

## Microsoft Powerpoint 2000 Bible

Examines the new features and enhancements of the presentation software, describing the new user interface and explaining how to combine text, animation, video, photographs, sound effects, narration, and other features into a professional-looking presentation.

PCMag.com is a leading authority on technology, delivering Labs-based, independent reviews of the latest products and services. Our expert industry analysis and practical solutions help you make better buying decisions and get more from technology.

Find out just about everything you need to know to use Office 2000 -- the smart way. Whether you have to create a dynamite presentation complete with cash flow analysis, marketing reports, and funny jokes by tomorrow morning, or want to annotate the Web page your colleague just e-mailed you from Tokyo, Microsoft Office 2000 Bible is the one reference you can always rely on.

Get up to speed on the world's most popular presentation software with this completely revised and up-to-date reference. Readers will discover how to put PowerPoint to work through a unique PowerPoint QuickStart in which they create a presentation in the first hour. The CD-ROM is loaded with PowerPoint templates, presentation examples, links, Internet Explorer, and more.

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More than a quarter of a million copies sold in previous editions! Freedom is a feature With Fedora's new Online Desktop, you are free to shape your desktop environment to include the services, applications, and online friends you desire. As always, Fedora's total dedication to freedom lets you draw on thousands of free software packages to create the exact desktop or server computer you need. Fedora puts together the software (provided here on CD and DVD). This book acts as a guide to everything from playing music and writing documents to configuring many powerful Web, file, print, DHCP, and database servers. Customize Fedora or Red Hat Enterprise Linux to: Explore your computer or the Internet from GNOME®, KDE®, or Online Desktops Manage and use documents, spreadsheets, presentations, music, and images Try the new advanced PulseAudio sound server Draw from online software repositories with Package Manager and Package Updater Build an Internet server with e-mail, Web, DNS, FTP, and database services Secure your computer with firewalls, password protection, and SELinux Try out cutting-edge Fedora 8 features: Use Codeina to get legal software to play MP3, Windows media, and other audio/video formats Organize photos, music, friends, docs, and Web favorites in the new experimental Online Desktop Explore the latest in KVM and QEMU virtualization and AIGLX 3D-desktop What's

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on the DVD and CD-ROM? Install Fedora 8 (8GB) from DVD Boot Fedora 8 GNOME Live CD, and then install its contents to your hard drive System Requirements: Please see the Preface and Appendix A for details and complete system requirements. Open for more! Check out the new Online Desktop Find ten cool things to do with Fedora Run a Fedora 8 quick install Add pop and power with Online Desktop and 3D acceleration Organizing the people, places, and things you need on your desktop is now easier with the new GNOME Online Desktop. Get organized, then pile on some bling with 3D-accelerated desktop effects. Put friends, photos, and fun on your new Online Desktop Your favorite people and your online favorites are totally accessible from the new GNOME Online Desktop. Play with 3D desktop animations Continued improvements in 3D software let you rotate workspaces on a 3D cube, choose 3D minimize effects, and set 3D wobble effects. A comprehensive reference covering the major components of Office: Word, Excel, Access, Outlook, PowerPoint, FrontPage, and Publisher. This edition also includes parts on integrating and automating Office tasks and using the latest Office tools such as Internet connectivity options and voice recognition.Covers the newest features in Microsoft Office XP.

Excel at Excel with the help of this bestselling

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spreadsheet guide John Walkenbach's name is synonymous with excellence in computer books that decipher the complexities of Microsoft Excel. Known as "Mr. Spreadsheet," Walkenbach shows you how to maximize the power of Excel 2013 while bringing you up to speed on the latest features. This perennial bestseller is fully updated to cover all the new features of Excel 2013, including how to navigate the user interface, take advantage of various file formats, master formulas, analyze data with PivotTables, and more. Whether you're an Excel beginner who is looking to get more savvy or an advanced user looking to become a power user, this latest edition provides you with comprehensive coverage as well as helpful tips, tricks, and techniques that you won't find anywhere else. Shares the invaluable insight of Excel guru and bestselling author "Mr. Spreadsheet" John Walkenbach as he guides you through every aspect of Excel 2013 Provides essential coverage of all the newest features of Excel 2013 Presents material in a clear, concise, logical format that is ideal for all levels of Excel experience Features a website that includes downloadable templates and worksheets from the book Chart your path to fantastic formulas and stellar spreadsheets with Excel 2013 Bible! Microsoft PowerPoint 2000 Bible Wiley Vols. 8-10 of the 1965-1984 master cumulation constitute a title index.

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You, too, can excel -- especially with expert advice from one of the country's leading authorities on spreadsheet software. Whenever you get stuck or need to learn something you've never done before, turn to Microsoft Excel 2000 Bible. With plenty of examples and little-known tips, John Walkenbach guides you step-by-step through the entire program -- from basic cell formatting to the exciting new Web capabilities of Excel 2000.

Packed with practical, real-world examples and authoritative advice, the AutoCAD 2000 Bible is your complete guide to the fastest, smoothest AutoCAD yet. Expert author Ellen Finkelstein shows you how to master every aspect of this powerful design software, from fundamental commands and VBA programming to hot new features such as Visual LISP, improved 3D editing, multiple plots/prints, better text handling, and more flexible dimensions. The best of the best from our Excel, Word, Access, and PowerPoint Bibles! Learn the sought-after features of the core applications from the Office 2013 suite. This Office 2013 Bible features the best-of-the-best content from the Excel 2013 Bible, by "Mr. Spreadsheet" John Walkenbach; the Word 2013 Bible, by Office expert Lisa A. Bucki; the PowerPoint 2013 Bible, by MOS Master Instructor and PowerPoint expert Faithe Wempen; and the Access 2013 Bible from Microsoft Certified Application Developer Michael Alexander and Office and Access

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expert Dick Kusleika. This major resource also covers Outlook, Publisher, OneNote, SkyDrive, and other important features in the Office 2013 suite. If you want to quickly and effectively use Office 2013, start in the experts' corner with this must-have book. Gives you the best-of-the-best content on Office 2013 from the leading experts, authors, and contributors to our Excel, Word, PowerPoint, and Access Bibles Includes content from John Walkenbach, aka "Mr. Spreadsheet"; Word and Office expert Lisa A. Bucki; MOS Master Instructor and PowerPoint expert Faithe Wempen; Microsoft Certified Application Developer Michael Alexander; and Office and Access expert Dick Kusleika Takes you beyond creating simple text documents, spreadsheets, and presentations to help you use multiple Office applications at once to accomplish critical business tasks Also covers Publisher, OneNote, SkyDrive, the Cloud, and other key features and topics for Office 2013 Get the best of four Office 2013 books in one with this power-packed reference!

Boken gir en innføring i Office-pakken, her finner man alt man trenger å vitfor å bruke Microsoft Word, Excel, PowerPoint, Outlook, Access, FrontPage og Publisher. Det gis en beskrivelse av hvert enkelt program og man kan lære å integrere dokumenter fra de forskjellige programmene. Det blir også vist hvordan man kan bruke Internett sammen med

kommunikasjons- og samarbeidsmulighetene i Office 2000. Via denne boken kan man bl.a. lære å laprofesjonelt utseende dokumenter i Word, bruke formler og funksjoner i Excellage presentasjoner i PowerPoint, sende e-post og bruke kalenderen i Outlookanalysere databaser i Access og lagre Office-dokumenter som webside. Med register. Nivå: nybegynner til avansert. Boken er illustrert med utsnitt fraskjerm bilde. Det følger også med en CD-rom som inneholder hjelpeprogrammer, maler og dokumenteksempler.

Producing quality fundus photographs requires more than just a camera; it also calls for substantial knowledge and skill. Perfect for non-expert ophthalmic professionals, this new resource provides step-by-step guidance for producing high-quality retinal images. With over 225 full-color illustrations, it covers every aspect of retinal, fundus, and digital imaging. Provides only "need to know" information omitting coverage pertinent only to certified retinal photographers. Explains how to produce sharp retinal photographs with a traditional or non-mydriatic camera. Describes how to effectively capture, process, and output digital images. Features hundreds of color illustrations, tables, and boxes that show how to proceed and demonstrate the difference that proper technique can make. The perfect companion for mastering the latest version of Fedora As a free, open source Linux operating system

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sponsored by Red Hat, Fedora can either be a stepping stone to Enterprise or used as a viable operating system for those looking for frequent updates. Written by veteran authors of perennial bestsellers, this book serves as an ideal companion for Linux users and offers a thorough look at the basics of the new Fedora 12. Step-by-step instructions make the Linux installation simple while clear explanations walk you through best practices for taking advantage of the desktop interface. You'll learn how to use the Linux shell, file system, and text editor. Plus, the authors describe key system administration skills, such as setting up users, automating system tasks, backing up and restoring files, and understanding the latest security issues and threats. Coverage includes:

- An Overview of Fedora
- Installing Fedora
- Getting Productive with the Desktop
- Using Linux Commands
- Accessing and Running Applications
- Publishing with Fedora
- Music, Video, and Images in Linux
- Using the Internet and the Web
- Understanding System Administration
- Setting Up and Supporting Users
- Automating System Tasks
- Backing Up and Restoring Files
- Computer Security Issues
- Connecting to the Internet
- Setting Up Printers and Printing
- Setting Up a File Server
- Setting Up a Mail Server
- Setting Up an FTP Server
- Setting Up a Web Server
- Setting Up an LDAP Address Book Server
- Setting Up a DHCP Server
- Setting Up a MySQL Database Server
- Making Servers Public with DNS
- Setting Up Virtual Servers

Whether a new or power user of Fedora, you'll benefit from Fedora Bible 2010 Edition: Featuring Fedora Linux 12. Note: CD-ROM/DVD and other supplementary materials are not included as part of

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eBook file.

With FrontPage 2000, creating a Web site has never been easier. Designed to function like any other Office 2000 program -- with the same familiar menus, templates, and wizards -- FrontPage 2000 enables you to build a Web site that integrates interactive multimedia elements, pre-built Office 2000 components such as spreadsheets or databases, and the very latest advances in Web technology. Using precise instructions and lots of examples, Microsoft FrontPage 2000 Bible shows you how to harness the power of this award-winning software -- and create state-of-the-art Web pages.

Master the latest version of Fedora and Red Hat Enterprise Linux with the step-by-step instructions and hands-on advice in Fedora 9 and Red Hat Enterprise Linux Bible. Learn key system administration skills like setting users and automating system tasks, understand the latest security issues and threats, and gain confidence with using and customizing the desktop menus, icons, and window manager. Updated every six months to correspond with the latest Fedora release, this book includes an official Fedora 9 LiveCD so that you can practice your knowledge and improve your skills. Note: CD-ROM/DVD and other supplementary materials are not included as part of eBook file.

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anyone who wants to create rich presentations with PowerPoint. You'll find out how to use all the features of the software and get coverage of key topics, such as creating a well-written outline, the fine points of graphic design, and tips for delivering the presentation in front of an audience. Also included is a section on Microsoft Producer, a free add-in for PowerPoint that manages streaming media for Web and CD-based presentations. Microsoft Outlook 2000 Bible is your all-in-one reference for mastering Outlook 2000, Microsoft's popular messaging and groupware application. Practical examples and advice help you maximize Outlook's integrated e-mail, calendar, contact management, task tracking, and online synchronization features -- and let you take advantage of new additions such as the contact activity tracker and the smart meeting planner. Packed with step-by-step instructions for creating groupware applications, Microsoft Outlook 2000 Bible delivers all you need to become an Outlook power user.

The leading Fedora book-over a quarter of a million copies sold of previous editions! What better way to learn Fedora 11 than with the leading Fedora book from the best-selling Linux author, Christopher Negus with Eric Foster Johnson? Whether you're new to Linux or an advanced user, this power-packed guide is loaded with what you need. Install, run, and manage the latest version of Fedora and Red Hat Enterprise Linux-then polish your system administration skills and get up to speed on the very latest in networking, desktop, and server enhancements. Master the Linux shell, file system, and text editor; how to set up users and

automate system tasks; and much more in over a thousand pages of step-by-step instruction. Boot the full DVD of Fedora 11, including almost all binary code packages, or do a Live Install of the CD for rescuing, troubleshooting, or installing Fedora. Fedora is a free, open source Linux operating system sponsored by Red Hat as an open source community project; the technological innovations from the Fedora Project are then implemented in Red Hat's commercial offering, Red Hat Enterprise Linux. Covers step-by-step instructions for making Linux installation simple and painless; how to take advantage of the desktop interface (including coverage of AIGLX); and how to use the Linux shell, file system, and text editor. Also covers setting up users; automating system tasks; backing up and restoring files; dealing with the latest security issues and threats; using and customizing the desktop menus, icons, window manager, and xterm; and how to create and publish formatted documents with Linux applications. The DVD and CD that come with the book include Fedora Linux 11 and an official Fedora 11 LiveCD (bootable and installable). This is the book you need to succeed with Fedora 11 and Red Hat Enterprise Linux. Note: CD-ROM/DVD and other supplementary materials are not included as part of eBook file.

The most comprehensive guidebook available on the most popular spreadsheet program, fully updated to include all-new "X" features. Written by the leading Excel guru known as "Mr. Spreadsheet," John Walkenbach, who has written more than thirty books and 300 articles on related topics and maintains the popular Spreadsheet

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Page at [www.j-walk.com/ss](http://www.j-walk.com/ss) The definitive reference book for beginning to advanced users, featuring expert advice and hundreds of examples, tips, techniques, shortcuts, work-arounds, and more Covers expanded use of XML and Web services to facilitate data reporting, analysis, importing, and exporting information Explores Excel programming for those who want advanced information CD-ROM includes all templates and worksheets used in the book, as well as sample chapters from all Wiley Office "X" related Bibles and useful third party software, including John Walkenbach's Power Utility Pak Note: CD-ROM/DVD and other supplementary materials are not included as part of eBook file.

The best of the best from the bestselling authors of Excel, Word, and PowerPoint Bibles! Take your pick of applications from the Office 2010 suite and your choice of leading experts to show you how to use them. This Office 2010 Bible features the best-of-the-best content from the Excel 2010 Bible, by "Mr. Spreadsheet" John Walkenbach; the Word 2010 Bible by Microsoft MVP Herb Tyson; the PowerPoint 2010 Bible, by PowerPoint expert Faithe Wempen; and coverage of Access 2010 from Microsoft MVP Michael Alexander. If you want to quickly and effectively begin using Office 2010, start in the experts' corner with this must-have book. Gives you the best-of-the-best content on Office 2010 from the leading experts, authors, and contributors to our Excel, Word, PowerPoint, and Access Bibles Includes content from John Walkenbach, aka "Mr. Spreadsheet"; Word expert and Microsoft MVP Herb Tyson; PowerPoint expert Faithe Wempen; and Excel and Access expert

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and Microsoft MVP Michael Alexander Takes you beyond creating simple text documents, spreadsheets, and presentations to help you use multiple Office applications at once to conquer critical business tasks. Hones in with expert coverage of the topics within each application that you need to know most. Covers even more from Outlook and other key Office topics. Get the best of four books in one with this power-packed reference!

According to the 1999 Salary Survey conducted by MCP Magazine, the average MCSE has 6.8 years of experience. The average self-employed MCSE consultant with 6 - 9 years of experience earns \$85,000 - that's over \$8,000 more than the average salary +bonus and benefits package of other MCSEs. There is a demand for MCSEs who can offer a variety of technical expertise and services, and this book will show readers how to create a successful consulting business. MCSE Consulting Bible walks readers through the issues to consider when making the decision to start their own consulting business and then offers key advice on each aspect of the business from deciding what services to offer, to marketing, to maintaining customer relationships.

Features searchable electronic editions of four reference works on Microsoft Office 2000. Includes Microsoft Access 2000 bible, Microsoft Excel 2000 bible, Microsoft PowerPoint 2000 bible, and Microsoft Word 2000 bible on one CD-ROM. Includes 4 bonus CD-ROMs containing trial software and freeware pertaining to each bible. If Access can do it, you can do it too! Client lists. Sales

figures. Web research. Take charge of your data to better run your business or organization. With expert advice from Cary Prague and Michael Irwin, you'll quickly master Access 2002's top database management capabilities and its hot new Web features. Using step-by-step instructions and practical examples and advice, the authors demonstrate everything you need to know to organize, present, analyze, and share data on a network or over the Web. Access 2002 Bible provides comprehensive coverage of all new features and capabilities, including vastly improved Data Access Pages which gives you more ways to provide information over the Web. In addition, Access 2002 carries several performance improvements and an enhanced new file format.

As a market-leading, free, open-source Linux operating system (OS), Fedora 10 is implemented in Red Hat Enterprise Linux and serves as an excellent OS for those who want more frequent updates. Bestselling author Christopher Negus offers an ideal companion resource for both new and advanced Linux users. He presents clear, thorough instructions so you can learn how to make Linux installation simple and painless, take advantage of the desktop interface, and use the Linux shell, file system, and text editor. He also describes key system administration skills, including setting up users, automating system tasks, backing up and restoring files, and understanding the latest security issues and threats. Included is both a DVD distribution of Fedora Linux 10 and a bootable Fedora LiveCD. Note: CD-ROM/DVD and other supplementary materials are not included as part of

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eBook file.

Ever considered changing the fonts in your presentation depending on the audience size? Or wondered what colors work best for selling? Packed with practical advice you can't find anywhere else, the Microsoft PowerPoint 2000 Bible brings you in "one big book" absolutely everything you need to plan, build, and run dynamite PowerPoint presentations that get your point across. Jeffrey Kent and David Jung demonstrate how to customize, extend, and integrate Outlook with Exchange Server and other Office 2000 applications. While focusing on Visual Basic and VBA, the book also discusses WSH, Visual C++, Java/Visual J++, and Windows CE development, as well as ADSI, CDO, and COM add-ins. All code is included on the CD-ROM. Master PowerPoint and improve your presentation skills with one book! In today's business climate, you need to know PowerPoint inside and out, and that's not all. You also need to be able to make a presentation that makes an impact. From using sophisticated transitions and animation in your PowerPoint presentations to interfacing in person with your audience, this information-packed book helps you succeed. Start creating professional-quality slides that captivate audiences and discover essential tips and techniques for making first-rate presentations, whether you're at a podium or online. Combines both the technical software skills and the soft presentation skills needed to be a successful presenter in today's business climate Explains PowerPoint 2013's features and tools in detail, so you can create impressive, professional presentations for your job Shows you essential formatting techniques, including tables and working with Layouts, Themes, and Masters Covers working with drawings and

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SmartArt, photos, charts, sounds, music, video, and data from other sources Explains how to prepare for live presentations and also how to create and present material in the Cloud or online, including e-learning For compelling, successful presentations in person, in the cloud, or on the web, start with PowerPoint 2013 Bible.

Master PowerPoint and improve your presentation skills-with one book! It's no longer enough to have slide after slide of text, bullets, and charts. It's not even enough to have good speaking skills if your PowerPoint slides bore your audience. Get the very most out of all that PowerPoint 2010 has to offer while also learning priceless tips and techniques for making good presentations in this new PowerPoint 2010 Bible. Well-known PowerPoint expert and author Faithe Wempen provides formatting tips; shows you how to work with drawings, tables, and SmartArt; introduces new collaboration tools; walks you through five special presentation labs; and more. Coverage includes: A First Look at PowerPoint What Makes a Great Presentation? Creating and Saving Presentation Files Creating Slides and Text Boxes Working with Layouts, Themes, and Masters Formatting Paragraphs and Text Boxes Correcting and Improving Text Creating and Formatting Tables Drawing and Formatting Objects Creating SmartArt Diagrams Using and Organizing Clip Art Working with Photographic Images Working with Charts Incorporating Content from Other Programs Adding Sound Effects, Music, and Soundtracks Incorporating Motion Video Creating Animation Effects and Transitions Creating Support Materials Preparing for a Live Presentation Designing User-Interactive or Self-Running Presentations Preparing a Presentation for Mass Distribution Sharing and Collaborating Customizing PowerPoint Presenting Content Without Bulleted Lists Adding Sound and Movement to a Presentation Creating a Menu-Based Navigation System Creating a Classroom Game It's

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the book you need to succeed with PowerPoint 2010 and your next live presentation!

Learn at your own pace how to create entire documents fully illustrated with tables, animations, and even direct links to Web pages. Or dive right into the latest Web capabilities of Word 2000. No question is too small or too big, too old or too new for The Microsoft Word 2000 Bible. All-inclusive, easy-to-use, and Web-smart, it is one of those references you just can't put away.

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