

Excel Hacks 100 Industrial Strength Tips And Tools

A guide to Microsoft Access covers such topics as working with creating a database, formatting data, working with tables, working with queries, using macros, and formatting forms.

Provides instructions on using Microsoft Excel 2003, covering such topics as editing and formatting worksheets, creating charts and graphs, working with formulas, using macros, and working with other programs.

A step-by-step program that shows parents, simply and clearly, how to teach their child to read in just 20 minutes a day.

Provides information on applying AI techniques to game programming.

Introduces more than one hundred effective ways to ensure security in a Linux, UNIX, or Windows network, covering both TCP/IP-based services and host-based security techniques, with examples of applied encryption, intrusion detections, and logging.

This is a practical guide that distills years of ingenious XML hacking into a complete set of tips, tricks and tools for those who want to leverage the untapped power of XML. It includes many real-world projects that illustrate how to define, create, read and manipulate XML documents.

The complete guide to Microsoft Excel for Strength & Conditioning Coaches.

One of the secrets to the ever-increasing popularity of Windows Server can be found in the simplicity its administration. The easy-to-use GUI, consistent set of tools, and wizards that walk you through complex tasks allow you to install, configure and maintain Windows servers without any knowledge of programming or scripting languages or learning complicated command-line syntax. It's possible, in fact, to accomplish about 90% of all Windows administration without ever opening a command prompt or running a script! But what about the other ten percent of the time? While it's true that most common, day-to-day tasks of Windows administration can be performed from the GUI, it's not always the best way, especially with complex or repetitive tasks. Scripts and command-line tools often provide a faster, more flexible approach. Windows Server Hacks reveals techniques that go well beyond basic management tasks found in most handbooks to help busy system administrators master the more powerful features of Windows Server. Windows Server Hacks focuses on scripts and other tools that will make your life as an administrator much easier. These tools, or hacks--quick and dirty solutions to problems, or clever ways of doing things--were created by other professionals who've also had to struggle to find solutions to administering Windows environments. You'll save valuable time using their scripts, tools, tips, and advice. Plus, you can easily learn to customize the scripts to create even more powerful tools for your own, specific needs. The book includes secrets of the masters in such areas as Active Directory, User Management, Group Policy, DNS and DHCP, File and Print, IIS, performance and security. The hundred, industrial strength hacks in the book range from those that deal with general administration to more esoteric hacks in the areas of network deployment, patch management, and backup and recovery. No matter which Windows server you use--NT, IIS, 2000, or 2003--this book will put the knowledge and expertise of veteran system administrators and hackers to work for you. Windows Server Hacks will make your life easier while expanding your understanding of the capabilities of Windows Server.

Use Excel 2010 VBA and macros to automate virtually any routine task, and save yourself hours, days, maybe even weeks. Then learn how to make Excel do things you thought were simply impossible! This book reveals scripting techniques you won't find anywhere else and shows you how to create automated reports that are amazingly powerful and useful. It helps you instantly visualize information so you can understand and act on it. It also shows you how to capture data from anywhere and use it anywhere, and helps you automate Excel 2010's most powerful new features. Learning advanced Excel scripting has never been easier. You'll find simple, step-by-step instructions, real-world examples and case studies, and 50 workbooks packed with bonus examples, macros, and solutions, straight from MrExcel. About MrExcel Library: Every book in the MrExcel Library pinpoints a specific set of crucial Excel tasks and presents focused skills and examples for performing them rapidly and effectively. Selected by Bill Jelen, Microsoft Excel MVP and mastermind behind the leading Excel solutions website MrExcel.com, these books will put the power of Excel formulas and functions to work for you! Excel is a complex program. Mastering the use of formulas and functions lets you use Excel to compute useful day-to-day information, such as calculating the true cost of credit card purchases or comparing 15-year and 30-year mortgage costs. This fun and friendly book demystifies Excel's built-in functions so you can put them to work. You'll find step-by-step instructions on 150 of Excel's most useful functions, how they work within formulas, and how to use them to make your life easier. See how to use 150 of Excel's most useful functions, with real-world examples showing how each function is used within a formula. Learn to calculate the costs of leasing versus buying a car, compute classroom grades, create an amortization table, or evaluate investment performance. Fully updated for Excel 2010, but the principles will work with earlier versions of Excel as well. Includes essential coverage of an additional 85 functions. In the ever-popular, non-threatening For Dummies style, Excel Formulas and Functions For Dummies, 2nd Edition makes Excel's power accessible to you.

Excel Tips & Tricks A handy resource for beginning, intermediate or advanced Excel users, this 3-panel (6-page) guide is jam-packed with information and helpful, time-saving hints on Microsoft's award-winning spreadsheet software. Featuring easy-to-see screen captures and icons, this guide is an ideal next-to-the-monitor reference.

Emerging from numerous Excel courses, this book is not a collection of material, but a proper training book. It lead you to working with Excel from the beginning with many exercises. As it progresses step by step in the material, advanced exercises and applications are finally achieved. So also suitable for self-study! Completely colored printed! From the content: basics tables and workbooks, formula and coordinates, the function assistant, invoice, comment, calculations with date, a budget planning, expect interest, credit with PMT, advanced formatting (hide, templates ...), evaluate a test series (mean value ...), create a diagram, advanced applications: travel expenses currency table, score evaluation with VLOOKUP, monthly salaries with bonuses, logic with conditions If-then, trend calculation, pivot table, external data, protect data...

PDF--to most of the world it stands for that rather tiresome format used for documents downloaded from the web. Slow to load and slower to print, hopelessly unsearchable, and all but impossible to cut and paste from, the Portable Document Format doesn't inspire much affection in the average user. But PDFs done right is another story. Those who know the ins and outs of this format know that it can be much more than electronic paper. Flexible, compact, interactive, and even searchable, PDF is the ideal way to present content across multiple platforms. PDF Hacks unveils the true promise of Portable Document Format, going way beyond the usual PDF as paged output mechanism. PDF expert Sid Steward draws from his years of analyzing, extending, authoring, and

embellishing PDF documents to present 100 clever hacks--tools, tips, quick-and-dirty or not-so-obvious solutions to common problems. PDF Hacks will show you how to create PDF documents that are far more powerful than simple representations of paper pages. The hacks in the book cover the full range of PDF functionality, from the simple to the more complex, including generating, manipulating, annotating, and consuming PDF information. You'll learn how to manage content in PDF, navigate it, and reuse it as necessary. Far more than another guide to Adobe Acrobat, the book covers a variety of readily available tools for generating, deploying, and editing PDF. The little-known tips and tricks in this book are ideal for anyone who works with PDF on a regular basis, including web developers, pre-press users, forms creators, and those who generate PDF for distribution. Whether you want to fine-tune and debug your existing PDF documents or explore the full potential the format offers, PDF Hacks will turn you into a PDF power user.

Microsoft Excel is an amazing tool. Once you've mastered the basics, it's time to learn a few tips and tricks to take things to the next level. In this guide you'll learn how to create pivot tables, chart your data, apply conditional formatting, and many other more advanced tools for getting the most out of Excel. (Including probably more than you ever wanted to know about nested IF functions.) If you're comfortable with the basics of Excel and ready to take it to the next level, this is the guide for you. Keywords: microsoft excel, ms excell, pivot tables, bar charts, column charts, pie charts, doughnut charts, line charts, scatter plots, conditional formatting, pivottables, concatenate, if functions, sumifs, text function, locking cells, removing duplicate entries Millions of users create and share Excel spreadsheets every day, but few go deeply enough to learn the techniques that will make their work much easier. There are many ways to take advantage of Excel's advanced capabilities without spending hours on advanced study. Excel Hacks provides more than 130 hacks -- clever tools, tips and techniques -- that will leapfrog your work beyond the ordinary. Now expanded to include Excel 2007, this resourceful, roll-up-your-sleeves guide gives you little known "backdoor" tricks for several Excel versions using different platforms and external applications. Think of this book as a toolbox. When a need arises or a problem occurs, you can simply use the right tool for the job. Hacks are grouped into chapters so you can find what you need quickly, including ways to: Reduce workbook and worksheet frustration -- manage how users interact with worksheets, find and highlight information, and deal with debris and corruption. Analyze and manage data -- extend and automate these features, moving beyond the limited tasks they were designed to perform. Hack names -- learn not only how to name cells and ranges, but also how to create names that adapt to the data in your spreadsheet. Get the most out of PivotTables -- avoid the problems that make them frustrating and learn how to extend them. Create customized charts -- tweak and combine Excel's built-in charting capabilities. Hack formulas and functions -- subjects range from moving formulas around to dealing with datatype issues to improving recalculation time. Make the most of macros -- including ways to manage them and use them to extend other features. Use the enhanced capabilities of Microsoft Office 2007 to combine Excel with Word, Access, and Outlook. You can either browse through the book or read it from cover to cover, studying the procedures and scripts to learn more about Excel. However you use it, Excel Hacks will help you increase productivity and give you hours of "hacking" enjoyment along the way.

Aimed at avid and/or highly skilled video gamers, 'Gaming Hacks' offers a guide to pushing the limits of video game software and hardware using the creative exploits of the gaming gurus.

Every idea in this book is focused on increasing your overall levels of productivity, performance, and output and on making you more valuable in whatever you do. You can apply many of these ideas to your personal life as well. Each of these twenty-one methods and techniques is complete in itself. All are necessary. One strategy might be effective in one situation and another might apply to another task. All together, these twenty-one ideas represent a smorgasbord of personal effectiveness techniques that you can use at any time, in any order or sequence that makes sense to you at the moment. The key to success is action. These principles work to bring about fast, predictable improvements in performance and results. The faster you learn and apply them, the faster you will move ahead in your career - guaranteed! There will be no limit to what you can accomplish when you learn how to Eat That Frog!

Create your own innovative applications in computer vision, game design, music, robotics, and other areas by taking full advantage of Kinect's extensive interactive, multi-media platform. With this book, you get a step-by-step walkthrough of the best techniques and tools to come out of the OpenKinect project, the largest and most active Kinect hacking community. Learn dozens of hacks for building interfaces that respond to body movements, gestures, and voice, using open source toolkits such as openFrameworks, the Processing IDE, and OpenKinect driver library. Whether you're an artist, designer, researcher, or hobbyist, this book will give you a running start with Kinect. Set up a development environment in Windows 7, Mac OSX, or Ubuntu Build special effects apps with tools such as Synapse and Cinder Create gestural interfaces to integrate and control digital music components Capture the realistic motions of a 3D model with NI mate, Blender, and Animata Design gesture-based games with the ZigFu SDK Recreate the dimensions of any room in realtime, using RGBDemo Use gestures to navigate robots and control PC interfaces

The world's most popular spreadsheet program is now more powerful than ever, but it's also more complex. That's where this Missing Manual comes in. With crystal-clear explanations and hands-on examples, Excel 2013: The Missing Manual shows you how to master Excel so you can easily track, analyze, and chart your data. You'll be using new features like PowerPivot and Flash Fill in no time. The important stuff you need to know: Go from novice to ace. Learn how to analyze your data, from writing your first formula to charting your results. Illustrate trends. Discover the clearest way to present your data using Excel's new Quick Analysis feature. Broaden your analysis. Use pivot tables, slicers, and timelines to examine your data from different perspectives. Import data. Pull data from a variety of sources, including website data feeds and corporate databases. Work from the Web. Launch and manage your workbooks on the road, using the new Excel Web App. Share your worksheets. Store Excel files on SkyDrive and collaborate with colleagues on Facebook, Twitter, and LinkedIn. Master the new data model. Use PowerPivot to work with millions of rows of data. Make calculations. Review financial data, use math and scientific formulas, and perform statistical analyses.

Learn Azure in a Month of Lunches, Second Edition, is a tutorial on writing, deploying, and running applications in Azure. In it, you'll work through 21 short lessons that give you real-world experience. Each lesson includes a hands-on lab so you can try out and lock in your new skills. Summary You can be incredibly productive with Azure without mastering every feature, function, and service. Learn Azure in a Month of Lunches, Second Edition gets you up and running quickly, teaching you the most important concepts and tasks in 21 practical bite-sized lessons. As you explore the examples, exercises, and labs, you'll pick up valuable skills immediately and take your first steps to Azure mastery! This fully revised new edition covers core changes to the Azure UI, new Azure features, Azure containers, and the upgraded Azure Kubernetes Service. Purchase of the print book includes a free

eBook in PDF, Kindle, and ePub formats from Manning Publications. About the technology Microsoft Azure is vast and powerful, offering virtual servers, application templates, and prebuilt services for everything from data storage to AI. To navigate it all, you need a trustworthy guide. In this book, Microsoft engineer and Azure trainer Iain Foulds focuses on core skills for creating cloud-based applications. About the book Learn Azure in a Month of Lunches, Second Edition, is a tutorial on writing, deploying, and running applications in Azure. In it, you'll work through 21 short lessons that give you real-world experience. Each lesson includes a hands-on lab so you can try out and lock in your new skills. What's inside Understanding Azure beyond point-and-click Securing applications and data Automating your environment Azure services for machine learning, containers, and more About the reader This book is for readers who can write and deploy simple web or client/server applications. About the author Iain Foulds is an engineer and senior content developer with Microsoft. Table of Contents PART 1 - AZURE CORE SERVICES 1 Before you begin 2 Creating a virtual machine 3 Azure Web Apps 4 Introduction to Azure Storage 5 Azure Networking basics PART 2 - HIGH AVAILABILITY AND SCALE 6 Azure Resource Manager 7 High availability and redundancy 8 Load-balancing applications 9 Applications that scale 10 Global databases with Cosmos DB 11 Managing network traffic and routing 12 Monitoring and troubleshooting PART 3 - SECURE BY DEFAULT 13 Backup, recovery, and replication 14 Data encryption 15 Securing information with Azure Key Vault 16 Azure Security Center and updates PART 4 - THE COOL STUFF 17 Machine learning and artificial intelligence 18 Azure Automation 19 Azure containers 20 Azure and the Internet of Things 21 Serverless computing For the geek who's an investor, and the investor who's a geek, we present Online Investing Hacks, 100 industrial-strength, bleeding edge tips, tools and techniques for analyzing and managing online portfolios. Individual investors have become more computer-literate and technology-dependent than ever before. Whether you're looking for suitable investments, studying alternatives, or managing your portfolios, you need data. The Internet can be a goldmine of financial data and research, but today's online investors also use spreadsheets, databases, and financial applications to select, study and manage investments. If your proficiency has grown to the point where you crave industrial-strength tips and tools to turbo-charge your efforts, this is the book for you. Online Investing Hacks covers: Screening Investments Collecting Data Fundamental Analysis Technical Analysis Executing Trades Investing in Mutual Funds Portfolio Management Updating Stock Data Financial Planning Other books for managing online investing are either out of date, are for beginners and don't go beyond the most basic advice, or are so dull and boring they squeeze that last bit of fun out of the topic. Online Investing Hacks is for the customer who wants to know the latest techniques, to go beyond the basics, who gets jazzed by cool online tools and services, and who actually wants to have a bit of fun while trying to strike it rich (or at least not lose their shirt).

The 125 essential tips that all Excel users need to know. MrExcel LX provides users with a concise book that can be absorbed in under two hours. Includes a section with keyboard shortcuts. Anyone who uses Excel will be able to turn to any page and pick up tips that will save them hours of work.

If you've bought or sold items through eBay, or through hundreds of other online sites, then you're familiar with PayPal, the online payment service. With PayPal, a valid email address, and a credit card or bank account, you can easily send and receive payments online. Not a bank or financial institution itself, PayPal describes its service as one that builds on the financial infrastructure of bank accounts and credit cards, and using advanced propriety fraud prevention systems, creates a safe, global, real-time payment solution. Put simply, PayPal provides the means for people to conduct financial transactions online, instantly and securely. But there's more to PayPal than meets the eye. PayPal Hacks shows you how to make the most of PayPal to get the most out of your online business or transactions. Authors Shannon Sofield of Payloadz.com and PayPal evangelist David Nielsen guide you through the rigors of using and developing with PayPal. Whether you're building an ecommerce site using PayPal as a transaction provider, or simply trying to pay for an eBay auction without getting burned, PayPal Hacks will give you the skinny on this leading global online payment service. The collection of tips and tricks in PayPal Hacks shows you how to find or even build the right tools for using PayPal to buy and sell on eBay or as a transaction provider for ecommerce on your own site. Written for all PayPal users, from those just starting out to those developing sophisticated ecommerce sites, this book begins with the basics such as setting up your account, then moves quickly into specific tips and tools for buyers, sellers, and developers. With PayPal Hacks, you can: Learn extra steps to help protect yourself while buying or selling on eBay Save time and money with advanced tips and undocumented features Learn dozens of easy-to-follow procedures to help you request and receive payments and fill orders Use PayPal to handle subscriptions, affiliate systems, and donations Create and customize your customers' checkout process Effortlessly integrate PayPal's shopping cart system into your own website Implement digital fulfillment with Instant Payment Notification (IPN) and Payment Data Transfer (PDT) Develop and distribute ecommerce applications with the PayPal API Each hack consists of a task to be accomplished or a creative solution to a problem, presented in a clear, logical, and task-oriented format. PayPal Hacks provides the tools and details necessary to make PayPal more profitable, more flexible, and more convenient.

Presents a collection of tips and techniques for getting the most out of the electronic spreadsheet program.

If you think that getting creative with Excel means the underhanded tweaking of numbers, think again. Excel Hacks shows even the most experienced users how to do things with Excel they might never have thought of doing--and lets them have a little fun while they're at it. Microsoft Excel is not just the dominant spreadsheet in the world; it's also one of the most popular applications ever created. Its success lies not only in its power and flexibility, but also in its streamlined, familiar interface that casually conceals its considerable capabilities. You don't need to know everything that Excel can do in order to use it effectively, but if you're like the millions of Excel power users looking to improve productivity, then Excel Hacks will show you a wide variety of Excel tasks you can put to use, most of which are off the beaten path. With this book, Excel power users can bring a hacker's creative approach to both common and uncommon Excel topics--"hackers" in this sense being those who like to tinker with technology to improve it. The "100 Industrial Strength Tips and Tools" in Excel Hacks include little known "backdoor" adjustments for everything from reducing workbook and worksheet frustration to hacking built-in features such as pivot tables, charts, formulas and functions, and even the macro language. This resourceful roll-up-your-sleeves guide is for intermediate to advanced Excel users eager to explore new

ways to make Excel do things--from data analysis to worksheet management to import/export--that you never thought possible. Excel Hacks will help you increase productivity with Excel and give you hours of "hacking" enjoyment along the way.

A competent system administrator knows that a Linux server is a high performance system for routing large amounts of information through a network connection. Setting up and maintaining a Linux server requires understanding not only the hardware, but the ins and outs of the Linux operating system along with its supporting cast of utilities as well as layers of applications software. There's basic documentation online but there's a lot beyond the basics you have to know, and this only comes from people with hands-on, real-world experience. This kind of "know how" is what we sought to capture in Linux Server Hacks. Linux Server Hacks is a collection of 100 industrial-strength hacks, providing tips and tools that solve practical problems for Linux system administrators. Every hack can be read in just a few minutes but will save hours of searching for the right answer. Some of the hacks are subtle, many of them are non-obvious, and all of them demonstrate the power and flexibility of a Linux system. You'll find hacks devoted to tuning the Linux kernel to make your system run more efficiently, as well as using CVS or RCS to track the revision to system files. You'll learn alternative ways to do backups, how to use system monitoring tools to track system performance and a variety of secure networking solutions. Linux Server Hacks also helps you manage large-scale Web installations running Apache, MySQL, and other open source tools that are typically part of a Linux system. O'Reilly's new Hacks Series proudly reclaims the term "hacking" for the good guys. Hackers use their ingenuity to solve interesting problems. Rob Flickenger is an experienced system administrator, having managed the systems for O'Reilly Network for several years. (He's also into community wireless networking and he's written a book on that subject for O'Reilly.) Rob has also collected the best ideas and tools from a number of other highly skilled contributors. Written for users who already understand the basics, Linux Server Hacks is built upon the expertise of people who really know what they're doing.

THESE HABITS WILL MAKE YOU EXTRAORDINARY. Twenty years ago, author Brendon Burchard became obsessed with answering three questions: 1. Why do some individuals and teams succeed more quickly than others and sustain that success over the long term? 2. Of those who pull it off, why are some miserable and others consistently happy on their journey? 3. What motivates people to reach for higher levels of success in the first place, and what practices help them improve the most? After extensive original research and a decade as the world's leading high performance coach, Burchard found the answers. It turns out that just six deliberate habits give you the edge. Anyone can practice these habits and, when they do, extraordinary things happen in their lives, relationships, and careers. Which habits can help you achieve long-term success and vibrant well-being no matter your age, career, strengths, or personality? To become a high performer, you must seek clarity, generate energy, raise necessity, increase productivity, develop influence, and demonstrate courage. The art and science of how to do all this is what this book is about. Whether you want to get more done, lead others better, develop skill faster, or dramatically increase your sense of joy and confidence, the habits in this book will help you achieve it faster. Each of the six habits is illustrated by powerful vignettes, cutting-edge science, thought-provoking exercises, and real-world daily practices you can implement right now. If you've ever wanted a science-backed, heart-centered plan to living a better quality of life, it's in your hands. Best of all, you can measure your progress. A link to a free professional assessment is included in the book.

Today's system administrators deal with a vast number of situations, operating systems, software packages, and problems. Those who are in the know have kept their copy of Linux Server Hacks close at hand to ease their burden. And while this helps, it's not enough: any sys admin knows there are many more hacks, cool tips, and ways of solving problems than can fit in a single volume (one that mere mortals can lift, that is). Which is why we created Linux Server Hacks, Volume Two, a second collection of incredibly useful tips and tricks for finding and using dozens of open source tools you can apply to solve your sys admin problems. The power and flexibility of Linux and Open Source means that there is an astounding amount of great software out there waiting to be applied to your sys admin problems -- if only you knew about it and had enough information to get started. Hence, Linux Server Hacks, Volume Two. This handy reference offers 100 completely new server management tips and techniques designed to improve your productivity and sharpen your administrative skills. Each hack represents a clever way to accomplish a specific task, saving you countless hours of searching for the right answer. No more sifting through man pages, HOWTO websites, or source code comments -- the only resource you need is right here. And you don't have to be a system administrator with hundreds of boxes to get something useful from this book as many of the hacks apply equally well to a single system or a home network. Compiled by experts, these hacks not only give you the step-by-step instructions necessary to implement the software, but they also provide the context to truly enable you to learn the technology. Topics include: Authentication Remote GUI connectivity Storage management File sharing and synchronizing resources Security/lockdown instruction Log files and monitoring Troubleshooting System rescue, recovery, and repair Whether they help you recover lost data, collect information from distributed clients, or synchronize administrative environments, the solutions found in Linux Server Hacks, Volume Two will simplify your life as a system administrator.

SharePoint is Microsoft's new collaborative tool that allows users to work together on shared Excel documents. Beginning SharePoint with Excel is for advanced Excel users who want to leverage the collaborative features of SharePoint. It's not essential for the reader to know a lot about SharePoint, but knowledge of Excel is a must. The book strongly emphasizes large business solutions and shows readers everything they need to know about Excel and SharePoint interactions. The instructions are easy-to-follow and very practical.

Mr. Spreadsheet has done it again with 101 easy-to-apply Excel formulas 101 Ready-to-Use Excel Formulas is filled with the most commonly-used, real-world Excel formulas that can be repurposed and put into action, saving you time and increasing your productivity. Each segment of this book outlines a common business or analysis problem that needs to be solved and provides the actual Excel formulas to solve the problem—along with detailed explanation of how the formulas work. Written in a user-friendly style that relies on a tips and tricks approach, the book details how to perform everyday Excel tasks with confidence. 101 Ready-to-Use Excel Formulas is sure to become your well-thumbed

reference to solve your workplace problems. The recipes in the book are structured to first present the problem, then provide the formula solution, and finally show how it works so that it can be customized to fit your needs. The companion website to the book allows readers to easily test the formulas and provides visual confirmation of the concepts presented. Teaches you how to implement the required Excel formula Explains and details how the formulas work Lets you reuse or customize the given formula to address your particular needs Helps you make the formulas a regular part of your new, more efficient workflow Specific real-world scenarios are used to demonstrate how to most effectively apply Excel and its powerful formulas to complete tasks faster and with greater accuracy than ever before. Now you can save time, automate, and be more efficient and productive with 101 Ready-to-Use Excel Formulas.

Excel Hacks 100 Industrial Strength Tips and Tools "O'Reilly Media, Inc."

Microsoft Excel has, over the years, become the greatest software in the field of electronic worksheets. Its strength is that it meets the demands of huge numbers of users worldwide. Nonetheless - despite the advancement and expanding use of this software - there is ever-increasing demand from the end users; much of which can only be solved by VBA programming (Visual Basic for Applications). Therefore, "Excel VBA - In Everyday Language" was written in order to provide a response to the growing demand for the advanced capabilities of Microsoft Excel. This book was written: * For the "non-programmers" among us who have to create the same reports in Microsoft Excel time and again, and would like to automate the process. * For people who wish to develop forms, screens and "machines" for data management within their organization. * For individuals who wish to turn Microsoft Excel into a powerful tool in their daily work. During the writing process I tried to visualize Microsoft Excel software and the VB editor through the eyes of the end users; people who may not have programming background, but aspire to reap the utmost from the program. For this reason the book, based on many years' of experience in programming and training, has been written in everyday language, using as few technical terms as possible, to make for easy reading. My goal, when writing this book, was to convey the main principles of VBA language and allow beginners, taking their first steps, to learn without requiring individual training. For this purpose there are files of exercises accompanying the book. These may be downloaded from this link. The exercise files are in .xls format, allowing the end users to use either the "Ribbon Versions" (2007 and higher) or other older versions of Microsoft Excel. This new edition has undergone extensive processing and addresses Microsoft Excel 2010/2013 users, along with explanations for anyone using the older versions (2003 and 2007). Therefore, wherever there is a significant difference between Excel 2010/2013 and the old versions, explanations are provided in full. While reading the book and using the practice files, you will know to: * Add the Developer Tab * Change Excel's security, including trusted locations * Enter the VBE (Visual Basic Editor) * Change the VBE structure * Record an absolute macro * Record a relative macro * Improve your recorded macro * Apply to ranges (Cells, ranges, columns, rows, sheets, offset) * Use Variables * Use the 'With' command * Manipulate strings * Calculate Date and Time * Interact with the user (Msgbox and Inputbox) * Use conditions (IF) * Loop through data (Do loops, For loops) * Create your own functions (UDF) * Create an Event macro * Handle Errors You will also learn some cool tips and tricks, and get some useful codes

Presents a guide that aims to assist accountants in creating the reports, explanations, and planning documents needed by clients. Provides downloadable example files which are compatible with all versions of Excel from Office 97 through Office 2003, and can also be opened with Excel 12 (in Office 2007).

Like the animal it's named for, Mac OS X Panther is beautiful, sleek, superbly efficient, dangerously alluring, and all muscle under the surface. Beneath its appealing interface, it's a hard-working machine. Those coming to Mac OS X from previous incarnations of the operating system recognize much of the friendly face of the Macintosh they're used to, but they're also plunged into a whole new world. Unix converts to Mac OS X find a familiar FreeBSD-like operating system at the core and many of the command-line applications that they're familiar with: it's like an open invitation to roll up their sleeves and hack. Mac OS X Panther Hacks brings together the perfect combination of tips, tricks, and tools to help serious Mac users--regardless of their background--get the most from their machines. This revised collection reflects the real-world know how of those well-steeped in Unix history and expertise, sharing their no-nonsense, sometimes quick-and-dirty solutions to administering and taking full advantage of everything a Unix desktop has to offer: Web, Mail, and FTP serving, security services, SSH, Perl and shell scripting, compiling, configuring, scheduling, networking, and hacking. Add to that the experience of die-hard Macintosh users, customizing and modifying their hardware and software to meet their needs. The end result is cool stuff no power user should be without. The hacks in the book range from the quick and easy to the more complex. Each can be read easily in a few minutes, saving countless hours of searching for the right answer. Mac OS X Panther Hacks provides direct, hands-on solutions in topics such as: User Interface Accessories (iPod, USB devices, mobile phones, PDAs, etc.) Wired and wireless networking (Ethernet, WiFi, Bluetooth, etc.) Email (servers and clients) Web (servers and clients) Messaging (iChat and associated apps) Printing and Faxing (sharing printers, fax server, etc.) Multimedia If you want more than your average Mac user--you want to explore and experiment, unearth shortcuts, create useful tools, and come up with fun things to try on your own--this book will set you on the right track. Written for users who need to go beyond what's covered in conventional manuals--Mac OS X Panther Hacks will bring your Mac to its full potential.

The inside scoop...for when you want more than the official line! To use Microsoft Excel with confidence you'll need to know its quirks and shortcuts. Find out what the manual doesn't always tell you in this insider's guide to using Excel in the real world. What are the best practices used by pros? Are there shortcuts for repetitive tasks? From writing formulas to using charts, first get the official way, then the best way from an expert. * Unbiased coverage of how to get the most out of Excel, create workbooks and templates, and get comfortable with the Excel environment * Savvy, real-world advice, to help you set up, enter, format, and organize your data * Time-saving techniques and practical guidance on creating custom macros with VBA, using PivotTables and PivotCharts, and sharing data * Tips and hacks on how to use pre-set macros, AutoFill double-click, and other useful shortcuts to save you time * Sidebars and tables featuring toolbar buttons and more ways to be productive in Excel Watch for these graphic icons in every chapter to guide you to specific practical information. * Bright Ideas are smart innovations that will save you time or hassle. * Hacks are insider tips and shortcuts that increase productivity. When you see * Watch Out! heed the cautions or warnings to help you avoid common pitfalls. And finally, check out * Inside Scoops for practical insights from the author. It's like having your own expert at your side!

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