

Engineering Management 6th Edition

Managing Engineering and Technology is ideal for courses in Technology Management, Engineering Management, or Introduction to Engineering Technology. This text is also ideal forengineers, scientists, and other technologists interested in enhancing their management skills. Managing Engineering and Technology is designed to teach engineers, scientists, and other technologists the basic management skills they will need to be effective throughout their careers.

Successful project management requires organization, skill, and a systematic approach to ensure that projects are delivered on time, and on budget. Idiot's Guides: Project Management, 6th Edition is updated to reflect all of the latest project management methodologies for anyone who is looking to avoid the chaos that can ensue if project leaders don't possess the necessary understanding of the right principles and practices. Readers of this new edition will benefit newly added sample PMP prep exam questions at the end of each chapter, as well as newly organized, updated content that aligns with the knowledge areas as the PMI (Project Management Institute) defines them. The book covers the 5th Edition of the PMBOK (Project Management Body of Knowledge).

To support the broadening spectrum of project delivery approaches, PMI is offering A Guide to the Project Management Body of Knowledge (PMBOK® Guide) – Sixth Edition as a bundle with its latest, the Agile Practice Guide. The PMBOK® Guide – Sixth Edition now contains detailed information about agile; while the Agile Practice Guide, created in partnership with Agile Alliance®, serves as a bridge to connect waterfall and agile. Together they are a powerful tool for project managers. The PMBOK® Guide – Sixth Edition – PMI's flagship publication has been updated to reflect the latest good practices in project management. New to the Sixth Edition, each knowledge area will contain a section entitled Approaches for Agile, Iterative and Adaptive Environments, describing how these practices integrate in project settings. It will also contain more emphasis on strategic and business knowledge—including discussion of project management business documents—and information on the PMI Talent Triangle™ and the essential skills for success in today's market. Agile Practice Guide has been developed as a resource to understand, evaluate, and use agile and hybrid agile approaches. This practice guide provides guidance on when, where, and how to apply agile approaches and provides practical tools for practitioners and organizations wanting to increase agility. This practice guide is aligned with other PMI standards, including A Guide to the Project Management Body of Knowledge (PMBOK® Guide) – Sixth Edition, and was developed as the result of collaboration between the Project Management Institute and the Agile Alliance.

Provides information to students about working successfully in a project environment, including how to organize and manage effective project teams. This

book emphasizes on communication, focusing on how to document and communicate project developments within and outside of the team. Discover exciting behind-the-scenes opportunities and challenges in technology today with Schwalbe's unique INFORMATION TECHNOLOGY PROJECT MANAGEMENT, REVISED 7E. This one-of-a-kind book demonstrates the principles distinctive to managing information technology (IT) projects that extend well beyond standard project management requirements. No book offers more up-to-the minute insights and software tools for IT project management success, including updates that reflect the latest PMBOK Guide, 5th edition, the global standard for managing projects and earning certification. The book weaves today's theory with successful practices for an understandable, integrated presentation that focuses on the concepts, tools, and techniques that are most effective today. INFORMATION TECHNOLOGY PROJECT MANAGEMENT is the only book to apply all ten project management knowledge areas to IT projects. You master skills in project integration, scope, time, cost, quality, human resource, communications, risk, procurement, and stakeholder management as well as all five process groups--initiating, planning, executing, monitoring and controlling, and closing. Intriguing examples from familiar companies featured in today's news, a new Agile case, opportunities with MindView software, and a new chapter on project stakeholder management further ensure you are equipped to manage information technology projects with success. The REVISED Seventh Edition has updated Appendix A for Microsoft Project 2013. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Project Management for Engineering, Business and Technology is a highly regarded textbook that addresses project management across all industries. First covering the essential background, from origins and philosophy to methodology, the bulk of the book is dedicated to concepts and techniques for practical application. Coverage includes project initiation and proposals, scope and task definition, scheduling, budgeting, risk analysis, control, project selection and portfolio management, program management, project organization, and all-important "people" aspects--project leadership, team building, conflict resolution, and stress management. The systems development cycle is used as a framework to discuss project management in a variety of situations, making this the go-to book for managing virtually any kind of project, program, or task force. The authors focus on the ultimate purpose of project management--to unify and integrate the interests, resources and work efforts of many stakeholders, as well as the planning, scheduling, and budgeting needed to accomplish overall project goals. This sixth edition features: updates throughout to cover the latest developments in project management methodologies; a new chapter on project procurement management and contracts; an expansion of case study coverage throughout, including those on the topic of sustainability and climate change, as well as cases and examples from across the globe, including India, Africa, Asia,

and Australia; and extensive instructor support materials, including an instructor's manual, PowerPoint slides, answers to chapter review questions and a test bank of questions. Taking a technical yet accessible approach, this book is an ideal resource and reference for all advanced undergraduate and graduate students in project management courses, as well as for practicing project managers across all industry sectors.

PMBOK® Guide is the go-to resource for project management practitioners. The project management profession has significantly evolved due to emerging technology, new approaches and rapid market changes. Reflecting this evolution, The Standard for Project Management enumerates 12 principles of project management and the PMBOK® Guide – Seventh Edition is structured around eight project performance domains. This edition is designed to address practitioners' current and future needs and to help them be more proactive, innovative and nimble in enabling desired project outcomes. This edition of the PMBOK® Guide:

- Reflects the full range of development approaches (predictive, adaptive, hybrid, etc.);
- Provides an entire section devoted to tailoring the development approach and processes;
- Includes an expanded list of models, methods, and artifacts;
- Focuses on not just delivering project outputs but also enabling outcomes; and
- Integrates with PMI Standards+™ for information and standards application content based on project type, development approach, and industry sector.

This book presents a chronological approach to managing small, medium, and large projects, and is suitable for all majors, including business, engineering, healthcare, and more.

Why another book on software project management? For some time, the fields of project management, computer science, and software development have been growing rapidly and concurrently. Effective support for the enterprise demands the merging of these efforts into a coordinated discipline, one that incorporates best practices from both systems development and project management life cycles. Robert K. Wysocki creates that discipline in this book--a ready reference for professionals and consultants as well as a textbook for students of computer information systems and project management. By their very nature, software projects defy a "one size fits all" approach. In these pages you will learn to apply best-practice principles while maintaining the flexibility that's essential for successful software development. Learn how to make the planning process fit the need

- * Understand how and why software development must be planned on a certainty-to-uncertainty continuum
- * Categorize your projects on a four-quadrant model
- * Learn when to use each of the five SDPM strategies--Linear, Incremental, Iterative, Adaptive, and Extreme
- * Explore the benefits of each strategic model and what types of projects it supports best
- * Recognize the activities that go into the Scoping, Planning, Launching, Monitoring/Controlling, and Closing phases of each strategy
- * Apply this knowledge to the specific projects you manage
- * Get a clear picture of where you are and how to get where you want to go

The all-inclusive guide to exceptional project management that is trusted by hundreds of thousands of readers—now updated and revised The Fast Forward MBA in Project Management: The Comprehensive, Easy to Read Handbook for Beginners and Pros, 6th Edition is a comprehensive guide to real-world project management methods, tools, and techniques. Practical, easy-to-use, and deeply thorough, this book gives you the answers you

need now. You'll find cutting-edge ideas and hard-won wisdom of one of the field's leading experts, delivered in short, lively segments that address common management issues. Brief descriptions of important concepts, tips on real-world applications, and compact case studies illustrate the most sought-after skills and pitfalls you should watch out for. This sixth edition now includes: A brand-new chapter on project quality A new chapter on managing media, entertainment, and creative projects A new chapter on the project manager's #1 priority: leadership A new chapter with the most current practices in Change Management Current PMP certification study tips Readers of *The Fast Forward MBA in Project Management* also receive access to new video resources available at the author's website. The book teaches readers how to manage and deliver projects on-time and on-budget by applying the practical strategies and concrete solutions found within. Whether the challenge is finding the right project sponsor, clarifying project objectives, or setting realistic schedules and budget projections, *The Fast Forward MBA in Project Management* shows you what you need to know, the best way to do it, and what to watch out for along the way.

New to this edition: New chapters on Quality Control and Quality Assurance and Successful Commencement; new material on Ethics, Estimating a Project During Design, and Design Build Market: general contracting companies; specialty subcontractors SI units are included for international usage

This sixth edition of *Agribusiness Management* provides students and managers with a fundamental understanding of the key concepts needed to successfully manage agribusinesses in a rapidly changing, high-tech, consumer-oriented, and uncertain world. The text uses four specific approaches to help readers develop and enhance their capabilities as agribusiness managers. First, it offers a contemporary focus that reflects the issues that agribusiness managers face today and are likely to face tomorrow. Second, the book presents conceptual material in a pragmatic way with illustrations and examples that will help the reader understand how a specific concept works in practice. Third, the book has a decision-making emphasis, providing contemporary tools that readers will find useful when making decisions in the contemporary business environment. Finally, *Agribusiness Management* offers a pertinent set of discussion questions and case studies that will allow the reader to apply the material covered in real-world situations. This edition has been updated throughout with new examples and data, as well as additional material on succession planning and managing human resources. This book is an ideal text for all courses on management in the agribusiness industry. The work is fully supported by a Companion Website which provides users with additional materials such as multiple choice questions, discussion questions, and PowerPoint slides for each chapter.

The all-inclusive guide to exceptional project management *The Fast Forward MBA in Project Management* is the comprehensive guide to real-world project management methods, tools, and techniques. Practical, easy-to-use, and deeply thorough, this book gives you answers you need now. You'll find the cutting-edge ideas and hard-won wisdom of one of the field's leading experts, delivered in short, lively segments that address common management issues. Brief descriptions of important concepts, tips on real-world applications, and compact case studies illustrate the most sought-after skills and the pitfalls you should watch out for. This new fifth edition features new case studies, new information on engaging stakeholders, change management, new guidance on using Agile techniques, and new content that integrates current events and trends in the project management sphere. Project management is a complex role, with seemingly conflicting demands that must be coordinated into a single, overarching, executable strategy — all within certain time, resource, and budget constraints. This book shows you how to get it all together and get it done, with expert guidance every step of the way. Navigate complex management issues effectively Master key concepts and real-world applications Learn from case studies of today's leading experts Keep your project on

track, on time, and on budget From finding the right sponsor to clarifying objectives to setting a realistic schedule and budget projection, all across different departments, executive levels, or technical domains, project management incorporates a wide range of competencies. The Fast Forward MBA in Project Management shows you what you need to know, the best way to do it, and what to watch out for along the way.

Do you want to be a Certified Project Manager? This book combines operational and human skills into flexible, proactive framework. It focuses on the human element that is critical to project implementation and completion. It also provides an intuitive five-step approach for collecting the necessary information to plan, schedule, and control a project. Also features examples, case studies, and analysis for each phase of a typical project, to ensure that each project you manage meets its goals on time and on budget. Provides proven guidelines for managing projects from both the operational and behavioral standpoint.

This book is a great textbook for college and university students who want to learn more about project management as well as for practitioners in the field.

The practical e-guide that gives you the skills to succeed as a project manager. Discover how to improve your project management skills by defining a project brief, identifying stakeholders, and building a strong team. You'll also learn useful tips for initiating projects, setting deadlines, and managing your budgets. Essential Managers gives you a practical "how-to" approach with step-by-step instructions, tips, checklists, and "ask yourself" features showing you how to focus your energy, manage change, and make an impact. DK's Essential Managers series contains the knowledge you need to be a more effective manager and hone your management style. Whether you're new to project management or simply looking to sharpen your existing skills, this is the e-guide for you.

Essential project management forms aligned to the PMBOK® Guide—Sixth Edition A Project Manager's Book of Forms is an essential companion to the Project Management Institute's A Guide to the Project Management Body of Knowledge. Packed with ready-made forms for managing every stage in any project, this book offers both new and experienced project managers an invaluable resource for thorough documentation and repeatable processes. Endorsed by PMI and aligned with the PMBOK® Guide, these forms cover all aspects of initiating, planning, executing, monitoring and controlling, and closing; each form can be used as-is directly from the book, or downloaded from the companion website and tailored to your project's unique needs. This new third edition has been updated to align with the newest PMBOK® Guide, and includes forms for agile, the PMI Talent Triangle, technical project management, leadership, strategic and business management, and more. The PMBOK® Guide is the primary reference for project management, and the final authority on best practices—but implementation can quickly become complex for new managers on large projects, or even experienced managers juggling multiple projects with multiple demands. This book helps you stay organized and on-track, helping you ensure thorough documentation throughout the project life cycle. Adopt PMI-endorsed forms for documenting every process group Customize each form to suit each project's specific needs Organize project data and implement a repeatable management process Streamline PMBOK® Guide implementation at any level of project management experience Instead of wasting time interpreting and translating the PMBOK® Guide to real-world application, allow PMI to do the work for you: A Project Manager's Book of Forms provides the PMBOK®-aligned forms you need to quickly and easily implement project management concepts and practices.

Preparing for and passing the PMP® exam is no small feat. Although the number of certified PMP®s continues at a phenomenal rate, the exam failure rate remains uncommonly high. PMP® Exam Challenge! is designed to help you pass the exam by giving you an easy-to-use, highly portable publication, containing key relevant topics you are certain to encounter on your exam. Featuring 660 practice questions, this sixth edition completely reflects the PMBOK®

Guide, Fifth Edition and covers the guide's ten knowledge areas.

Offering streamlined coverage with an applied approach, *Project Management in Practice*, 6th Edition focuses on the essentials of project management. This concise, hands-on text is ideal for a one semester project management course, or as a module on project management. This textbook is organized around the project management life cycle, and provides students with essential project management concepts while addressing an important area of industry growth: the use of projects to achieve the strategic goals of organizations.

The management of construction projects continues to be problematic as the complexity of projects themselves and the environments in which they are constructed increasingly challenge project organisations to deliver effective projects within cost and time constraints. Appropriately structured organisations are essential for the delivery of effective projects, the design of which requires an in-depth knowledge of the organisation theory applied to the definition, design and construction of projects. This book adopts an essentially systems approach to organisation analysis and design from the initial concept of the project. It enriches this approach by incorporating both other relevant organisation theory and transaction cost economics. It is concerned particularly with the integration of the contributors to the process and the way in which decisions are made. The fourth edition extends considerably the application of transaction cost economics to project management to explain how construction project organisations are formed. It incorporates the partnering phenomenon which is also explained using transaction cost economics. Organisation culture is included as a complement to other organisation theory and in addition contributes to the explanation of partnering. The book has been updated generally in terms of both organisation theory and advances in the project management field itself and the references have been considerably expanded.

An authoritative exploration of logistics management within the engineering design and development process, this book concentrates on the design, sustaining maintenance and support of "systems." The volume provides complete coverage of reliability, maintainability, and availability measures, the measures of logistics and system support, the system engineering process, logistics and supportability analysis, system design and development, the production/construction phase, utilization, sustaining support and retirement phases, and logistics management. For those interested in logistics engineering and management.

The landmark project management reference, now in a new edition Now in a Tenth Edition, this industry-leading project management "bible" aligns its streamlined approach to the latest release of the Project Management Institute's Project Management Body of Knowledge (PMI®'s PMBOK® Guide), the new mandatory source of training for the Project Management Professional (PMP®) Certification Exam. This outstanding edition gives students and professionals a profound understanding of project management with insights from one of the best-known and respected authorities on the subject. From the intricate framework of organizational behavior and structure that can determine project success to the planning, scheduling, and controlling processes vital to effective project management, the new edition thoroughly covers every key component of the subject. This Tenth Edition features: New sections on scope changes, exiting a project, collective belief, and managing virtual teams More than twenty-five case studies, including a new case on the Iridium Project covering all aspects of project management 400 discussion questions More than 125 multiple-choice questions (PMI, PMBOK, PMP, and Project Management Professional are registered marks of the Project Management Institute, Inc.)

Present answers to the most common questions concerning the major concepts of project management as found in *A Guide to the Project Management Body of Knowledge (PMBOK Guide)*. Fourth Edition. Original.

Introduction to logistics - Reliability, maintainability, and availability measures - The measures of logistics and system support - The system engineering process - Logistics and supportability

analysis - Logistics in system design and development - Logistics in the production/construction phase - Logistics in the system utilization, sustaining support, and retirement phases - Logistics management.

Construction Project Management, Third Edition provides readers with the "big picture" of the construction management process, giving a perspective as to how the construction industry functions in relation to the national economy and in the public's eye. This book focuses on the collaborative effort required to complete any public or private construction project, providing the construction professional with the skills needed to work with and alongside the owner representative, the designer, and within the public's eye. It explains in detail the project elements and environment, and the responsibilities of the varied project professionals, and follows in detail the chronology of a project.

Welcome to the phenomenal journey of learning Project management, and beyond! This book is based on latest PMBOK 6th edition. With help of numerous examples from IT Industry, Civil Industry, and Mechanical Industry, the Author has simplified the concepts of PMBOK which helps students from any background to understand them. The Author has utilized his wide international experience across the USA, UK, Europe, Middle East, and the India while working for multiple industries. Many real-life examples have also been included to share his experience and way to handle them. The approach used in this book is to make a solid foundation for students on which any castle can be built, may be it is clearing PMP® exam or implementing management tools and techniques in real life. One further step is taken for leadership role to understand the concepts of, and work on, fundamentals of any organization, for example, starting from vision, mission, and values - to - strategic plan - to - support system for project managers - to - project management standardization - to - monitoring and control system (e.g., PMO). Comprehensive yet simplified explanation of tools, for example, CPM/PERT, Fast tracking, Crashing, Burndown chart, Budgeting, and funding, Earned value analysis for EAC and TCPI, ITYXC & Roof shaped matrices, Root cause analysis, Control charts, RACI, Risk response tools, Stakeholder grid/cube, and much more, will enable reader to work in standardized and most professional fashion. This book is for all of you, who is either preparing for PMP® certification or working project manager, as a senior management up to CEO/Owner level by making you fully equipped to take up any level of management tasks. Enjoy the journey, of becoming a Supermanager...

No project management training? No problem! In today's workplace, employees are routinely expected to coordinate and manage projects. Yet, chances are, you aren't formally trained in managing projects—you're an unofficial project manager. Franklin Covey experts Kory Kogon, Suzette Blakemore, and James Wood understand the importance of leadership in project completion and explain that people are crucial in the formula for success. Project Management for the Unofficial Project Manager offers practical, real-world insights for effective project management and guides you through the essentials of the people and project management process: Initiate Plan Execute Monitor/Control Close Unofficial project managers in any arena will benefit from the accessible, engaging real-life anecdotes, memorable "Project Management Proverbs," and quick reviews at the end of each chapter. If you're struggling to keep your projects organized, this book is for you. If you manage projects without the benefit of a team, this book is also for you. Change the way you think about project management—"project manager" may not be your official title or necessarily your dream job, but with the right strategies, you can excel.

Project Management for Engineering, Business and Technology Routledge

Tourism Management: managing for change is a complete synthesis of tourism, from its beginnings through to the major impacts it has on today's global community, the environment and economy. Provocative and stimulating, it challenges the conventional thinking and generates reflection, thought and debate. This bestselling book is now in its third edition and

has been fully revised and updated to include complete set of brand new case studies, a new four colour page design to enhance learning and improved online companion resources packed with must have information to assist in learning and teaching. Tourism Management covers the fundamentals of tourism, introducing the following key concepts: * The development of tourism * Tourism supply and demand * Sectors involved: transport, accommodation, government * The future of tourism: including forecasting and future issues affecting the global nature of tourism In a user-friendly, handbook style, each chapter covers the material required for at least one lecture within a degree level course. Written in a jargon-free and engaging style, this is the ultimate student-friendly text, and a vital introduction to this exciting, ever-changing area of study. The text is also accompanied by a companion website packed with extra resources for both students and lecturers, including learning outcomes for each chapter, multiple choice questions, links to sample chapters of related titles and journal articles for further reading, as well as downloadable PowerPoint materials and illustrations from the text. Accredited lecturers can request access to download additional material by going to <http://textbooks.elsevier.com> to request access.

Updated concepts and tools to set up project plans, schedule work, monitor progress-and consistently achieve desired project results. In today's time-based and cost-conscious global business environment, tight project deadlines and stringent expectations are the norm. This classic book provides businesspeople with an excellent introduction to project management, supplying sound, basic information (along with updated tools and techniques) to understand and master the complexities and nuances of project management. Clear and down-to-earth, this step-by-step guide explains how to effectively spearhead every stage of a project-from developing the goals and objectives to managing the project team-and make project management work in any company. This updated second edition includes: * New material on the Project Management Body of Knowledge (PMBOK) * Do's and don'ts of implementing scheduling software* Coverage of the PMP certification offered by the Project Management Institute* Updated information on developing problem statements and mission statements* Techniques for implementing today's project management technologies in any organization-in any industry.

Agile Practice Guide – First Edition has been developed as a resource to understand, evaluate, and use agile and hybrid agile approaches. This practice guide provides guidance on when, where, and how to apply agile approaches and provides practical tools for practitioners and organizations wanting to increase agility. This practice guide is aligned with other PMI standards, including A Guide to the Project Management Body of Knowledge (PMBOK® Guide) – Sixth Edition, and was developed as the result of collaboration between the Project Management Institute and the Agile Alliance.

These days, job competition is fierce; you need an extra edge in everything you do. The Project Management Professional (PMP) credential is critical to remaining current, marketable, and at the top of the list in the project management business. Sohel Akhter's easy-to-follow Project Management Professional (PMP) Certification Exam Prep covers everything you need to know to pass your exam. Sohel's book will get you those credentials in short order. His study guide is informative, covering exactly what you need to know, and organized in the perfect format for certification exam prep. His writing is clear and free of unnecessary bloviations that only clutter the studying process. After fourteen years in the field, including six years teaching a PMP exam boot camp, the author now offers his simple, clear approach to successfully passing your PMP and CAPM certification exams. The ultimate in exam prep is finally here. You cannot lose with Sohel's Project Management Professional (PMP) Certification Exam Prep.

A new edition of the most popular book of project management case studies, expanded to include more than 100 cases plus a "super case" on the Iridium

Project Case studies are an important part of project management education and training. This Fourth Edition of Harold Kerzner's Project Management Case Studies features a number of new cases covering value measurement in project management. Also included is the well-received "super case," which covers all aspects of project management and may be used as a capstone for a course. This new edition: Contains 100-plus case studies drawn from real companies to illustrate both successful and poor implementation of project management Represents a wide range of industries, including medical and pharmaceutical, aerospace, manufacturing, automotive, finance and banking, and telecommunications Covers cutting-edge areas of construction and international project management plus a "super case" on the Iridium Project, covering all aspects of project management Follows and supports preparation for the Project Management Professional (PMP®) Certification Exam Project Management Case Studies, Fourth Edition is a valuable resource for students, as well as practicing engineers and managers, and can be used on its own or with the new Eleventh Edition of Harold Kerzner's landmark reference, Project Management: A Systems Approach to Planning, Scheduling, and Controlling. (PMP and Project Management Professional are registered marks of the Project Management Institute, Inc.)

A comprehensive book on project management, covering all principles and methods with fully worked examples, this book includes both hard and soft skills for the engineering, manufacturing and construction industries. Ideal for engineering project managers considering obtaining a Project Management Professional (PMP) qualification, this book covers in theory and practice, the complete body of knowledge for both the Project Management Institute (PMI) and the Association of Project Management (APM). Fully aligned with the latest 2005 updates to the exam syllabi, complete with online sample Q&A, and updated to include the latest revision of BS 6079 (British Standards Institute Guide to Project Management in the Construction Industry), this book is a complete and valuable reference for anyone serious about project management. • The complete body of knowledge for project management professionals in the engineering, manufacturing and construction sectors • Covers all hard and soft topics in both theory and practice for the newly revised PMP and APMP qualification exams, along with the latest revision of BS 6079 standard on project management in the construction industry • Written by a qualified PMP exam accreditor and accompanied by online Q&A resources for self-testing Project Management in Practice, 4th Edition focuses on the technical aspects of project management that are directly related to practice.

Project Management for Engineering, Business and Technology is a highly regarded textbook that addresses project management across all industries. First covering the essential background, from origins and philosophy to methodology, the bulk of the book is dedicated to concepts and techniques for practical application. Coverage includes project initiation and proposals, scope and task

definition, scheduling, budgeting, risk analysis, control, project selection and portfolio management, program management, project organization, and all-important "people" aspects—project leadership, team building, conflict resolution, and stress management. The systems development cycle is used as a framework to discuss project management in a variety of situations, making this the go-to book for managing virtually any kind of project, program, or task force. The authors focus on the ultimate purpose of project management—to unify and integrate the interests, resources and work efforts of many stakeholders, as well as the planning, scheduling, and budgeting needed to accomplish overall project goals. This sixth edition features: updates throughout to cover the latest developments in project management methodologies; a new chapter on project procurement management and contracts; an expansion of case study coverage throughout, including those on the topic of sustainability and climate change, as well as cases and examples from across the globe, including India, Africa, Asia, and Australia; and extensive instructor support materials, including an instructor's manual, PowerPoint slides, answers to chapter review questions and a test bank of questions. Taking a technical yet accessible approach, this book is an ideal resource and reference for all advanced undergraduate and graduate students in project management courses, as well as for practicing project managers across all industry sectors.

Written from the perspective of prevention, *Disaster & Recovery Planning: A Guide for Facility Managers* focuses on identifying the issues that create hazards, and defines the strategies that all companies can use to address disaster response and recovery. Although written for facility managers, this book also targets other professionals that are responsible for designing, installing, and maintaining programs and systems within an organization. These include safety compliance officers, risk managers, consultants, engineers, maintenance executives and human resources managers. This volume can also guide top management in heightening awareness to issues of prevention, and it can assist them in meeting their responsibilities for ensuring the safety of their employees, tenant/occupants, or companies.

Recreates the experience of dozens of projects, both successful and failed, to provide a real-world context for learning.

The Essentials of Managing Programmes is an indispensable, applied guide to success in realising the benefits associated with delivering business strategy and change. John Bartlett opens with the purpose and application of programme management in the context of the business or organization. He explains how to organise for programmes, including the roles of the key players involved; how to design and establish a programme office. Three chapters cover the core elements of risk, benefits and governance. To help you think strategically, the author builds on soft systems thinking (Peter Checkland 1981) to visualise and communicate the dynamic nature of change and encourage employee involvement. Pick up and use this concise, intensely practical guide to develop a

shared understanding, shared language and shared purpose in all your programmes; across project managers, sponsors, programme board members and all those involved in or affected by organizational transformation.

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