

## Excel 2016 Pivot Table Data Crunching Includes Content Update Program Mrexcel Library

Learn Pivot Tables ~By Example~ - Updated for 2019! With this practical and to-the-point guide on Pivot Tables and basic Dashboards, you'll develop the skills to build and modify reports with step-by-step examples and screenshots including how to: Organize and summarize data Format & filter Pivot Table results Create Pivot Charts Display averages & percentages Group data into predefined ranges Use Slicers, Timelines, and Sparklines Rank results Apply calculated fields Use Power Query to create and combine Pivot Table reports from imported files And more! In addition to the above, you will also learn how to create, format, and update a basic Dashboard using Pivot Table data: Incorporate Pivot Charts, Sparklines, and performance symbols into your reporting Refresh and protect your Pivot Table data A great resource for: Business Analysts Data Analysts Financial Analysts Administrative and Support staff Imagine the time you'll save by not having to search the internet or help files to learn the most practical ways of using one of Microsoft® Excel's® best features!

This comprehensive and authoritative guide will teach you the DAX language for business intelligence, data modeling, and analytics. Leading Microsoft BI consultants Marco Russo and Alberto Ferrari help you master everything from table functions

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through advanced code and model optimization. You'll learn exactly what happens under the hood when you run a DAX expression, how DAX behaves differently from other languages, and how to use this knowledge to write fast, robust code. If you want to leverage all of DAX's remarkable power and flexibility, this no-compromise "deep dive" is exactly what you need. Perform powerful data analysis with DAX for Microsoft SQL Server Analysis Services, Excel, and Power BI Master core DAX concepts, including calculated columns, measures, and error handling Understand evaluation contexts and the CALCULATE and CALCULATETABLE functions Perform time-based calculations: YTD, MTD, previous year, working days, and more Work with expanded tables, complex functions, and elaborate DAX expressions Perform calculations over hierarchies, including parent/child hierarchies Use DAX to express diverse and unusual relationships Measure DAX query performance with SQL Server Profiler and DAX Studio

Written for students, professionals, and social scientists with little or no knowledge of data visualization principles, *Data Visualization & Presentation With Microsoft Office* by Valerie M. Sue and Matthew T. Griffin presents step-by-step instructions for clearly and effectively presenting data using MS Office programs. Throughout the book, the focus is on turning raw, quantitative data into attractive, well-designed charts and tables that tell an accurate narrative about underlying information. Helpful illustrations, expert tips for solving common issues, and discussions about working efficiently are included to

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equip readers with the tools they need to engage their audience using a visual format. The complete guide to Excel 2019 Whether you are just starting out or an Excel novice, the Excel 2019 Bible is your comprehensive, go-to guide for all your Excel 2019 needs. Whether you use Excel at work or at home, you will be guided through the powerful new features and capabilities to take full advantage of what the updated version offers. Learn to incorporate templates, implement formulas, create pivot tables, analyze data, and much more. Navigate this powerful tool for business, home management, technical work, and much more with the only resource you need, Excel 2019 Bible. Create functional spreadsheets that work Master formulas, formatting, pivot tables, and more Get acquainted with Excel 2019's new features and tools Whether you need a walkthrough tutorial or an easy-to-navigate desk reference, the Excel 2019 Bible has you covered with complete coverage and clear expert guidance. Learn the Best Excel Tips & Tricks Ever: FORMULAS, MACROS, PIVOT TABLES, FORMATTING, DATA, MICROSOFT OFFICE 365 plus Many More! With this book, you'll learn to apply the must know Excel features and tricks to make your data analysis & reporting easier and will save time in the process. With this book you get the following: ? 101 Best Excel Tips & Tricks To Advance Your Excel Skills & Save You Hours ? New Excel Tips & Tricks for Microsoft Office 365 ? Easy to Read Step by Step Guide with Screenshots ? Downloadable Practice Excel Workbooks for each Tip & Trick ? You also get a FREE BONUS downloadable PDF version of this book! This book is a

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**MUST-HAVE** for Beginner to Intermediate Excel users who want to learn Microsoft Excel **FAST** & stand out from the crowd!

Microsoft PowerPivot is a free add-on to Excel from Microsoft that allows users to produce new kinds of reports and analyses that were simply impossible before, and this book is the first to tackle DAX formulas, the core capability of PowerPivot, from the perspective of the Excel audience. Written by the world's foremost PowerPivot blogger and practitioner, the book's concepts and approach are introduced in a simple, step-by-step manner tailored to the learning style of Excel users everywhere. The techniques presented allow users to produce, in hours or even minutes, results that formerly would have taken entire teams weeks or months to produce. It includes lessons on the difference between calculated columns and measures; how formulas can be reused across reports of completely different shapes; how to merge disjointed sets of data into unified reports; how to make certain columns in a pivot behave as if the pivot were filtered while other columns do not; and how to create time-intelligent calculations in pivot tables such as "Year over Year" and "Moving Averages" whether they use a standard, fiscal, or a complete custom calendar. The "pattern-like" techniques and best practices contained in this book have been developed and refined over two years of onsite training with Excel users around the world, and the key lessons from those seminars costing thousands of dollars per day are now available to within the pages of this easy-to-follow guide. This updated second edition covers new features introduced

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with Office 2015.

During live CPE training sessions, and through Excel articles featured in magazines such as the Journal of Accountancy and California CPA Magazine, Jeff Lenning, founder of Excel University, Inc., has shown thousands of CPAs and accounting professionals across the country how to use Excel more effectively. Drawing on his experience as an auditor, a financial analyst in industry, an accounting manager at a public company, and a consultant, he has demonstrated how to leverage Excel in order to improve efficiency by reducing the time it takes to complete job tasks. Written to reach those he won't have the opportunity to meet in one of his CPE sessions, Lenning's series, Excel University: Microsoft Excel Training for CPAs and Accounting Professionals, offers a comprehensive collection of the features, functions, and techniques that are of direct benefit to accountants working in industry, public practice, consulting, or not-for-profit. Concentrating on Excel for Windows, his books offer a hands-on approach to learning and include narrative, screenshots, video content, Excel practice files, and exercises that demonstrate the practical application of the items presented in each chapter. Visit <http://www.excel-university.com> to access the Excel University video library and to download the practice files. Features, functions and techniques are presented in a sequential and progressive manner, so the books are best read in order. In Volume 1, the author presents material and information that will prove useful to every accountant, regardless of the type of work they do. Blown away

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by the power of Excel, readers are sure to find this series relevant, enlightening, and extremely easy-to-follow.

PivotTables may be Excel's most powerful feature, but Microsoft has estimated that only 15% of Excel users take advantage of them. That's because PivotTables (and their companion feature, PivotCharts) have a reputation for being difficult to learn. Not any more! In this expert tutorial, Excel legends Bill Jelen ("MrExcel") and Michael Alexander teach PivotTables and PivotCharts step-by-step, using realistic business scenarios that any Excel user can intuitively understand. Jelen and Alexander go far beyond merely explaining PivotTables and PivotCharts: they present practical "recipes" for solving a wide range of business problems. Drawing on more than 35 combined years of Excel experience, they provide tips and tricks readers won't find anywhere else, and show exactly how to sidestep common mistakes. Coverage includes: \* Creating PivotTables, customizing them, and changing the way you view them \* Performing calculations within PivotTables \* Using PivotCharts and other visualizations \* Analyzing multiple data sources with PivotTables \* Sharing PivotTables with others \* Working with and analyzing OLAP data \* Making the most of Excel 2013's powerful new PowerPivot feature \* Using Excel 2013's Slicer to dynamically filter PivotTables \* Enhancing PivotTables with macros and VBA code This book is part of the popular MrExcel's Library series, edited by Bill Jelen, world-renowned Excel expert and host of the world-renowned Excel help site, MrExcel.com.

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PivotTables will help you analyze, summarize and pick apart your large spreadsheets fast. You could sit for hours, pouring over hundreds, or thousands of rows. Filtering, sorting, and calculating like there's no tomorrow. And when you need to alter the data, you can do it all again. Or you could take a different approach. You can spend seconds, and create PivotTables. Microsoft Excel 2016 has many great features to take advantage of like Recommended PivotTables, Slicers, and Timelines. Are you new to PivotTables? This eBook will walk you through the ins and outs. Have you been using PivotTables for a while? Learn tips, tricks and the latest features. Don't have Microsoft Excel 2016? No Problem. Many exercises are applicable to PivotTables in Excel 2013, and 2010 as well. Learn to create PivotTables in minutes, not days. Then use that knowledge to create user-friendly, interactive reports fast, not in hours! Whether you are a small business owner looking to better understand sales trends, an assistant creating weekly reports, or you're looking for a way to better track household expenses, if you are using Excel, you need PivotTables!

The complete guide to Excel 2016, from Mr. Spreadsheet himself **style="border: 1px solid #1b1c1d; font-family: 'Open Sans', sans-serif; font-size: 16px;"** Whether you are just starting out or an Excel novice, the Excel 2016 Bible is your comprehensive, go-to guide for all your Excel 2016

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needs. Whether you use Excel at work or at home, you will be guided through the powerful new features and capabilities by expert author and Excel Guru John Walkenbach to take full advantage of what the updated version offers. Learn to incorporate templates, implement formulas, create pivot tables, analyze data, and much more. Navigate this powerful tool for business, home management, technical work, and much more with the only resource you need, Excel 2016 Bible. Create functional spreadsheets that work Master formulas, formatting, pivot tables, and more Get acquainted with Excel 2016's new features and tools Customize downloadable templates and worksheets Whether you need a walkthrough tutorial or an easy-to-navigate desk reference, the Excel 2016 Bible has you covered with complete coverage and clear expert guidance.

Let your Excel skills soar to new heights with this bestselling guide Updated to reflect the latest changes to the Microsoft Office suite, this new edition of Excel For Dummies quickly and painlessly gets you up to speed on mastering the world's most widely used spreadsheet tool. Written by bestselling author Greg Harvey, it has been completely revised and updated to offer you the freshest and most current information to make using the latest version of Excel easy and stress-free. If the thought of looking at spreadsheet makes your head swell, you've come to the right place. Whether you've used older versions of this



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popular program or have never gotten a headache from looking at all those grids, this hands-on guide will get you up and running with the latest installment of the software, Microsoft Excel 2016. In no time, you'll begin creating and editing worksheets, formatting cells, entering formulas, creating and editing charts, inserting graphs, designing database forms, and more. Plus, you'll get easy-to-follow guidance on mastering more advanced skills, like adding hyperlinks to worksheets, saving worksheets as web pages, adding worksheet data to an existing web page, and so much more. Save spreadsheets in the Cloud to work on them anywhere Use Excel 2016 on a desktop, laptop, or tablet Share spreadsheets via email, online meetings, and social media sites Analyze data with PivotTables If you're new to Excel and want to spend more time on your actual work than figuring out how to make it work for you, this new edition of Excel 2016 For Dummies sets you up for success.

The go to resource for how to use Excel dashboards and reports to better conceptualize data Many Excel books do an adequate job of discussing the individual functions and tools that can be used to create an “Excel Report.” What they don't offer is the most effective ways to present and report data. Offering a comprehensive review of a wide array of technical and analytical concepts, Excel Reports and Dashboards helps Excel users go from reporting data with simple

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tables full of dull numbers, to presenting key information through the use of high-impact, meaningful reports and dashboards that will wow management both visually and substantively. Details how to analyze large amounts of data and report the results in a meaningful, eye-catching visualization Describes how to use different perspectives to achieve better visibility into data, as well as how to slice data into various views on the fly Shows how to automate redundant reporting and analyses Part technical manual, part analytical guidebook, Excel Dashboards and Reports is the latest addition to the Mr. Spreadsheet's Bookshelf series and is the leading resource for learning to create dashboard reports in an easy-to-use format that's both visually attractive and effective. Become a savvy Microsoft Excel user. Pivot tables are a great feature in Excel that help you organize and analyze data, but not many Excel users know how to use pivot tables. Pivot Table Data Crunching offers a comprehensive review of all the functionalities of Pivot Tables from author Bill Jelen, otherwise known as Mr. Excel from [www.mrexcel.com](http://www.mrexcel.com), and Michael Alexander, a Microsoft Certified Application Developer. The authors' practical scenarios and real-world advice demonstrate the benefits of Pivot Tables and how to avoid the common pitfalls of every day data crunching. Each solution presented in the book can be accomplished with resources available in the Excel interface, making Pivot Table

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Data Crunching a beneficial resource for all levels of Excel users.

The jargon associated with Microsoft Excel's pivot tables ("n-dimensional cross tabulations") makes them look complex, but they're really no more than an easy way to build concise, flexible summaries of long lists of raw values. If you're working with hundreds (or hundreds of thousands) of rows, then pivot tables are the best way to look at the same information in different ways, summarize data on the fly, and spot trends and relationships. This handy guide teaches you how to use Excel's most powerful feature to crunch large amounts of data, without having to write new formulas, copy and paste cells, or reorganize rows and columns. You can download the sample workbook to follow along with the author's examples.

- Create pivot tables from worksheet databases.
- Rearrange pivot tables by dragging, swapping, and nesting fields.
- Customize pivot tables with styles, layouts, totals, and subtotals.
- Combine numbers, dates, times, or text values into custom groups.
- Calculate common statistics or create custom formulas.
- Filter data that you don't want to see.
- Create and customize pivot charts.
- Unlink a pivot table from its source data.
- Control references to pivot table cells.
- Plenty of tips, tricks, and timesavers.
- Fully cross-referenced, linked, and searchable.

Contents

1. Pivot Table Basics
2. Nesting Fields
3. Grouping Items
4. Calculations and Custom Formulas
5. Filtering Data
- 6.

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### Charting Pivot Tables 7. Tricks with Pivot Tables

CRUNCH ANY DATA, FROM ANY SOURCE, QUICKLY AND EASILY, WITH EXCEL 2016 PIVOT TABLES! Use Excel 2016 pivot tables and pivot charts to produce powerful, dynamic reports in minutes instead of hours... understand exactly what's going on in your business... take control, and stay in control! Even if you've never created a pivot table before, this book will help you leverage all their amazing flexibility and analytical power. Create, customize, and change your pivot tables and pivot charts Transform gigantic data sets into crystal-clear summary reports Summarize and analyze data even faster with new Excel 2016 recommended pivot tables Instantly highlight your most (and least) profitable customers, products, or regions Quickly filter pivot tables using slicers Use dynamic dashboards using Power View to see exactly where your business stands right now Revamp analyses on the fly by simply dragging and dropping fields Build dynamic self-service reporting systems your entire team can use Use PowerPivot or the Data Model to create pivot tables from multiple data sources and worksheets Work with and analyze OLAP data, and much more About MrExcel Library: Every book in the MrExcel Library pinpoints a specific set of crucial Excel tasks and presents focused skills and examples for performing them rapidly and effectively. Selected by Bill Jelen, Microsoft Excel MVP and

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mastermind behind the leading Excel solutions website MrExcel.com, these books will Dramatically increase your productivity--saving you 50 hours a year or more Present proven, creative strategies for solving real-world problems Show you how to get great results, no matter how much data you have Help you avoid critical mistakes that even experienced users make

Whether you are a new or an experienced user of Pivot Tables this book has something for you. Not only you will be able to build Pivot Tables quickly but you will also be able to master the topic in depth and see ways of using Pivot Tables that you haven't seen before. Buy this book and learn easily how to:- Build both easy and complex Pivot Tables in a matter of minutes- Use all custom calculations available and learn how Excel calculates them- Use all 11 summary metrics Pivot Tables have and learn how they are calculated- Group items- Build Calculated Fields that will add extra insight into your tables- Build Calculated Items- Filter Pivot Tables the way you like with all types of filters including Slicers and Timelines- Use the same Slicer or Timeline to filter multiple Pivot Tables- Format a Pivot Table in any way you like- Sort Pivot Tables with custom sort lists- Use Pivot Table options effectively to build the Pivot Table you want and manage it efficiently- Build Pivot Charts- Build Pivot Tables using different data sources from small tables to large database ones- Build Pivot Tables using the Data

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Model- Crunch data with Online Analytical Processing (OLAP)- Use Named Sets to structure Pivot Tables in ways that have not been possible before Files used in the book are available for FREE via a download link.

'Excel 2016 from Scratch' builds on the kalmstrom.com tutorial series with the same name, so the book refers to Excel 2016 Tips articles with video demonstrations and downloadable exercises. It covers several areas where Excel is useful, but the focus is on calculation and data visualization. The screenshots in the book show Excel 2016, but 'Excel 2016 from Scratch' is also suitable for earlier versions of Microsoft Excel.

Now in full color! The quick way to learn Microsoft Excel 2016! This is learning made easy. Get more done quickly with Excel 2016. Jump in wherever you need answers--brisk lessons and full-color screen shots show you exactly what to do, step by step. Quickly set up workbooks, enter data, and format it for easier viewing Perform calculations and find and correct errors Filter, sort, summarize, and combine data Analyze data by using PivotTables, PivotCharts, scenarios, data tables, and Solver Visualize data with charts and graphs, including new sunbursts, waterfalls, and treemaps Build data models and use them in business intelligence analyses Create timelines, forecasts, and visualizations, including KPIs and PowerMap data maps Look up just the tasks and lessons you need

**ANALYZE HUGE AMOUNTS OF BUSINESS DATA FASTER, MORE EASILY, AND MORE ACCURATELY!** Use Microsoft's free PowerPivot add-in for Excel 2010 to analyze immense amounts of data from any source, perform state-of-the-art business analysis far more easily, and make better decisions in less time! Simple, step-by-step instructions walk you through

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installing PowerPivot, importing data, using PivotTables with PowerPivot, using super-powerful DAX functions and measures, reporting to print or SharePoint, and a whole lot more. Whatever your Excel data analysis experience, this book will help you use PowerPivot to get the right answers, right now—without IT's help! Import and integrate data from spreadsheets, SQL Server, Access, Oracle, text files, Atom data feeds, and other sources Analyze multiple tables together, without complicated VLOOKUPS Format, sort, and filter data in the PowerPivot window Add calculated columns using new DAX functions Create powerful reports from PowerPivot data—and format them so executives instantly get your point Discover PivotTable tricks that work even better in PowerPivot Control multiple PivotTable elements on one worksheet, with one set of Excel 2010 Slicers Use DAX Measures to quickly perform tasks that were difficult or impossible with Calculated Fields Compare today's sales to yesterday's—or to sales from the parallel period last fiscal year. Use Named Sets to prepare asymmetric reports, show actuals for past months and plan for future months.

Excel is the number-one spreadsheet application, with ever-expanding capabilities. If you're only using it to balance the books, you're missing out on a host of functions that can benefit your business or personal finances by uncovering trends and other important information hidden within the numbers.

PivotTables may be Excel's most powerful feature, but Microsoft has estimated that only 15% of Excel users take advantage of them. That's because PivotTables (and their companion feature, PivotCharts) have a reputation for being difficult to learn. Not any more! In this book, Excel legends Bill Jelen ("MrExcel") and Michael Alexander teach PivotTables and PivotCharts step-by-step, using realistic business scenarios that any Excel user can intuitively understand.

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Jelen and Alexander go far beyond merely explaining PivotTables and PivotCharts: they present practical "recipes" for solving a wide range of business problems. Drawing on more than 30 combined years of Excel experience, they provide tips and tricks you won't find anywhere else, and show exactly how to sidestep common mistakes. Coverage includes: " Creating PivotTables, customizing them, and changing the way you view them " Performing calculations within PivotTables " Using PivotCharts and other visualizations " Analyzing multiple data sources with PivotTables " Sharing PivotTables with others " Working with and analyzing OLAP data " Making the most of Excel 2010's powerful new PowerPivot feature " Using Excel 2010's Slicer to dynamically filter PivotTables " Enhancing PivotTables with macros and VBA code This book is part of the new MrExcel Library series, edited by Bill Jelen, world-renowned Excel expert and host of the enormously popular Excel help site, MrExcel.com. Teaches PivotTables, PivotCharts, and Excel 2010's new PowerPivot feature through real-world scenarios that make intuitive sense to users at all levels Includes proven PivotTable recipes for instant on-the-job results Helps Excel users avoid common pitfalls and mistakes Part of the brand-new MrExcel Library series, edited by Excel legend Bill Jelen Make Excel work for you Excel 2019 All-In-One For Dummies offers eight books in one!! It is completely updated to reflect the major changes Microsoft is making to Office with the 2019 release. From basic Excel functions, such as creating and editing worksheets, to sharing and reviewing worksheets, to editing macros with Visual Basic, it provides you with a broad scope of the most common Excel applications and functions—including formatting worksheets, setting up formulas, protecting worksheets, importing data, charting data, and performing statistical functions. The book covers importing data, building and editing worksheets, creating formulas,



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generating pivot tables, and performing financial functions, what-if scenarios, database functions, and Web queries. More advanced topics include worksheet sharing and auditing, performing error trapping, building and running macros, charting data, and using Excel in conjunction with Microsoft Power BI (Business Intelligence) to analyze, model, and visualize vast quantities of data from a variety of local and online sources. Get familiar with Worksheet design Find out how to work with charts and graphics Use Excel for data management, analysis, modeling, and visualization Make sense of macros and VBA If you're a new or inexperienced user looking to spend more time on your projects than trying to figure out how to make Excel work for you, this all-encompassing book makes it easy!

Excel 2016 In Depth Full Color: Figures and code appear as they do in Excel 2016 Beyond the Basics...Beneath the Surface...In Depth Do more in less time! Experienced with Excel? Don't let Excel 2016 make you feel like a beginner again! This new full-color edition of the bestselling book has been completely overhauled. Gone is unnecessary and rarely used content; emphasis is on the most-used and new aspects of Excel 2016. The result is a focused book where every topic is relevant and worth learning. Excel 2016 In Depth is the fastest, smartest way to master Excel 2016's full power and updated interface. You'll discover how to leverage Excel's new tools for charting, business analysis, data visualization, forecasting, and more. • Quickly clean your data with Excel 2016's powerful Get & Transform tools • Discover Excel 2016's newest charts: waterfall, histogram, Pareto, sunburst, TreeMap, and Box and Whisker • Use Forecast Sheets to forecast the future, including seasonal adjustments • Pivot data on maps with 3D Maps, and animate your maps over time • Create formulas, charts, subtotals, and pivot tables faster than ever • Create amazing PowerPivot data mashups that integrate

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information from anywhere • Automate repetitive functions using Excel macros • Solve real-world business intelligence analysis problems • Use PowerPivot Data Model to create pivot tables from multiple data sets without VLOOKUP • Share workbooks on the Web and social networks • Leverage Excel to create highly interactive web pages and online surveys • Quickly apply attractive, consistent formats This book is part of Que's Content Update Program. As Microsoft updates features of Excel, sections of this book will be updated or new sections will be added to match the updates to the software. See inside for details.

Most organizations and businesses use Excel to perform data analysis. These organizations also use it for modeling. There are numerous features and add-ins that Excel offers which make it easier to perform data analysis and modeling. A Pivot Table is one such feature provided by Excel. You can analyze a million rows of data within a few clicks, show the required results, create a pivot chart or report, drag the necessary fields around and highlight the necessary information. It is imperative that people who use excel are well versed with using pivots. If you are looking to learn more about what a pivot table is and how you can use it for data analysis, you have come to the right place. Over the course of the book, you will learn more about what a Pivot Table: Insert A Pivot Table Drag Fields In A Pivot Sort Data In A Pivot Working With Tables Focus On Auditing The Data Refreshing The Pivot Accessing The Data Source Data Fields And many more.... If you have been looking forward to learning Excel Pivot Tables, grab a copy of this book today to help you begin your journey. What are you waiting for?

Quick and easy 6-page laminated guide focuses on creating and using pivot

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tables efficiently and effectively in Excel 2016. Whether you are a beginner or experienced user, pivot tables offer flexibility, doubling down on Excel's power. Curtis Frye, author of multiple books on Excel, creator of many Lynda.com videos and an experienced corporate trainer used his experience and knowledge to cover the most relevant use of pivot tables for users at different levels. Look for Excel 2016, Excel 2016 "Tips and Tricks", "Advanced" and "Formulas" QuickStudy guides to have a complete power-user reference set. Suggested uses:

- o Workplace - flat for easy storage and access at a moments notice to find the answer you need, or to jog your memory for a function you do not use often
- o Company Training - reduce help-desk calls and keep productivity flowing for a team or for your entire company
- o Students/Professors - make lives easier for students in many majors needing Excel for data management and calculation

### Excel 2016 Pivot Table Data CrunchingQue

Leverage the full power of Excel formulas Excel 2016 Formulas is fully updated to cover all of the tips, tricks, and techniques you need to maximize the power of Excel 2016 through the use of formulas. This comprehensive book explains how to create financial formulas, release the power of array formulas, develop custom worksheet functions with VBA, debug formulas, and much more. Whether you're a beginner, a power user, or somewhere in between this is your essential go-to

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for the latest on Excel formulas. When conducting simple math or building highly complicated spreadsheets that require formulas up to the task, leveraging the right formula can heighten the accuracy and efficiency of your work, and can improve the speed with which you compile and analyze data. Understanding which formulas to use and knowing how to create a formula when you need to are essential. Access tips, tricks, and techniques that have been fully updated to reflect the latest capabilities of Microsoft Excel Create and use formulas that have the power to transform your Excel experience Leverage supplemental material online, including sample files, templates, and worksheets from the book A guide to PowerPivot and Power Query no data cruncher should be without! Want to familiarize yourself with the rich set of Microsoft Excel tools and reporting capabilities available from PowerPivot and Power Query? Look no further! Excel PowerPivot & Power Query For Dummies shows you how this powerful new set of tools can be leveraged to more effectively source and incorporate 'big data' Business Intelligence and Dashboard reports. You'll discover how PowerPivot and Power Query not only allow you to save time and simplify your processes, but also enable you to substantially enhance your data analysis and reporting capabilities. Gone are the days of relatively small amounts of data—today's data environment demands more from business analysts than ever before. Now, with

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the help of this friendly, hands-on guide, you'll learn to use PowerPivot and Power Query to expand your skill-set from the one-dimensional spreadsheet to new territories, like relational databases, data integration, and multi-dimensional reporting. Demonstrates how Power Query is used to discover, connect to, and import your data Shows you how to use PowerPivot to model data once it's been imported Offers guidance on using these tools to make analyzing data easier Written by a Microsoft MVP in the lighthearted, fun style you've come to expect from the For Dummies brand If you spend your days analyzing data, Excel PowerPivot & Power Query For Dummies will get you up and running with the rich set of Excel tools and reporting capabilities that will make your life—and work—easier.

Laminated quick reference guide showing step-by-step instructions and shortcuts for how to use tables, PivotTables, sorting and filtering features in Microsoft Office Excel 2016 (Windows version). Written with Beezix's trademark focus on clarity, accuracy, and the user's perspective, this guide will be a valuable resource to improve your proficiency in using Microsoft Excel 2016. This guide is suitable as a training handout, or simply an easy to use reference guide, for any type of user. The following topics are covered: List Range or Table? Excel Tables: Creating an Excel Table, Adding or Deleting a Table Row or Column,

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Turning On/Off the Total Row, Removing Duplicates, Converting a Table to a List Range, Using Table Specifiers in Formulas. Sorting & Filtering a Table or List Range: Using a List Range, Basic Sorting, Complex Sorting, Filtering and Advanced Filtering, Filtering with AutoFilter. Advanced Filtering: Criteria for Advanced Filters, Using Advanced Filters, Selecting/Ordering Advanced Filter Columns. Clearing Filtering, Showing/Hiding AutoFilter, Grouping and Subtotaling List Data. PivotTables: Creating a PivotTable or PivotChart from Worksheet Data, Show/Hide the PivotTable Fields Pane, Adding/Removing a PivotTable Field, Refreshing a PivotTable, Rearranging a PivotTable, Adding a PivotChart to an Existing PivotTable, Changing the Summary Function, Changing How Values are Shown, Sorting and Filtering a PivotTable, Filtering with Timelines and Slicers. Using a PivotTable to Analyze Multiple Data Sources, Adding Excel Workbook Tables to the Data Model, Creating a New PivotTable from the Data Model. Using the Inquire Add-In: Install the Inquire Add-In, Compare Two Workbooks, Analyze a Workbook.

Learn how to use PivotTables to summarize, sort, count, and chart your data in Microsoft Excel 2016. We will show you how to navigate the complexity of PivotTables while taking advantage of their power. This course shows how to build PivotTables from single or multiple data sources, add calculated fields, filter

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your results, and format your layout to make it more readable. Plus, learn how to create PivotCharts to visualize your data, enhance PivotTables with macros, and use the Data Model feature to build PivotTables from related tables. Topics include:

- Formatting data for use in a PivotTable
- Creating a new PivotTable
- Connecting to data sources
- Consolidating data from multiple data sources
- Creating calculated fields
- Summarizing field data
- Sorting and filtering PivotTables
- Working with Excel slicers
- Formatting PivotTables with styles and formats
- Applying conditional formats
- Creating PivotCharts
- Printing PivotTables
- Running macros
- Creating a PivotTable using the data model

In this course, we will show you how to use pivot tables to analyse your data. We will start by showing you how to create pivot tables, manage pivot table options, and use pivot table data and formulas. We will also show you how to sort and filter pivot table data, create custom styles for your pivot tables, and apply conditional formats that change your data's appearance based on its value. Chapter six shows you how to create pivot charts, change your pivot chart's layout and formatting, and add a trendline to project future values. The skills acquired from this version are mostly applicable to newer versions of Excel. If you think that Microsoft Excel is only for business purposes, you are wrong. Many use it for various personal needs at home too. Some of the features that

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you should understand about Microsoft Excel to unlock the potentiality of this application are working with spreadsheets, cell formatting, various menus and toolbars, entering of data and editing the same, navigating between various spreadsheets, formula calculation, inserting various functions like date/time, mathematical functions, using of various charts that are available, inserting, editing and deleting comments on cells, etc. Computer Based Training (CBT) is a way to master MS Excel. This is where you take your own time to master the application. With the help of CBT, you get realistic, interactive and complete training. You get to learn right from what a beginner should learn to advanced level. Once the training is over, you would have mastered Microsoft Excel. You get to see simulations of Microsoft Excel application software. Some CBT also offer review quiz questions to gauge your understanding. CBT generally offer interactive, complete and comprehensive training. As it offers practice questions, you will be able to understand better and gain confidence in using the application. According to me, this is one of the best ways to learn Microsoft Excel. The concept of spreadsheeting has been around for hundreds of years. The process can be described as the ability to arrange numbers, characters and other objects into rows and columns. It is most common that spreadsheets only contain numbers and text. The software version of spreadsheeting basically takes the



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manual processes described above and puts them into an electronic format. Whilst the accounting industry which most commonly uses spreadsheets they can be used in any situation.

The 40 essential tips that all Excel users need to know Crowdsourced by more than 300 contributors who collaborated on choosing the 40 best Excel tips, MrExcel XL provides users with a concise book that can be absorbed in under an hour. Each tip is explained with text, screenshots, and a custom illustration. Anyone who uses Excel will be able to turn to any page and pick up tips that will save them hours of work.

What's the use of putting out reports that no one reads? Properly created dashboards are graphical representations that put data in a context for your audience, and they look really cool! How cool? You'll find out when you see the dazzling examples in Excel 2007 Dashboards & Reports For Dummies. And, before long, everyone's eyes will be riveted to your dashboards and reports too! This revolutionary guide shows you how to turn Excel into your own personal Business Intelligence tool. You'll learn the fundamentals of using Excel 2007 to go beyond simple tables to creating dashboard-studded reports that wow management. Get ready to catch dashboard fever as you find out how to use basic analysis techniques, build advanced dashboard components, implement

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advanced reporting techniques, and import external data into your Excel reports. Discover how to: Unleash the power of Excel as a business intelligence tool Create dashboards that communicate and get noticed Think about your data in a new way Present data more effectively and increase the value of your reports Create dynamic labels that support visualization Represent time and seasonal trending Group and bucket data Display and measure values versus goals Implement macro-charged reporting Using Excel 2007 as a BI tool is the most cost-efficient way for organizations of any size create powerful and insightful reports and distribute throughout the enterprise. And Excel 2007 Dashboards and Reports for Dummies is the fastest you for you to catch dashboard fever!

ILLUSTRATED MICROSOFT OFFICE 365 & EXCEL 2016: COMPREHENSIVE engages both computer rookies and today's pros as this edition guides readers in thoroughly mastering advanced Microsoft Excel 2016 skills. Praised for its concise, focused approach and user-friendly format, this book, like all others in the Illustrated Series, incorporates a hallmark two-page layout that allows readers to see an entire task in one view. Each presentation is easy to follow with Learning Outcomes that outline the skills covered in each lesson and larger full-color screens that reflect exactly what readers should see on their own computers. Each module begins with a brief overview of the lesson's principles

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and introduces a case study for further application to ensure readers gain a complete understanding of Microsoft Excel 2016. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Renowned Excel experts Bill Jelen (MrExcel) and Michael Alexander help you crunch data from any source with Excel 2019 pivot tables. Use Excel 2019 pivot tables and pivot charts to produce powerful, dynamic reports in minutes instead of hours, to take control of your data and your business. Even if you've never created a pivot table before, this book will help you leverage all their remarkable flexibility and analytical power—including valuable improvements in Excel 2019 and Excel in Office 365. Drawing on more than 45 combined years of Excel experience, Bill Jelen and Michael Alexander offer practical “recipes” for solving real business problems, help you avoid common mistakes, and present tips and tricks you'll find nowhere else. By reading this book, you will:

- Master easy, powerful ways to create, customize, change, and control pivot tables
- Control all future pivot tables using new pivot table defaults
- Transform huge data sets into clear summary reports
- Instantly highlight your most profitable customers, products, or regions
- Use Power Query to quickly import, clean, shape, and analyze disparate data sources
- Build geographical pivot tables with 3D Map

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Construct and share state-of-the-art dynamic dashboards • Revamp analyses on the fly by dragging and dropping fields • Build dynamic self-service reporting systems • Share your pivot tables with colleagues • Create data mashups using the full Power Pivot capabilities of Excel 2019 and Excel in Office 365 • Automate pivot tables with macros and VBA • Save time by adapting reports with GetPivotData • Discover today's most useful pivot table tips and shortcuts Reinforce your understanding of Excel with these Workbook exercises Boost your knowledge of important Excel tasks by putting your skills to work in real-world situations. The For Dummies Workbook format provides more than 100 exercises that help you create actual results with Excel so you can gain proficiency. Perfect for students, people learning Excel on their own, and financial professionals who must plan and execute complex projects in Excel, Excel 2010 Workbook For Dummies helps you discover all the ways this program can work for you. Excel is the world's most popular number-crunching program, and For Dummies books are the most popular guides to Excel The Workbook approach offers practical application, with more than 100 exercises to work through and plenty of step-by-step guidance This guide covers the new features of Excel 2010, includes a section on creating graphic displays of information, and offers ideas for financial planners Also provides exercises on using formulas and

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functions, managing and securing data, and performing data analysis A companion CD-ROM includes screen shots and practice materials Excel 2010 Workbook For Dummies helps you get comfortable with Excel so you can take advantage of all it has to offer. Note: CD-ROM/DVD and other supplementary materials are not included as part of eBook file.

The jargon associated with Microsoft Excel's pivot tables ("n-dimensional cross tabulations") makes them look complex, but they're really no more than an easy way to build concise, flexible summaries of long lists of raw values. If you're working with hundreds (or hundreds of thousands) of rows, then pivot tables are the best way to look at the same information in different ways, summarize data on the fly, and spot trends and relationships. This handy guide teaches you how to use Excel's most powerful feature to crunch large amounts of data, without having to write new formulas, copy and paste cells, or reorganize rows and columns. You can download the sample workbook to follow along with the author's examples.

- Create pivot tables from worksheet databases.
- Rearrange pivot tables by dragging, swapping, and nesting fields.
- Customize pivot tables with styles, layouts, totals, and subtotals.
- Combine numbers, dates, times, or text values into custom groups.
- Calculate common statistics or create custom formulas.
- Filter data that you don't want to see.
- Create frequency tabulations

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quickly. - Control references to pivot table cells. - Plenty of tips, tricks, and timesavers. - Fully cross-referenced, linked, and searchable. Contents 1. Pivot Table Basics 2. Nesting Fields 3. Grouping Items 4. Calculations and Custom Formulas 5. Filtering Data 6. Tricks with Pivot Tables

Excel® 2016 PIVOT TABLE DATA CRUNCHING CRUNCH DATA FROM ANY SOURCE, QUICKLY AND EASILY, WITH EXCEL 2016 PIVOT TABLES! Use Excel 2016 pivot tables and pivot charts to produce powerful, dynamic reports in minutes instead of hours... understand exactly what's going on in your business... take control, and stay in control! Even if you've never created a pivot table before, this book will help you leverage all their amazing flexibility and analytical power. Drawing on more than 40 combined years of Excel experience, Bill Jelen and Michael Alexander offer practical "recipes" for solving real business problems, help you avoid common mistakes, and present tips and tricks you'll find nowhere else!

- Create, customize, and change pivot tables
- Transform huge data sets into clear summary reports
- Analyze data faster with Excel 2016's new recommended pivot tables
- Instantly highlight your most profitable customers, products, or regions
- Quickly import, clean, and shape data with Power Query
- Build geographical pivot tables with Power Map
- Use Power View dynamic dashboards to see where your business stands
- Revamp analyses on

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the fly by dragging and dropping fields • Build dynamic self-service reporting systems • Combine multiple data sources into one pivot table • Use Auto grouping to build date/time-based pivot tables faster vCreate data mashups with Power Pivot • Automate pivot tables with macros and VBA About MrExcel Library Every book in the MrExcel Library pinpoints a specific set of crucial Excel tasks and presents focused skills and examples for performing them rapidly and effectively. Selected by Bill Jelen, Microsoft Excel MVP and mastermind behind the leading Excel solutions website MrExcel.com, these books will • Dramatically increase your productivity—saving you 50 hours a year or more • Present proven, creative strategies for solving real-world problems • Show you how to get great results, no matter how much data you have • Help you avoid critical mistakes that even experienced users make Bill Jelen is MrExcel, the world's #1 spreadsheet wizard. Jelen hosts MrExcel.com, the premier Excel solutions site, with more than 20 million page views annually. A Microsoft MVP for Excel, his best-sellers include Excel 2016 In Depth. Michael Alexander, Microsoft Certified Application Developer (MCAD) and Microsoft MVP, is author of several books on advanced business analysis with Excel and Access. He has more than 15 years of experience developing Office solutions. CATEGORY: Spreadsheets COVERS: Microsoft Excel 2016

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Your one-stop guide to all things Excel 2016 Excel 2016 All-in-One For Dummies, the most comprehensive Excel reference on the market, is completely updated to reflect Microsoft's changes in the popular spreadsheet tool. It offers you everything you need to grasp basic Excel functions, such as creating and editing worksheets, setting up formulas, importing data, performing statistical functions, editing macros with Visual Basic—and beyond. In no time, your Excel skills will go from 'meh' to excellent. Written by expert Greg Harvey, who has sold more than 4.5 million copies of his previous books combined and has taught and trained extensively in Microsoft Excel, this all-encompassing guide offers everything you need to get started with Excel. From generating pivot tables and performing financial functions to performing error trapping and building and running macros—and everything in between—this hands-on, friendly guide makes working with Excel easier than ever before. Serves as the ideal reference for solving common questions and Excel pain points quickly and easily Helps to increase productivity and efficiency when working in Excel Fully updated for the new version of Excel Covers basic and more advanced Excel topics If working in Excel occasionally makes you want to scream, this will be the dog-eared, dust-free reference you'll turn to again and again.

Updating the previous edition's tips to include features in Office 365 and Excel



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2019, this new edition of MrExcel's popular software guide even incorporates suggestions sent in by readers. Each featured topic has a problem statement and description, followed by a broad strategy for solving the problem. MrExcel then walks readers through the specific steps to solve the issue. Alternate strategies are also provided, along with common scenarios that trip up users, leaving readers with not only answers to their specific dilemmas but also new and quicker ways to use formulas and spreadsheets.

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