-Art Topics. Complete With Numerous Illustrations And Examples, Chapter Summaries, End-Of-Chapter Questions, And A Glossary Of Important Terms, Foundations Of Computing Is Designed To Serve As An Ideal Textbook For Various Courses Offered In Computer Science, Information Technology, And Other Related Areas. You Will Find Sufficient Coverage Of All Major Topics In The Field, Including Several New And Advanced Topics, Such As:Software Engineering,Object-Oriented Programming,Network, Distributed, And Real-Time Operating Systems,Unix, Windows, And Linux Operating Systems,Relational, Object-Oriented, And Multimedia Databases,Data Warehousing And Data Mining,Information Security In Computer

Systems,Multimedia Computing Systems And Applications,Wireless Networks,The Internet,And Many More&..

Albert has an ordinary dog and an ordinary cat. Everyday he works in his ordinary garden and has tea with ordinary friends. Then one day he goes for an ordinary walk in the ordinary woods - and meets something extraordinary! A funny, playful story, beautifully illustrated by the best-selling, award-winning Pamela Allen.

Studying archaeological evidence from sites covering over 200 kilometres of the banks of the Euphrates River, Lisa Cooper's excellent monograph explores the growth and development of human settlement in the Euphrates River Valley of Northern Syria during the Early and Middle Bronze Ages from circa 2700 to 1550 BC. Cooper focuses on the nature and development of the urban politics that existed in the area during these periods and highlights two principal inter-related characteristics of the Euphrates Valley: the study of specific aspects of Euphrates culture, such as the nature of urban secular and religious architecture, mortuary remains, and subsistence pursuits, to underline the unique character of this region during the Early and Middle Bronze Ages the striking resilience of its cultural traditions over many centuries despite the political instability and environmental degradation. Including studies on the tribal background of the populations, the economy, the unique geography of the Euphrates, the ethnic and social structure of its inhabitants, and the influences of states surrounding it, this is a unique and invaluable resource for all students of archaeology and ancient history.

While you're reading this, a hacker could be prying and spying his way into your company's IT systems, sabotaging your operations, stealing confidential information, shutting down your Web site, or wreaking havoc in other diabolical ways. Hackers For Dummies helps you hack into a hacker's mindset and take security precautions to help you avoid a hack attack. It outlines computer hacker tricks and techniques you can use to assess the security of your own information systems, find security vulnerabilities, and fix them before malicious and criminal hackers can exploit them. It covers: Hacking methodology and researching public information to see what a hacker can quickly learn about your operations Social engineering (how hackers manipulate employees to gain information and access), physical security, and password vulnerabilities Network infrastructure, including port scanners, SNMP scanning, banner grabbing, scanning, and wireless LAN vulnerabilities Operating systems, including Windows, Linux, and Novell NetWare Application hacking, including malware (Trojan horses, viruses, worms, rootkits, logic bombs, and more), e-mail and instant messaging, and Web applications Tests, tools (commercial, shareware, and freeware), and techniques that offer the most bang for your ethical hacking buck With this guide you can develop and implement a comprehensive security assessment plan, get essential support from management, test your system for vulnerabilities, take countermeasures, and protect your network infrastructure. You discover how to beat hackers at their own game, with: A hacking toolkit, including War dialing software, password cracking software, network scanning software, network vulnerability assessment software, a network analyzer, a Web application assessment tool, and more All kinds of countermeasures and ways to plug security holes A list of more than 100 security sites, tools, and resources Ethical hacking helps you fight hacking with hacking, pinpoint security flaws within your systems, and implement countermeasures. Complete with tons of screen shots, step-by-step instructions for some countermeasures, and actual case studies from IT security

professionals, this is an invaluable guide, whether you're an Internet security professional, part of a penetration-testing team, or in charge of IT security for a large or small business.

Leslie Baynton had been won over by Chase Forster's emails. But marriage, taking on an instant family? That was crazy, wasn't it? And Chase could marvel at her virtues—her intelligence and compassion—but did he really know anything about her? Both were driven to find out if an instant marriage could really work... Contemporary Romance by Kathy Lynn Emerson, formerly titled Sight Unseen; originally published by Bantam Loveswept

Synopsis: Web sites are an essential tool that every business must have in today's economy. Only 15 years ago, you could count the number of Web sites in the world with five or six digits; today there are between 15 and 30 billion active Web sites and millions more being added every day. Creating a Web site can be a great way to market a new product, promote your business plan, promote yourself, or simply share a few details about your life with the world. The cost of creating a Web site has risen right alongside the number of Web sites created though and many people are nervous about being able to utilize this revolutionary medium without breaking the bank. This book has been created for just such people, outlining for you in perfect detail everything you need to know to create a traffic attracting Web site, while spending little or no money at all. There are countless resources available, and when you put them all together, they provide a complete toolkit that can make anyone a top notch Web site in no time flat. You will learn how to buy a domain name and host your Web site for less than $15, with no additional fees charged to your account. You will learn how to use open source software like Wordpress, Joomla, and Mambo to create a platform on which you can build anything you want. You will learn how blogging has made Web site creation easier than ever and how sites like Squidoo, Facebook, and MySpace allow you more freedom to build traffic and draw more attention to what you are advertising at any given time. You will learn how to use common software to edit and tweak your Web sites and how to read the basic code that all Web sites are created in. In addition, an entire chapter is devoted to teaching you how to promote your Web site and draw traffic to it, without spending a dime in the process. You will learn why information is the most valuable asset on the market and how you can become an expert in a niche of your choosing, making money to cover any fees associated with your Web site. With the added resource of hours of interviews with web professionals you will learn which free resources not to use and which ones to outright avoid, as well as how to find and install open source modules and tools to enhance the look and feel of your site. You will learn where you can find copyright-free images to use on your Web sites and how to get free copy that will draw traffic and entertain your visitors. You will learn how to keep a free Web site from falling into the traps the major search engines set to stop spam and ultimately how to leverage new friends, business contacts, and interactions out of your Web site. If you are now, or have ever, considered starting your own Web site before, this book will map the way for you.

A large and growing number of students from culturally and linguistically diverse backgrounds in the US and around the world have the potential to develop bilingualism and biliteracy if supported in their immediate environment. At the forefront in focusing exclusively on biliteracy development in early childhood across a variety of languages, this book provides both findings from empirical research with young bilinguals in home and school contexts and practical applications of these findings. Each chapter is structured in a similar format to offer parallel descriptions of the research, including a brief review of related empirical studies, an overview of the methods for data collection and analysis, a description of the main findings, and specific pedagogical implications to support educators' efforts to construct meaningful, challenging, and dynamic literacy and language learning communities where one or more languages are

used for communicating and learning. Pushing the field forward, this book is a valuable resource for helping literacy educators understand and respond to critical issues related to the development of young children's literate competencies in two languages in home and school contexts.

Char Booth examines the long-term adoption of one established tool, Voice over Internet Protocol (VoIP) in order to gain insight into the library innovation process.

Do you know that a mans life upon the earth is warfare? We are at war whether we choose to be at war or not. The Bible says that your life is warfare. You must fight the good fight and win the war. This new book on warfare is a must read for all leaders.

A new approach to learning the principles of management, MGMT 3 is the third Asia–Pacific edition of a proven, innovative solution to enhance the learning experience. Concise yet complete coverage supported by a suite of online learning aids equips students with the tools required to successfully undertake an introductory management course. Paving a new way to both teach and learn, MGMT 3 is designed to truly connect with today's busy, tech-savvy student. Students have access to online interactive quizzing, videos, podcasts, flashcards, case studies, games and more. An accessible, easy-to-read text along with tear out review cards completes a package which helps students to learn important concepts faster. MGMT 3 delivers a fresh approach to give students what they need and want in a text.

The former professional surfer tells his own story On the surface he was Tom Carroll, dreamer, brilliant surfer, Australian sports hero, fitness fanatic, businessman, family man, and big wave charger. But inside turned the terrible wheel of drug addiction--part family curse, part legacy of the footloose surf culture he'd done so much to legitimize. Tom's family and friends struggled with him, kept his secrets, and looked on in anger and fear as the wheel began to grind him down. Then a window opened, but getting through it made charging Pipeline look like a piece of cake. This is the story of an unlikely moral education: of humility, family, damage, brotherhood, youth, stupidity, glory, single-mindedness, and surrender, and about the feeling of water moving under a surfboard, how it can bind past to present and make sense of lives.

When it comes to sex in the Great White North, we've definitely mastered the art of staying warm. Join Jeff Pearce as he takes an irreverent romp through Canada's little-known sexual history and peeks into the bedrooms of the nation.

Provides information on creating Web-based applications.

This book is part of the TREDITION CLASSICS series. The creators of this series are united by passion for literature and driven by the intention of making all public domain books available in printed format again - worldwide. At tredition we believe that a great book never goes out of style. Several mostly non-profit literature projects provide content to tredition. To support their good work, tredition donates a portion of the proceeds from each sold copy. As a reader of a TREDITION CLASSICS book, you support our mission to save many of the amazing works of world literature from oblivion.

"Scott Schnoll has the amazing ability to present deeply technical information in an easy-to-understand, light-hearted way. This book is a must-read for anyone who is implementing Exchange 2003." --Paul Bowden, lead program manager, Exchange Server Development, Microsoft Corporation "Scott Schnoll"s clear, concise writing style and diverse knowledge makes his Exchange 2003 book readable and valuable to anyone deploying, inheriting, or considering Exchange Server 2003. An excellent, thorough, all-purpose Exchange 2003 book." --William Lefkovics, senior messaging and systems analyst,eEye Digital Security "This is one Exchange Server book that you"ll actually enjoy reading from cover to cover. You won"t want to put it down . . . I didn"t!

It"s easy to read, yet it contains all of the essential information that you need to know." Christopher Meirick, co-blogger, MS Exchange Blog: http://www.msexchange.co.uk "Scott Schnoll"s knowledge of Exchange is second to none, and he has the ability to take very technical topics and explain them in a manner that is easy to digest. This book should be in every Exchange administrator"s toolkit." Mark Fugatt, MCT,Exchange MVP "I really enjoyed reading this book. I found it to be extremely informative, especially in covering the new features of Exchange 2003. I have no doubts in recommending this book to those who are serious about Exchange 2003." --Neil Hobson, Exchange MVP, lead messaging consultant,Silversands "Scott has written the essential administrative guide for Exchange 2003 deployment. Not only covering the "how-to," but also truly exploring the "what-if" scenarios as well." --Kevin T. Price, deputy chief technical officer, CMS Information Services, Inc. "An essential technical reference containing the critical information necessary for successful administration and deployment of Exchange Server 2003. New features, removed features--this book covers it all." --James V. Walker, consultant "Scott Schnoll"s clear, concise writing style and diverse knowledge make his Exchange 2003 book readable and valuable to anyone deploying, inheriting, or considering Exchange Server 2003. An excellent, thorough, all-purpose Exchange book." --William Lefkovics, Senior Messaging and Systems Analyst, eEye Digital Security Nearly three years in the making, Exchange Server 2003 is the most reliable and secure messaging solution that Microsoft has ever produced. Microsoft Exchange Server 2003 Distilled is a practical, hands-on guide designed to bring readers quickly up to speed on the latest changes and enhancements to the leading e-mail server. Drawing on his involvement in Microsoft"s Exchange Server 2003 Joint Development Program, author Scott Schnoll offers the detailed technical information that Exchange administrators need to know. He has a clear and concise style, and focuses on what"s new, what"s improved, and what"s been removed from Exchange Server 2003. Throughout the book Scott illustrates key points with real-world scenarios, and provides best practices drawn from his years of experience working with Exchange. You will find answers to a variety of important questions, such as: What features have been included in Exchange Server 2003 to replace Exchange Server 2000 and 5.5 features? Chapter 3 How do you use Internet Mail Wizard to configure Exchange for Internet messaging? Chapter 4 What does Exchange Server 2003 offer for remote security, and how can you now better block unwanted e-mail? Chapter 6 How do you back up, restore, and recover data using Recovery Storage Groups, Windows Volume Shadow Service, and other features? Chapter 8 How do you use the new Outlook Mobile Access and Exchange ActiveSync features? Chapter 9 What tuning and configuration patterns will work best for your organization? Chapter 10 032124592XB04022004

Biometrics has moved from using fingerprints to using many methods of assessing human physical and behavioral traits. This guide introduces a new performance evaluation framework designed to offer full coverage of performance evaluation of biometric systems.

Emphasizing the significance of early modern prose fiction as a hybrid genre that absorbed cultural, ideological and historical strands of the age, this fascinating study brings together an outstanding cast of critics including: Sheila T. Cavanaugh, Stephen Guy-Bray, Mary Ellen Lamb, Joan Pong Linton, Steve Mentz, Constance C. Relihan,

Goran V. Stanivukovic with an afterword from Arthur Kinney. Each of the essays in this collection considers the reciprocal relation of early modern prose fiction to class distinctions, examining factors such as: the impact of prose fiction on the social, political and economic fabric of early modern England the way in which a growing emphasis on literacy allowed for increased class mobility and newly flexible notions of class how the popularity of reading and the subsequent demand for books led to the production and marketing of books as an industry complications for critics of prose fiction, as it began to be considered an inferior and trivial art form. Early modern prose fiction had a huge impact on the social and economic fabric of the time, creating a new culture of reading and writing for pleasure which became accessible to those previously excluded from such activities, resulting in a significant challenge to existing class structures.

This second volume of the landmark Architectural Theoryanthology surveys the development of architectural theory from theFranco-Prussian war of 1871 until the end of the twentieth century.The entire two volume anthology follows the full range ofarchitectural literature from classical times to presenttransformations. An ambitious anthology bringing together over 300 classic andcontemporary essays that survey the key developments and trends inarchitecture Spans the period from 1871 to 2005, from John Ruskin and thearts and crafts movement in Great Britain through to thedevelopment of Lingang New City, and the creation of a metropolisin the East China sea Organized thematically, featuring general and sectionintroductions and headnotes to each essay written by a renownedexpert on architectural theory Places the work of "starchitects" like Koolhaas,Eisenman, and Lyn alongside the work of prominent architecturalcritics, offering a balanced perspective on current debates Includes many hard-to-find texts and works never previouslytranslated into English Alongside Volume I: An Anthology from Vitruvius to 1870,creates a stunning overview of architectural theory from earlyantiquity to the twenty-first century

With a Haynes manual, you can do it yourself…from simple maintenance to basic repairs. Haynes writes every book based on a complete teardown of the motorcycle. We learn the best ways to do a job and that makes it quicker, easier and cheaper for you. Our books have clear instructions and plenty of photographs that show each step. Whether you're a beginner or a pro, you can save big with Haynes! • Step-by-step procedures • Easy-to-follow photos • Complete troubleshooting section • Valuable short cuts • Color spark plug diagnosis Complete coverage for your Honda C50, C70 and C90 for 1967 thru 1999: • Routine Maintenance • Tune-up procedures • Engine, clutch and transmission repair • Cooling system • Fuel and exhaust • Emissions control • Ignition and electrical systems • Brakes, wheels and tires • Steering, suspension and final drive • Frame and bodywork • Wiring diagrams

Hardcover, in rhyme with hand-painted illustrations this is a very, very funny story about diversity, friendship, and being responsible. With a cat, penguin and fish as the main characters, the book shows how far someone will go for a good friend. Life-skills discussion questions follow the story. Teachers, parents, grandparents as well as children themselves enjoy the continuation of the dialogue.

GAIA, named after the ancient Greek mother-goddess, is the notion that the Earth and the life on it form an active, self-maintaining whole. By its use of personification it attacks the view that the physical world is inert and lifeless. It has a scientific side, as shown by the new university departments of earth science which bring biology and

geology together to study the continuity of the cycle. It also has a visionary or spiritual aspect. What the contributors to this book believe is needed is to bring these two angles together. With global warming now an accepted fact, the lessons of GAIA have never been more relevant and urgent.

"Thomas Andrews, Shipbuilder" by Shan F. Bullock. Published by Good Press. Good Press publishes a wide range of titles that encompasses every genre. From well-known classics & literary fiction and non-fiction to forgotten?or yet undiscovered gems?of world literature, we issue the books that need to be read. Each Good Press edition has been meticulously edited and formatted to boost readability for all e-readers and devices. Our goal is to produce eBooks that are user-friendly and accessible to everyone in a high-quality digital format.

This authoritative, reader-friendly text presents core principles of good map design that apply regardless of production methods or technical approach. The book addresses the crucial questions that arise at each step of making a map: Who is the audience? What is the purpose of the map? Where and how will it be used? Students get the knowledge needed to make sound decisions about data, typography, color, projections, scale, symbols, and nontraditional mapping and advanced visualization techniques. Pedagogical Features: *Over 200 illustrations (also available at the companion website as PowerPoint slides), including 23 color plates *Suggested readings at the end of each chapter. *Recommended Web resources. *Instructive glossary

Health Sciences & Professions

A fascinating and complex piece of machinery, the modern motorcycle is easily as complex as the modern car. Clear, jargon-free text, and detailed cutaway illustrations show exactly how the modern bike works. From the basics of the internal combustion engine, to the wide variety of modern transmissions and ancillary systems.

Thomas Andrews, ShipbuilderLitres

The story of the friendship between Joseph of Arimathea and Jesus Christ up to Christ's crucifixion and aftermath.

Want To Master The Basics Of Java Programming In A Short Period? If so, you're in the right place! This book is exactly what you need. If you've wanted to learn how to program using Java you have probably thought it was a difficult and long process. This is actually not the case at all. Java can be an extremely easy and straightforward process. The days of searching countless websites to find what you're looking for are over. With this book you will have everything you could possibly need, all in one place! What This Book Will Give You: Java Basics For Beginners This book will take the process of programming and break it down into straightforward simple steps that anyone can follow along to. The Different Types Of Data This book will present all of the important data you need to know and will walk you through how to use it. The Common Errors This book will show you the most common errors you will experience and how to fix them and avoid them all together. What You Will Learn: The basics of Java Must Know Tables How to create porgrams What are data and variables How to use variables The fundamental concepts Java sequences Selection Statements The different types of data The most common errors and how to handle them And much more! All of this information will be presented to you in easy to understand, straightforward

steps. For anyone starting out, this is your best option to learn Java in a quick period of time. Try it out for yourself. You won't be disappointed. Now it's time for you to start your journey into Java programming! Click on the Buy Now button above and get started today! I look forward to hearing about your success! tags: Python, Python course, Python book, learning Python, Python language, Python examples, Python tutorials, Python programming language, Python coding, Python programming for beginners, Python for Dummies

Designed for high-beginning ESL learners, Thoughts & Notions is the second in a series of three reading texts which enables students to develop a useful and personally relevant vocabulary base while exploring and expanding their critical thinking skills.

Julia DiVino tries hard not to get mixed-up with the gangs at South Bay High School, but when Eric Valientâe enters into her life, everything changes.

Early Readers are stepping stones from picture books to reading books. A blue Early Reader is perfect for sharing and reading together. A red Early Reader is the next step on your reading journey. Naughty Fox is on the prowl again, and the animals of Potter's Barn must come up with a plan to get rid of him once and for all. It's time to create a Barnyard Hullabaloo!

You've been asked to run a training session, workshop or meeting. What you need now is a foolproof way of making it both memorable and enjoyable to run - and to know that what you are doing will achieve the desired outcome and have lasting positive effects on your team. Anyone who has ever endured 'death by powerpoint' or a dry 'chalk and talk' session knows how not to do it, but how do you make sure that you get it right? This interactive guide is designed especially for busy managers - people whose main role is not training - and will take you through a simple step-by-step process that results in stimulating, fun and effective workshops and presentations. Just some of the many scenarios the book will help you tackle include: · How to put together training session from scratch when you have 'blank page, blank face' syndrome - here's the step-by-step solution · You've done some training but you aren't getting the desired results from your sessions - here's what do to about it · You haven't time to write 80 sexy PowerPoint slides for a session you are running - here's what to do instead that will be even more effective and take half the time · You're dreading the experience of being 'up the front' - here's how to shift the onus from you to your participants · How to be remembered for the right reasons! - Here's how to ensure that happens This is a book that 'walks the talk'- it presents what you need to know in an engaging, interesting, effective and quick way - exactly how you will be presenting in your meetings and worshops when you have finished reading it.

The 'IB Music Revision Guide' includes analyses of all the prescribed works of the International Baccalaureate Diploma Programme music course through 2016. It also includes a comprehensive overview of all the musical styles and cultures that are examined during the course, practice questions and answers that allow

students to check their knowledge, as well as a glossary to help ensure key terms are understood. There are also revision tips and advice on exam technique that will help students prepare for the IB listening exam with confidence. Suitable for Standard and Higher Level.

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