

Orgb 5th Edition

Make Human Resources work for you. STRATEGIC HUMAN RESOURCE MANAGEMENT shows you how through its unique system of concept integration. Most Human Resources textbooks give you the theories without showing you the connections to real life. This textbook lets you see both sides of Human Resources: the theory and the application. That way, you'll not only get a great grade in class, you'll be on your way to success after college as well.

SUBSTANCE ABUSE COUNSELING, Fifth Edition, is at the cutting edge of the addiction field, combining a focus on the most current empirical studies with a firm belief that clients must be treated with a collaborative and respectful approach. These core values lay the basis for individualized treatment planning, attention to the client's social environment, a multicultural perspective, and a recognition that client advocacy is part of the counselor's role. Authors Lewis, Dana, and Blevins believe strongly that clients differ not only in the specific behaviors and consequences associated with their drug use but also in culture, gender, social environments, physical concerns, mental health, and a host of other variables. Using an integrated approach, the authors describe innovative methods for meeting clients' needs through personalized assessment, treatment planning, and behavior change strategies, showing students how to select the most effective treatment modalities for each client. Updated with new references, this edition features a stronger emphasis on motivational interviewing, expanded material on ethical considerations, coverage of cultural and diversity considerations in every chapter, and digital downloads of key forms that appear throughout the text. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Unlike many other books in the field that simply compare managers working at home in their various cultures, this book describes the approaches of successful managers in interacting with people from a wide range of cultures, including Asia, Africa, Eastern and Western Europe, the Middle East and more.

Building on the success of the previous edition and the running theme that OB is for Everyone, this new edition presents all the essential topics in Organizational Behavior in a concise and readable format. Fundamentals of Organizational Behaviour, Fourth Canadian Edition, helps students make the connections between the subject, the world of research that supports OB, and students' everyday lives, both now and in their future careers.

ORGB, Third Canadian Edition, offers comprehensive coverage of contemporary organizational behavior topics in a format that is engaging and accessible for today's learners. Our flexible hybrid solution was developed based on feedback from both Canadian instructors and students, reflecting today's students' study and reading habits. The third Canadian edition includes more examples from an assortment of organizations to appeal to a wider variety of programs, including legal assistance and hospitality. The product also includes contemporary cases, examples, self-assessments, and additional activities for active learning to help make the content applied and relevant for today's on-the-go student.

Discover the managerial accounting text written to complement the way you study and learn! CORNERSTONES OF MANAGERIAL ACCOUNTING, 3E, INTERNATIONAL EDITION uses a unique framework to show you the key concepts, or Cornerstones, of accounting. As you come to understand these fundamental calculations, you will develop critical problem-solving skills to make real business decisions.

This textbook guides students through the most basic of SPSS techniques using step-by-step descriptions, presents statistical techniques and instruction on how to conduct statistical analyses, and explains in detail how to avoid all the obstacles common in the study of statistics.

Provides guidelines and examples for handling research, outlining, spelling, punctuation, formatting, and documentation.

Mosby's Canadian Textbook for the Support Worker prepares students to function in the role of support worker in community and institutional settings. The #1 text used by Support Worker programs across Canada and at Canadian-affiliated schools worldwide, the book covers the broad foundation of skills that support workers/resident care aides/health care aides need in order to perform their role safely and effectively. Comprehensive, yet easy to read, Mosby's Canadian Textbook for the Support Worker makes learning easy with clear explanations of concepts and step-by-step presentations of procedures. Numerous full-colour illustrations, photographs, charts, and tables are combined with real-life case studies and examples to provide the reader with an outstanding learning experience. Covers key procedures for Canadian support workers – 95 in total
Recognizes provincial/territorial differences in scope of practice
Clear, detailed instructions in step-by-step procedures
Evidence-based practice: chapter references supplied at end of book
Reflects current Canadian practice and terminology
Additional First Nations content
Chapter summaries to aid student comprehension
Rationales for all procedure steps
Test Bank features higher-level taxonomies to allow testing that focuses on cognitive level
Instructor's Test Bank features higher-level taxonomies to allow testing that focuses on cognitive level
And more!

The virtual organization is a new and dynamic form of organization which is threatening to challenge more conventional forms of business organization. The benefits of this form of working are enormous, but these organizations can be very complex to manage. Managing in Virtual Organizations explores and simplifies the challenges of managing virtually and explains how the virtual firm can best be employed. Starting from the basic building blocks of these organizations - technology, knowledge and virtual 'space' - the book conceptualises virtual organizations as human, knowledge-based organizations enabled but not dominated by technology, and looks at the three-way interaction between people, knowledge and machines. In particular the book considers knowledge, its nature and role in organizations, and how it is managed; at how technology functions as a tool of virtual organizations, and how people can be managed in virtual terms. It then reflects on the use of the virtual organization as a strategic option, how general managers of virtual organizations should be trained, how they should operate, and the new skills they require. This will be a key text for undergraduate, postgraduate and MBA modules on virtual management, knowledge management, and management information systems, and highly recommended on organizational behaviour and strategy modules at all levels. It will

also be ideal reading for managers who need to know about the issues involved with managing virtual organizations.

This popular textbook offers an inspiring and focused introduction to the study of organizational behaviour and management. The second edition builds on the fresh and innovative approach to the study of management and organization introduced in the first edition. To make the subject matter more relevant and accessible, it treats organizational behaviour as a field of activity that has many parallels with everyday life, particularly in relation to participating in organizations and institutions. Uniquely, this textbook presents two distinct and highly contrasting perspectives on organizational behaviour, discussing the alternative critical perspectives alongside the more traditional approaches, to encourage critical thinking and debate. Each chapter has been fully updated by specialist authors who are committed to thinking differently about the field of organizational behaviour. They effectively identify and explore the key concepts that underpin this diverse subject in their respective chapters, utilising a range of international and everyday examples. The second edition benefits from a new four-colour design and uses a variety of pedagogical features to engage students and provide a stimulating learning - and teaching - environment. This text is ideal for use on introductory undergraduate and post graduate courses in Organizational Behaviour and Management. This textbook is autopackaged with CourseMate. CourseMate brings course concepts to life with interactive learning, study, and exam preparation tools that support the printed textbook and the textbook-specific website. CourseMate includes an integrated eBook and interactive teaching and learning tools including quizzes, flashcards, videos, and more and an EngagementTracker, a first-of-its-kind tool that monitors student engagement in the course.

Evolutionary Biologist, Douglas Emlen and Science Writer, Carl Zimmer continue to improve their widely-praised evolution textbook. Emlen, an award-winning evolutionary biologist at the University of Montana, has infused *Evolution: Making Sense of Life* with the technical rigor and conceptual depth that today's biology majors require. Zimmer, an award-winning New York Times columnist, brings compelling storytelling to the book, bringing evolutionary research to life through a narrative sure to capture the attention of evolution students. With riveting stories about evolutionary biologists at work everywhere from the Arctic to tropical rainforests to hospital wards, the book is a reading adventure designed to grab the imagination of students, showing them exactly why it is that evolution makes such brilliant sense of life. The new edition of *Evolution: Making Sense of Life* is now supported in SaplingPlus. Created and supported by the author and other educators, SaplingPlus's instructional online homework drives student success and saves educators' time. Automatically graded homework problem contains hints, answer-specific feedback, and solutions to ensure that students find the help they need.

For one-semester, undergraduate/graduate level courses in Organizational Behavior. This title is a Pearson Global Edition. The Editorial team at Pearson has worked closely with educators around the world to include content which is especially relevant to students outside the United States. Vivid examples, thought-provoking activities—get students engaged in OB. George/Jones uses real-world examples, thought- and discussion-provoking learning activities to help students become more engaged in what they are learning. This text also provides the most contemporary and up-to-date account of the changing issues involved in managing people in organizations. The sixth edition features new cases, material addressing the economic crisis, and expanded coverage of ethics and workplace diversity. Accompanied by mymanagementlab! See the hands in the air, hear the roar of discussion—be a rock star in the classroom. mymanagementlab makes it easier for you to rock the classroom by helping you hold students accountable for class preparation, and getting students engaged in the material through an array of relevant teaching and media resources. Visit mymanagementlab.com for more information.

An introductory leadership textbook that guides students through the concept of leadership by design, a theory that involves planning each step of their leadership development, focusing on practical skills and valuable attributes that will maximize their leadership success now and into the future. Organized around five major design challenges, each challenge is explored in a stand-alone module. Students begin the leadership journey with themselves, understanding their own strengths, styles, and skills. The text moves on to relationships, exploring how leadership is a process that involves values, decision-making, motivation, and power. A module on others' success unpacks the most effective practices of leadership and management, this is followed by a module on leading culture, teams, and community, before concluding with a section on how leaders can create lasting, positive change. The book covers foundational leadership topics with a strong emphasis on skill building and helping develop CORE competencies: confidence, optimism, resiliency, and engagement. Students are encouraged to develop these skills through experiential learning, with multiple features in each chapter such as reflective and scenario-based exercises, and case studies of internationally recognized companies like Amazon and Proctor & Gamble, along with interviews with Fortune 500 Company CEOs. There are online resources for instructors and students, which include: Test bank, PowerPoint slides, an instructor manual, teaching tips, answers to in-text questions, multimedia resources, quiz questions, and flashcards. Suitable reading for first and second year undergraduates on Leadership, Introduction to Leadership, and Leading Organizations courses

Provides information on stylistic aspects of research papers, theses, and dissertations, including sections on writing fundamentals, MLA documentation style, and copyright law. Created through a student-tested, faculty-approved review process with input from more than 150 students and faculty, Collier/Evans' OM5 provides a streamlined introduction to the core concepts, techniques, and applications of contemporary operations management. This concise, engaging, and accessible text is perfect for today's diverse learners. OM5 provides the latest examples featuring companies students will recognize from the news as well as videos for every chapter, case studies and end-of-chapter problems. Five additional chapters online enable readers to delve further into the quantitative aspects of operations management. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

"Welcome to the eleventh edition of Organizational Behaviour: Understanding and Managing Life at Work! This edition marks the 33rd anniversary of the text, which has been rigorously updated over the years to present students with the latest knowledge and research on both the science and practice of organizational behaviour. First published in 1983, Organizational Behaviour is the longest-running, continuously published, and regularly revised organizational behaviour textbook authored in Canada."

Blending theory with real-life applications, the 8th Edition of LAW AND ETHICS IN THE BUSINESS ENVIRONMENT presents up-to-the-minute issues in business ethics, along with the latest in case law for an exciting and thought-provoking text. Rather than shying away from controversial topics, the text encourages lively classroom debate on everything from privacy and workers' rights to diversity and stereotyping. Its insightful cases, end-of-chapter questions, historical quotes, and chapter projects sharpen your critical thinking skills, while a wealth of interactive assignments like role plays, mock trials, roundtables, and negotiations prepare you for the ethical and legal dilemmas of the business world. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

This package consists of the textbook plus an access kit for XLStat. Business Statistics, Second Edition, helps students gain the statistical tools and develop the understanding they'll need to make informed business decisions using data. The dynamic approach conquers the modern challenges of teaching business statistics by making it relevant, emphasizing analysis and understanding over simple computation, preparing students to be more analytical, make better business decisions, and effectively communicating results. This text features a wealth of real data applications, with coverage of current issues including ethics and data mining. It draws readers in using a conversational writing style and delivers content with a fresh, exciting approach that reflects the authors' blend of teaching, consulting, and entrepreneurial experiences. Learning tools such as the Plan/Do/Report guided examples prepare students to tackle any business problem they will encounter as a future business leader. This book follows the GAISE Guidelines, emphasizing real data and real-world interpretations of analyses.

4LTR Press solutions give students the option to choose the format that best suits their learning preferences. This option is perfect for those students who focus on the textbook as their main course resource. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Writing Analytically treats writing as a tool of thought, offering prompts that lead you through the process of analysis and synthesis and help you to generate original, well-developed ideas. The authors of this brief, popular rhetoric believe that learning to write well requires learning to use your writing as a tool to think well. In the new edition, materials are better integrated, more contextualized, and—when possible—condensed. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

PSYCHOLOGY: THEMES AND VARIATIONS, 10th Edition, helps you experience the excitement of this fascinating field, while helping you study and retain what you learn. Filled with practical ways that you can apply psychology to your everyday life, this best-selling textbook is an experience in learning that you'll remember long after you complete your introductory psychology course. Critical Thinking Applications in every chapter give you specific critical thinking strategies you can apply in all of your courses and in your personal life. Reality Checks, many of which may surprise you, address common misconceptions about psychology. Every chapter of this book offers tools -- such as Concept Charts that provide colorful visual snapshots of key points -- to help you focus on what's important, showing you how to study in ways that help you retain information and do your best on exams.

Help your students learn not only the concepts and theories that enhance the management of human behavior at work but also how to practice these skills with Nelson/Quick's ORGANIZATIONAL BEHAVIOR. The latest edition of this book clearly demonstrates how organizational behavior theories and research apply to companies today with engaging cases, meaningful exercises, and examples that include six new focus companies students will instantly recognize. The authors present foundational organizational behavior topics, such as motivation, leadership, teamwork, and communication. Students also examine emerging issues reshaping the field today, such as the theme of change. They study how change affects attitudes and behaviors in an organization as well as what new opportunities and experiences change presents. Students further explore growing themes of globalization, diversity, and ethics. The authors anchor the book's multifaceted approach in both classic research and leading-edge scholarship. Timely examples from all types of organizations throughout this edition reflect today's most current trends, including six new focus companies--NetFlix, Ford, Groupon, and more. Self-assessments and other interactive learning opportunities allow your students to grow and develop, both as individuals and as important contributors to an organization, as they progress throughout your course. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Experience Sociology has set the new standard for teaching Introductory Sociology. Approaching sociology through the key concepts of culture, structure, and power, the program enables students to see sociology everywhere, and make the familiar new. Presented in an accessible and engaging way that brings theory and sociological concepts together, students move beyond their individual perspective to gain a true sociological perspective. Connect, the proven online experience, adapts to the student's learning needs, enhancing the understanding of topics and developing their sociological imagination.

4LTR Press solutions give students the option to choose the format that best suits their learning preferences. Students can choose to use the traditional print text or they can explore the Online experience by using their digital device. These options are perfect for all students, as a digital experience is offered, in addition to the traditional print. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

ORGB Cengage Learning

John Norman has updated his best-selling book, a guide for the firefighter and fire officer who, having learned the basic mechanics of the trade, are looking for specific methods for handling specific situations. In this new fourth edition, readers will find a new chapter on lightweight construction, a new chapter on electrical fires and emergencies, updates to many chapters including such topics as wind-driven fires, and many new illustrations.

Created through a student-tested, faculty-approved review process with input from hundreds of students and faculty, ORGB3 is an engaging and accessible solution that caters to the diverse lifestyles of today's learners. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Access world-class business content with Core Concepts and Business Extra Select! Outstanding Content: Core Concepts of Organizational Behavior takes a streamlined approach that focuses on fundamentals and leaves room for additional content. Materials from Leading Business Publications: With Wiley's Business Extra Select Program, Instructors can build on the core text by adding articles, cases, and readings from such leading business resources as INSEAD, Ivey and Harvard Business School Cases, Fortune, The Economist, The Wall Street Journal, and more. Flexibility: Instructors can select a pre-built Business Extra Select CoursePack, or create their own CoursePack from the thousands of articles and cases in the Business Extra Select database. You can even add your own content. CoursePacks can be packaged with the text or purchased separately online. Low Price: The Core Concepts text's brief format translates into a lower cost for students.

The Fourth Edition of Peter G. Northouse's bestselling Introduction to Leadership: Concepts and Practice provides readers with a clear overview of the complexities of practicing leadership and concrete strategies for becoming better leaders. The text is organized around key leader responsibilities such as creating a vision, establishing a constructive climate, listening to outgroup members, and overcoming obstacles. Three interactive components in every chapter—self-assessment questionnaires, observational exercises, and reflection and action worksheets—get readers actively involved in applying leadership concepts to their own lives. Grounded in leadership theory and the latest research, the fully updated, highly practical Fourth Edition includes a new chapter on how leaders can embrace diversity and inclusion, as well as new material on the dark side of leadership and a new ethical leadership style questionnaire.

A new approach to learning the principles of management, MGMT 2 is the second Asiaa Pacific edition of a proven, innovative solution to enhance the learning experience. Concise yet complete coverage supported by a suite of online learning aids equips students with the tools required to successfully undertake an introductory management course. Paving a new way to both teach and learn, MGMT 2 is designed to truly connect with today's busy, tech-savvy student. Students have access to online interactive quizzing, videos, podcasts, flashcards, case studies, games and more. An accessible, easy-to-read text along with tear out review cards completes a package which helps students to learn important concepts faster. MGMT 2 delivers a fresh approach to give students what they need and want in a text.

Hitt's engaging book will help managers understand the linkage between managing behavior effectively and the organisation's ability to formulate and implement its strategy. It emphasises the relationship between management effectiveness and company performance. A case study on Whole Foods is integrated throughout the chapters and covers all major organisational behavior topics. It also underscores how people are important assets to organisations, and how application of their knowledge and skills is necessary for organisations to accomplish their goals. Managers will gain the skills to make a strategic impact within their organisations.

Guide today's students as they learn not only the concepts and theories that enhance the management of human behavior at work but also how to practice these skills with Quick/Nelson's PRINCIPLES OF ORGANIZATIONAL BEHAVIOR, 8E, International Edition. The latest edition of this leading text clearly demonstrates how organizational behavior theories and research apply to companies today with engaging cases, meaningful exercises, and examples that include six new focus companies students will instantly recognize. The authors present foundational organizational behavior topics, such as motivation, leadership, teamwork, and communication. Readers also examine emerging issues, such as the theme of change as well as globalization, diversity, and ethics. The authors anchor the book's multifaceted approach in both classic research and leading-edge scholarship. Timely examples from all types of organizations reflect today's most current trends. Self-assessments and other interactive learning opportunities encourage each reader to grow and develop--both as an individual and as an important contributor to an organization.

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