

## Essential Rules From Richard Templar Collection

Discover the simple, easy-to-follow rules that can supercharge your career, optimize your management effectiveness, and transform your life! In three remarkable books, international best-selling author Richard Templar shares a complete, 100% practical “code” for personal success in management, work, and life! The Rules of Management, Expanded Edition covers everything from setting realistic targets to holding effective meetings; finding the right people to inspiring loyalty. You’ll learn when and how to let your people think they know more than you (even if they don’t) — and recognize when they really do. Next, in The Rules of Work, Expanded Edition, Templar reveals the “secrets” of people who seem naturally great at their job: those rare individuals who always seem to say and do the right thing, get raises, get promoted — without compromising their principles, or even seeming to break a sweat. Finally, in The Rules of Life, Expanded Edition, Templar uncovers yet another vital set of secrets: the learnable attitudes and easy-to-use techniques that make some people more contented, more fulfilled, more enthusiastic about life. These are the simple, common-sense, easy-to-follow rules that happy, successful people follow: the rules that can change your life!

Richard Templar’s simple “rules” for achieving happiness, personal fulfillment, and success: 6 worldwide best-sellers in one brand new collection! An amazing collection of Richard Templar’s “Rules”: 6 expanded books, packed with simple, bite-size rules for achieving more happiness, fulfillment, and success! Life just isn’t as hard as it looks! Again and again, the most successful, happiest people use the same strategies. You can learn and use those strategies — and they work! In the recently-expanded editions of six amazing books, best-selling author Richard Templar brings together hundreds of bite-size strategies for success... all stunningly smart, quick, and practical! In The Rules of Life, Expanded Edition, Templar uncovers learnable attitudes and easy techniques for becoming more contented, more fulfilled, more enthusiastic about life. Templar’s The Rules of Work, Expanded Edition reveals “secrets” of people who seem naturally great at their jobs: those rare individuals who always say and do the right thing, get raises, get promoted — without compromising their principles, or even seeming to break a sweat. In The Rules of Management, Expanded Edition, Templar shares 100+ easy-to-use rules for becoming a more successful leader and manager: everything from setting smarter goals to holding better meetings, finding better people to managing your own stress and health. Next, The Rules of Money, Expanded Edition identifies 107 “golden behaviors” that create wealth and make it grow: indispensable insights for saving, spending, investing, thinking about, and even enjoying money! Templar’s The Rules of Parenting, Expanded Edition serves up adaptable, flexible principles for becoming a better parent, from your child’s birth through boyfriends/girlfriends, driving lessons, college — and beyond. Finally, in The Rules of Love, Expanded Edition, Templar offers a complete personal code for finding love, sharing it, and making it last: 100 simple rules for finding a partner you can love for a lifetime (and keeping your partner just as happy). Six classic books packed with simple, common-sense, easy-to-follow rules that will change your life! From Richard Templar, the internationally best-selling expert on life, happiness, and personal fulfillment

The first edition of The Rules of Life: A Personal Code for Living a Better, Happier, More Successful Life became a global phenomenon, topping bestseller charts around the world. This revised edition includes nine new rules to take you further, faster. Author Richard Templar brings together 106 practical rules that happy, successful people follow, even if they've never thought about it. These are realistic, commonsense things you can do differently, starting today... small things that make a powerful difference. Templar offers real wisdom on: Deciding what's important and what isn't Focusing on changes you really can make Using your intuition Learning positive lessons from your regrets Having great dreams and making practical plans Staying young Forgiving without becoming a pushover Follow The Rules of Life. You'll feel

better. You'll be a better friend, partner, and parent. And you'll leave the world a better place. **A PERSONAL CODE FOR GETTING THE BEST FROM EVERYONE.** We all know someone who is a natural 'people person'. They seem to understand what people really want, what they really think and what they really mean. They can effortlessly get people onside, and keep them happy and motivated. Is there something they know that the rest of us don't? Is it something we can all learn? The answer is a resounding yes. They know *The Rules of People*. These Rules are the guiding principles that show you how to connect with strangers, build strong relationships with friends and colleagues, and even get the best out of difficult people. They will help you say the right thing, do the right thing, and know instinctively how to handle every situation. You'll have relaxed, easy relationships and you'll be that person who gets on with everyone.

*The Rules of Management*: They're surprisingly easy to learn and live by. Now, author Richard Templar has brought them all together in one place: the quick, irreverent *The Rules of Management: A Definitive Code for Managerial Success*. Templar covers everything from setting realistic targets to holding effective meetings; finding the right people to inspiring loyalty. Learn when and how to let your employees think they know more than you (even if they don't)--and recognize when they really do! Discover how to adapt your management style to each team member, create your own game plan for success, cope with stress, stay healthy, and take charge, as if you were born to manage! The first edition of *The Rules of Management* became a global phenomenon, topping bestseller charts around the world. This new, even better edition contains 10 brand-new rules to take you further, faster.

With a stunning new look in 2015, and with more new Rules than ever, get ready to experience the Rules effect. Begin to get more out of life, shrug off adversity more easily and generally be a happier, calmer, more fulfilled person. You'll feel the benefits, and so will everyone around you. It's your life. How good could it be?

*Never Stop Learning* The ticket to a successful and fulfilling life is a significant upgrade to everyone's ability to learn. Visionary teacher and lifelong learner Patricia McLagan views learning ability as software for processing daily life. And like all software, learning software require upgrades—and regular reboots! In *Unstoppable You: Adopt the New Learning 4.0 Mindset and Change Your Life*, McLagan shares her method for keeping learning powers sharp, ensuring that we can continuously advance and adapt in a nonstop world. We're born with basic programming, which is learning 1.0. We then evolve and upgrade as we make our way through the education system in learning 2.0, and we start to self-manage how we learn as we integrate our diverse experiences and master skills in learning 3.0. That brings us to learning 4.0—learning mastery. This final upgrade equips us with survival skills for the 21st century— skills essential to meeting our goals in a world that's always in motion. Discover McLagan's seven practices for effective lifelong learning—from hearing and heeding calls to learn, to taking steps to translate new skills into action. *Unstoppable You* also includes a complete toolkit of supporting templates, guides, and tips. *Unstoppable You* is the handbook to your dynamic future. Begin actively shaping your success in fast-changing times today.

Some people seem more contented, fulfilled, enthusiastic about life . . . just plain happier. Is it genes? Money? No. It's the choices they make, how they behave, every single day. Now, Templar brings together the rules that happy, successful people follow: small, simple, commonsense, doable rules that can change a person's life.

Some parents make it all look easy. They always seem to know the right things to do and say, however tricky the situation. They have a seemingly instinctive ability to raise happy, confident, well-balanced children. Children who handle their emotions well, enjoy life, respect others, are decent and thoughtful and stand up for what they believe in. Is there something these parents know that the rest of us don't? Is it something we could learn? The answer is a resounding yes. They know *The Rules of Parenting*. The golden principles and behaviours that will guide

you smoothly through the challenges of raising children. This new edition contains 9 new rules to help you keep calm and in control, and put your children on the path to becoming successful independent adults. You'll get more out of being a parent. They'll become all they can be. Some people are simply great at their job; they always seem to say or do the right thing. They are mentioned in every conversation. Everybody likes them. They get promoted. They get pay raises. They get along with the boss. And somehow, they do all these things without being unpleasant, breaking much of a sweat or seeming to put in excess effort. And when they are offered another step up the corporate ladder or a fabulous new job, no one is surprised. After all, they have 'potential' written all over them. How do they do it? Do they know some secret we don't? Yes, they know The Rules of Work. These rules aren't about how to do your job, they are about how you are seen doing it. They are about how you appear to others. And they are about helping you to achieve the success you richly deserve. The first edition of The Rules of Work: A Definitive Code for Personal Success became a global phenomenon, topping bestseller charts around the world. This new edition includes 10 brand new rules to take you further, faster. These rules are the guiding principles that will improve both what you do and how you do it, giving you the unmistakable air of confidence that will win you admiration, respect, and the next promotion. With The Rules under your belt you'll have the edge in everything you do, without having to compromise your principles.

Shares forty-six tips for achieving creative brilliance in any professional field, discussing how to innovate, work, learn, and matter.

Practical life lessons, real-life stories, and Scriptural truths for being the family that glorifies God. Raising Your Kids to Love the Lord is the first of three books in the Faithful Families series where Pastor Dave Stone applies a practical, conversational, and humorous approach to the challenge of building a strong spiritual foundation for the family. Topics include: Authenticity, Discipline, Modeling Godly Principles, Sharing the Load, and more. Preaching is his gift, but Pastor Dave Stone's family is his life's blessing. While raising three kids with his wife, Beth, as well as shepherding the diverse families of his congregation, his heart, and passion for building strong families rings louder than ever. He knows that raising faithful families is a key to the future of the church. "The world needs more people like Dave Stone. He is an astounding communicator, tremendous minister, terrific dad, and a dear friend. He writes from a wellspring of experience and character. Read this book! You will be glad you did." —Max Lucado

Essential Rules from Richard Templar (Collection)FT Press

A brand new collection of essential insights for your business and career from world-renowned experts...now in a convenient e-format, at a great price! 3 expert guides to supercharging your career... wherever you are, wherever you want to be! Three great books help you build an outstanding career! Four Secrets to Liking Your Work helps you make any job more fulfilling and joyful. Use Get a Life, Not a Job to redesign your career with more passion, balance, and money! Then, master The Rules of Work, Expanded Edition's 108 easy, bite-size rules for moving ahead fast! From world-renowned leaders and experts, including Edward G. Muzio, Deborah J. Fisher, PhD., Erv Thomas, P.E., Paula Caligiuri, Ph.D., and Richard Templar The complete Templar Rules! 6 amazing books packed with bite-size, easy-to-follow rules for greater happiness, fulfillment, and success. Life just isn't as hard as it looks! Again and again, the most successful, happiest people use the same strategies. You can learn and use those strategies — and they work! In six amazing books, international best-selling author Richard Templar brings together hundreds of bite-size strategies for success... all of them stunningly smart, quick, and practical! The Rules of Money, Expanded Edition identifies 107 "golden behaviors" that create wealth and make it grow: indispensable insights for saving, spending, investing, thinking about, and even

enjoying money! In *The Rules of Life, Expanded Edition*, Templar uncovers learnable attitudes and easy techniques for becoming more contented, more fulfilled, more enthusiastic about life. Templar's *The Rules of Work, Expanded Edition* reveals "secrets" of people who seem naturally great at their jobs: those rare individuals who always say and do the right thing, get raises, get promoted — without compromising their principles, or even seeming to break a sweat. *The Rules of Management, Expanded Edition* covers all you need to get results as a manager: from setting realistic targets to holding effective meetings; finding the right people to inspiring loyalty. In *The Rules of Love*, Templar offers a complete personal code for finding love, sharing it, and making it last: 100 simple rules for finding a partner you can love for a lifetime (and keeping your partner just as happy). Finally, in *The Rules of Parenting*, Templar offers adaptable, flexible principles for becoming a better parent, from your child's birth through boyfriends/girlfriends, driving lessons, college — and beyond! Six classic books packed with simple, common-sense, easy-to-follow rules that will change your life!

Love matters. Whether it's the romantic kind or the emotional bond between you and family or friends. Indeed latest research suggests that those who love and are loved are significantly more likely to be alive in 10 years time than those without love in their lives. Love makes us happy, and the happier we are, the longer it seems we tend to live. So, why is it that some people find relationships so easy? We all know the kind of person, married forever, connected with their family, and strong friendships that have stood the test of time from all stages of life. The people who make friends easily, who have someone utterly devoted to them and for whom many would do anything. What do they know and do that the rest of us could learn from? That's what you'll find in this book. If you study people who are so good at relationships you discover it's not about their personality or gender or how self sacrificing they are. Those who are great in all relationships usually do have to work at it. The secret is that they know exactly where to put their efforts. They know the Rules of Love. Now updated and expanded with 10 brand-new rules, *The Rules of Love* helps you benefit from the simple principles of forming and sustaining strong, enduring and ultimately, life enhancing relationships. In this clever book, bestselling author Richard Templar delivers a collection of principles, tactics and techniques that will make sure things always go your way, without you even having to ask. You'll discover the secrets of being the kind of person who gets what they want, and the secrets of making it easy for people to say yes to you (sometimes without even realising they are doing it). And for those rare occasions where you really do have to ask, you'll find priceless advice on exactly what to say and how to say it, so that you'll definitely never have to ask twice.

How to build wealth with passion and purpose The power to create great wealth is already within you. But monetizing that raw energy doesn't happen by itself. As Christopher Howard shows, building great wealth is a dual process. It begins by identifying your passion—the things you truly and deeply care about, whatever they may be. Next, passion needs to be endowed with purpose: a clearly defined vision of the future you intend to create. Once this happens, money is simply the natural reward. When you bring the value of passion and purpose to the marketplace, financial prosperity is the instant result. It's like awakening to a new reality—not just for yourself, but for everyone who shares in your success. And make no mistake: sharing is a key element in the success of Bill Gates, Oprah Winfrey, Richard Branson, and the other

billionaire entrepreneurs Chris introduces in these pages. Instant Wealth—Wake up Rich! proves that ultimate success is by no means a matter of selling out principles in order to become rich. On the contrary, it's becoming rich in order to bring that riches to the world. As a true entrepreneur himself, Christopher Howard has put these lessons to work in the creation of his own fast-growing international business. What's worked for him—and for so many other hugely successful entrepreneurs—can work for you too. All it takes is passion, purpose, and waking up to instant wealth.

In *The Rules of Life*, Richard Templar brings together 106 practical rules that happy, successful people follow, even if they've never thought about it. These are realistic, commonsense things you can do differently, starting today... small things that make a powerful difference. Templar offers real wisdom on telling the difference between what's important and what isn't... focusing on changes you really can make... using your intuition... learning positive lessons from your regrets... having great dreams and making practical plans... staying young... forgiving without becoming a pushover. The first edition of *The Rules of Life* became a global phenomenon, topping bestseller charts around the world. This new, even better, edition includes nine brand-new rules to take you further, faster. Follow *The Rules of Life*. You'll feel better. You'll be a better friend, partner, and parent. And you'll leave the world a better place. Richard Templar's *The Rules of Parenting, Expanded Edition* presents the principles to follow which you can adapt to suit you and your children. Templar -- author of *The Rules of Life* and many other best-sellers -- has brought together 100+ parenting tips you can start using instantly. Now updated and expanded with 10 brand-new rules, Templar's rules address everything you need to know from start to finish. Beginning with the first rule "Relax" and continuing through 100+ rules, this book presents a guide to everything a parent needs to know from toddling, school, boyfriends or girlfriends, through driving lessons and college. The book begins with a section that covers the most important rules, *The Rules for Staying Sane*. The rest of the sections cover some of the big questions of parenting, including the Attitude Rules, the Discipline Rules, the Sibling Rules, the School Rules, the Teenage Rules, the Crisis Rules, all the way up to the Grown-up Rules.

Over 32,000 copies sold. The golden principles and behaviours to guide you smoothly through the challenges of raising children.

Thinking of oneself as self-employed - and the boss of one's life and work - is the key to personal and professional development, says Cliff Hakim. He shows how to use his pioneering *Worklife Creed* as a basis for a new, satisfying philosophy of work and life. Providing a clear roadmap for finding purpose and passion in work, this revised edition includes a refined *Worklife Creed*, greater emphasis on taking full responsibility for one's worklife and understanding and expressing one's own uniqueness, and a *Who's the Boss?* section that acts as a practical and potent take-anywhere toolbox.

In *The Rules of Life, Expanded Version*, Richard Templar brings together 106 practical rules that happy, successful people follow, even if they've never thought about it. These are realistic, commonsense things you can do differently, starting today... small things that make a powerful difference. Templar offers real wisdom on telling the difference between what's important and what isn't... focusing on changes you really can make... using your intuition... learning positive lessons from your regrets... having great dreams and making practical plans... staying young... forgiving without becoming a pushover. The first edition of *The Rules of Life* became a global phenomenon, topping bestseller charts around the world. This new, even better, edition

includes nine brand-new rules to take you further, faster. Follow The Rules of Life. You'll feel better. You'll be a better friend, partner, and parent. The Rules of Work are about how you are seen to be doing it. They are about how you appear to others. And they are about helping you to achieve the success you richly deserve. The first edition of The Rules of Work became a global phenomenon, topping bestseller charts around the world. This new, even better, edition includes 10 brand new rules to take you further, faster. These rules are the guiding principles that will improve both what you do and how you do it, giving you the unmistakable air of confidence that will win you admiration, respect, and the next promotion. With The Rules under your belt you'll have the edge in everything you do, without having to compromise your principles.

Strong, loving relationships are what life's all about. And some people are really good at it. They find a partner who makes them happy and they seem to know instinctively how to handle tricky times and keep the relationship fresh and rewarding. They make friends easily and have lasting relationships that stand the test of time. They are the lynchpin of a strong supportive family. They make it look effortless. Yet for most of us it just isn't that straightforward. Love may be a basic human instinct, but sharing your life with other people isn't always easy. Is there something these people know that we don't? Is there something we can all benefit from? The answer is a resounding yes. They know The Rules of Love. The Rules of Love are a set of guiding principles that will help form and sustain strong, enduring and ultimately life enhancing relationships. This new edition includes 7 brand new rules for even happier and more fulfilling relationships. You'll feel the benefits – and so will everybody around you.

There are lots of wrong ways to bring up your kids, but there are lots of right ones, too. There's no list of instructions you have to follow to the letter if you don't want your child to end up a loser. Richard Templar's The Rules of Parenting, Expanded Edition presents the principles to follow which you can adapt to suit you and your children. Templar -- author of The Rules of Life and many other best-sellers -- has brought together 100+ parenting tips you can start using instantly. Now updated and expanded with 10 brand-new rules, Templar's rules address everything you need to know from start to finish. Beginning with the first rule "Relax" and continuing through 100+ rules, this book presents a guide to everything a parent needs to know from toddling, school, boyfriends or girlfriends, through driving lessons and college. The book begins with a section that covers the most important rules, The Rules for Staying Sane. The rest of the sections cover some of the big questions of parenting, including the Attitude Rules, the Discipline Rules, the Sibling Rules, the School Rules, the Teenage Rules, the Crisis Rules, all the way up to the Grown-up Rules.

A brand new collection of great parenting advice -- fun, non-judgmental, and amazingly helpful! 3 great books help you become a better, happier parent... and raise happier, less stressed, more successful children! When it comes to parenting, nobody's perfect, nobody can do it all, and nobody can guarantee results. Not you. Not anyone. So, how do you do the things you can do? The things most likely to help your children enjoy their lives, and grow into healthy, confident, successful, happy adults? These three books bring together invaluable advice: help that's fun, friendly, non-judgmental, realistic, and above all, useful! Richard Templar's The Rules of Parenting, Expanded Edition serves up 100+ flexible tips and adaptable "Rules" for your family, starting with the most important Rule of them all: RELAX. Here's all you need to know from toddler to first boyfriend/girlfriend, driving lessons through college and beyond... help with attitude, discipline, siblings, school, teenage life, crises, "grown" children... and above all, staying sane! Next, in Nobody Told Me That!, Roni Jay offers great advice for raising kids who are more confident, resilient, ethical, loving, competent, responsible, fulfilled, engaged, and enthusiastic. Jay identifies what the most successful parents do, distills those insights into 10 core principles, and shows how to actually apply them in your own family. Finally, in How Your Child Thinks, world-renowned child psychologist Dr. Stephen Briers goes inside your child's

mind, and helps you give them the skills, tactics, and strategies they'll need to manage their own lives. Briers teaches powerful, proactive techniques that don't simply respond to bad behavior, but keep it from happening in the first place. Drawing on compelling new research on positive psychology, he shows how to cultivate specific habits of thought that nurture resilience and help "inoculate" against depressive illness... promote happiness and well-being... cultivate personal competence and social confidence... boost problem-solving skills, and more. With these eBooks, you and your kids will enjoy each other more... and they'll grow up with the solid foundation they need to find their own paths, build their own lives, and thrive! From world-renowned family happiness experts Richard Templar, Roni Jay, and Stephen Briers Mark Forster's book "Get Everything Done and Still Have Time to Play" took an entirely new approach to time management. One of his most important points was that once we have taken on a commitment, prioritising does not work because we need to do everything relating to that commitment. In the six years since he wrote the book as he has reached thousands of people through writing, seminars and coaching, he has continued to develop and refine his methods . He has now perfected even more effective methods of getting everything done through the introduction of some radical new ideas, including closed lists, the manyana principle and the "will do" list. He is brilliant at helping people to use new forms of communication effectively so that they do not become a tyrant. The result is a complete system which will enable almost anyone to complete one day's work in one day.

Provides over a hundred "rules" about how to create wealth and make it grow, including saving, spending, investing, and enjoying money.

A personal code for living your life your way. From a very young age you've been inundated with other people's well-intended rules. Whether from teachers, friends or parents, these helpful principles and bits of gracious advice are supposed to help you get on in life. The trouble is, many of these rules aren't true (at least not all the time) and yet they have a major influence on your life whether you realise it or not. How do you sort the gold dust from the sawdust? In *The Rules to Break*, international bestselling author Richard Templar exposes the most common phoney rules, explains what's wrong with them and then offers a refreshing alternative and a new way of thinking. Above all, he'll help you master the ability to truly think for yourself, so than you can follow a path that you've chosen, rather than blindly following someone else's. It's your life. Why not live it your way?

You'll get there faster if you just slow down *Master Your Mind* offers a bit of perspective and a lot of insight for anyone seeking long-term success. Success in business is spelled M-O-R-E: better results, faster growth, more revenue, greater efficiency. Do more. Make more. Achieve more. And do it now. Eventually, ambition turns to stress, then to frenzy, then to emptiness as once-ambitious workers endlessly trudge the hamster wheel chasing the next promotion. While top-level performance is the holy grail of business at all levels, there is another, much better way to achieve it: slow down. Yes, you read that right—S-L-O-W. This is your permission to jump off of the hamster wheel. Slowing down is not a luxury, it is a necessity. A frenetic brain simply doesn't perform at optimal levels. By maintaining a snail's pace, you actually achieve better results—at rocket speed—because you're firing on all cylinders. You'll think of new things, approach old problems from new perspectives, and breathe a breath of fresh air into everything you do. This book shows you how to achieve this state of steady, sustainable fire, and how to get further by crawling than you ever did while attempting to fly. Learn how slowing down can lead to better, faster results Achieve optimal performance thought patterns Enhance your creativity and effectiveness Build energy, revenue, and good health in a self-sustaining way You know you're capable of more, but the stress is eating away at your body, your brain, and your soul. Relax, take a deep breath, and buckle down. Clear your mind, and then put it to work. Stop juggling and start doing. *Master Your Mind* shows you how to supercharge your trajectory by taking it S-L-O-W.

The Online Teaching Survival Guide offers faculty a wide array of theory-based techniques designed for online teaching and technology-enhanced courses. Written by two pioneers in distance education, this guidebook presents practical instructional strategies spread out over a four-phase timeline that covers the lifespan of a course. The book includes information on a range of topics such as course management, social presence, community building, and assessment. Based on traditional pedagogical theory, The Online Teaching Survival Guide integrates the latest research in cognitive processing and learning outcomes. Faculty with little knowledge of educational theory and those well versed in pedagogy will find this resource essential for developing their online teaching skills. Praise for The Online Teaching Survival Guide "At a time when resources for training faculty to teach online are scarce, Judith Boettcher and Rita-Marie Conrad have presented a must-read for all instructors new to online teaching. By tying best practices to the natural rhythms of a course as it unfolds, instructors will know what to do when and what to expect. The book is a life raft in what can be perceived as turbulent and uncharted waters." —Rena M. Palloff and Keith Pratt, program directors and faculty, Teaching in the Virtual Classroom Program, Fielding Graduate University "Developed from years of experience supporting online faculty, Judith Boettcher and Rita-Marie Conrad's book provides practical tips and checklists that should especially help those new to online teaching hit the ground running." —Karen Swan, Stukel Distinguished Professor of Educational Leadership, University of Illinois Springfield "This book blends a fine synthesis of research findings with plenty of practical advice. This book should be especially valuable for faculty teaching their first or second course online. But any instructor, no matter how experienced, is likely to find valuable insights and techniques." —Stephen C. Ehrmann, director, Flashlight Program for the Study and Improvement of Educational Uses of Technology; vice president, The Teaching, Learning, and Technology Group

"To some extent this book isn't about how to think at all. Many of the Rules are about how to remove the barriers that get in the way of good, clear thinking. How to avoid self-interest, sidestep assumption, dodge the pitfalls. Once you do that, it's easy to think clearly. It would be implausibly convenient if there just happened to be exactly 100 Rules of Thinking. So these are the key 100, which are more than enough to change your thought patterns significantly for the better. Once you've mastered these Rules, you'll be much better placed to notice more of your own. Please feel free to share them on my Facebook page if you'd like to, and help other people join you as a fully-fledged Rules thinker"--

THE RULES OF LIFE A definitive code for living a better, happier, more successful kind of life Richard Templar Some people seem to be just good at life. They glide effortlessly onwards and upwards, always seeming to know the right things to say and do, in every situation. Everybody likes them they are great to work with and to live with. They are happy (for the most part) and they know how to roll with life's punches. They have time for everybody and always seem to know what's important (and how to deal with what's not). Is there something they know and do that we don't? Is it something we could all learn? The answer is a most definite yes. They know the Rules of Life. The Rules of Life are the guiding principles that will help you achieve more, shrug off adversity more easily, get more out of life and generally be a happier, calmer, more fulfilled person. You'll feel the benefits and so will everyone around you. It's your life. How good could it be? BARCODE ISBN: 0-273-70625-X PERSONAL DEVELOPMENT pound;9.99 PEARSON PRENTICE HALL logo (not PH Biz)

WAYSAS is one of the few books about money that does not tell you how to make it. What you will learn, is how to understand it! Then you will have as much of it as you want. Anyone can write a book about how they made money in business, property or shares but the truth is, unless you understand money, these vehicles will never lead you to it. Reading books like this is akin to reading about how someone won the lotto. There are 1000 ways to wealth and only a few will suit you. The chances of you finding a plan to wealth, that works for you in a book are

slim. So better than a plan to make money, you need to understand money and that is what I will teach you.

Some people seem to find money so easy. Easy to make, easy to hold on to and easy to grow. The rest of us just find it easy to spend. Here's a personal code for a life of prosperity and plenty.

Would you like to be one of those managers who glides effortlessly onwards and upwards through the system, the politics, the people problems, the impossible targets and the work overload? Would you like to always say the right thing, do the right thing and know how to handle every situation. Then you need this book.

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