

Chapter 1 7 Project Management Part I Objective Type

Improving supply chain efficiency, especially in an unsettled business climate, requires that managers go beyond doing business as usual. They must apply inspiration and perspiration in a structured, collaborative, and measurable approach that blends project management with supply chain management knowledge and practice. Supply Chain Project Ma

Get a 360-degree view of digital project management. Learn proven best practices from case studies and real-world scenarios. A variety of project management tools, templates, models, and frameworks are covered. This book provides an in-depth view of digital project management from initiation to execution to monitoring and maintenance. Covering end-to-end topics from pre-sales to post-production, the book explores project management from various dimensions. Each core concept is complemented by case studies and real-world scenarios. The Complete Guide to Digital Project Management provides valuable tools for your use such as:

- Frameworks: governance, quality, knowledge transfer, root cause analysis, digital product evaluation, digital consulting, estimation
- Templates: estimation, staffing, resource induction, RACI
- Models: governance, estimation, pricing, digital maturity
- continuous execution, earned value management and effort forecast
- Metrics: project management, quality

What You'll Learn Study best practices and failure scenarios in digital projects, including common challenges, recurring problem themes, and leading indicators of project failures Explore an in-depth discussion of topics related to project quality and project governance Understand Agile and Scrum practices for Agile execution See how to apply Quality Management in

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digital projects, including a quality strategy, a quality framework, achieving quality in various project phases, and quality best practices Be able to use proven metrics and KPIs to track, monitor, and measure project performance Discover upcoming trends and innovations in digital project management Read more than 20 real-world scenarios in digital project management with proven best practices to handle the scenarios, and a chapter on a digital transformation case study Who This Book Is For Software project managers, software program managers, account managers, software architects, lead developers, and digital enthusiasts

How to Learn Project Management Quickly! There is a great demand for project managers worldwide, and if becoming a project manager interest you, learning project management through a reliable means can be your ticket to success. This success-driven short book on “How to Learn Project Management Quickly” is a sure way to greatly enhance your career prospects as a project manager. This powerful product provides you with: Project management principles and how to apply them Phases of project management and the tools, process, and methodology to run a successful project Easy ways to learn project management Great navigation index for reference guides Also, it serves as an essential guide for project managers Obtaining this book is one sure way to experience all the benefit that comes with it. No doubt, we might not offer the best information about project management, and our weakness might be editing because we are not a native speaker. However, we aim to help you learn project management quickly and in an easier way so you can have an impactful and insightful career as a project manager. The book is suitable for all budgets, which means you can save up to \$1000 getting it. The great book is 100 percent risk-free, so, you can try it for seven days. Not

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satisfied? No problems as you can visit manage your kindle page and ask for a refund within 7-days. You can get your copy of this amazing book about How to Learn Project Management Quickly if you want it now. All you need to do is to click the buy button at the upper right side of the page. Who told you, you can't become a project manager if you want? With this reliable short book, you can prove them wrong by buying it and learning project management principles, phases, processes, and other helpful tools quickly and easily. Wait no more! Get a copy today!

Processes don't drive projects; people do. Successful project management is ultimately about effective communication, and more broadly, effective people management. Most books, however, deal largely with process - the mechanical, methodological side, and play down the human side. The Project Manager is a fresh approach to project management: it moves beyond the formal methodologies and techniques to shed light on the core skills that will make you a great project manager. It puts the project manager centre stage and provides you with an invaluable set of experience-based lessons, tips, and advice to help you consistently deliver the results you want. Whether you are a project manager yourself, or someone who works with or recruits project managers, this book will be essential reading. **DISCOVER WHAT YOU NEED TO KNOW AND DO TO BE A GREAT PROJECT MANAGER**

This book describes the way that pharmaceutical projects and programs are currently managed, and offers views from many highly experienced practitioners from within the industry on future directions for drug program management. The book integrates portfolio, program, and project management processes as fundamental for effective and efficient drug product development. Contributing expert authors provide their view of how the projectization approach can be taken

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forward by the drug industry over the coming years.

Get projects done on time, on budget, and with maximum efficiency - fully updated UK edition! In today's time-pressured and cost-conscious global business environment, reliable project management and competent delivery are more important than ever. Increasingly, project management is being seen as an essential management skill for all, as well as a career choice for many. This new UK edition of Project Management For Dummies, 2nd UK Edition quickly introduces you to the principles of successful project management with a clear and logical approach to help you deliver your projects, not only successfully, but also more easily. Unique to the UK edition, you'll find clear guidance on using the highly logical product-based approach to project planning, along with advice on how to release the great power of the technique, not only for effective planning, but also for project control. Updated with fresh content, tips, and tactics that cover everything you need to know from a project's start to finish, this accessible guide takes you through every stage of project management. You'll discover how to make project planning easier and more effective, manage resources and stay on track within a budget. Then you'll find help and advice to help you motivate and manage your teams to help them perform at their best. To help you stay at the leading edge, you'll also find two new chapters in this edition explaining project governance and the increasingly important international standard ISO 21500. In short, this book will help you master a highly valuable skill for advancing your career. Provides clear descriptions of who should do what in a project to prevent communication and control problems Presents the latest concepts in project management techniques Discusses how to keep risks under control during the project Includes access to online project management templates and checklists to aid in learning If

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you're a manager taking on a project for the first time or a more experienced project professional looking to get up to speed on the latest thinking and techniques, *Project Management For Dummies*, 2nd UK Edition equips you for project management success.

Cracking the Project Manager Interview is designed to help you land your ideal project management job. The book's unique two-part organization helps you through the job application process, the interviewing process, job training, and everything in between! In Part I you will learn the ins and outs of the interviewing process: how to get your application noticed, how to prepare for the interview, how to uncover hints in an interviewer's questions, and more. Part II is an extensive review of what you need to know in order to ensure success in your interview. This section includes an overview of fundamental of project management and techniques, providing a quick review for those about to go into an interview, and for those considering project management as a profession, it is a great resource to know what you will need to learn. The book provides practice interview questions and solutions, so readers can go into their interviews confidently. In addition to interview tips and tricks, readers will learn how to sell their value and determine if they fit within a specific organization. Project managers will be given an overview of the hiring process, a detailed walk-through of the various project manager careers available to them, and all the information necessary to identify and pursue their ideal career.

This concise text introduces an integrated view of all project management-related activities in an organization, called Organizational Project Management (OPM). Practical cases from several organizations, as well as popular theories such as the Resource-Based Theory and Institutional Theory provide for an insightful yet realistic understanding of OPM as

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an integrative tool for organizations to improve their efficiency and effectiveness.

Methods of IT Project Management (Third Edition) is built around the latest version of the Project Management Body of Knowledge (PMBOK) and covers best practices unique to the IT field. It is designed for use in graduate, advanced undergraduate, and professional IT project management courses to prepare students for success in the IT field, and to prepare them to pass the Project Management Professional (PMP) certification exam given by the Project Management Institute (PMI), the world's leading certification in the field of project management. Unlike other project management texts, Methods of IT Project Management follows the IT project life cycle, from overview and initiation to execution, control, and closing. An enterprise-scale IT project (macro-case study) runs through the entire text. Each section presents mini-cases based on the larger case and focuses on new concepts presented in each section. Readers gain practical knowledge of IT project management workflows, at scale, while building technical knowledge and skills required to pass the PMP. Mini-case studies encourage deep retention, prompt rich in-class discussion, and challenge more advanced students and professionals alike. Unique skills covered can be put directly into practice. An appendix presents practice study questions and advice on preparing for and passing the PMP exam. The revised third edition includes expanded coverage of agile system development methodologies, leadership and negotiation skills, and process maturity models.

As the number and size of projects continue to increase, there is a growing demand for effective project managers. Project Management: A Risk-Management Approach prepares students to successfully navigate the many challenges, factors, and situations that project managers face. Authors Ted Klastorin and Gary Mitchell emphasize the

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importance of mitigating risk at every stage, helping students avoid common pitfalls that lead to project failures, compromised schedules, or incurred costs. Real-world examples, cases, solved problems, and practice problems help bring methodologies to life. Readers will be equipped with the tools they need to plan, schedule, and monitor even the most complex projects in a variety of market sectors. Updated concepts and tools to set up project plans, schedule work, monitor progress-and consistently achieve desired project results. In today's time-based and cost-conscious global business environment, tight project deadlines and stringent expectations are the norm. This classic book provides businesspeople with an excellent introduction to project management, supplying sound, basic information (along with updated tools and techniques) to understand and master the complexities and nuances of project management. Clear and down-to-earth, this step-by-step guide explains how to effectively spearhead every stage of a project-from developing the goals and objectives to managing the project team-and make project management work in any company. This updated second edition includes: * New material on the Project Management Body of Knowledge (PMBOK) * Do's and don'ts of implementing scheduling software* Coverage of the PMP certification offered by the Project Management Institute* Updated information on developing problem statements and mission statements* Techniques for implementing today's project management technologies in any organization-in any industry. Ongoing research shows that whilst 90 per cent of large companies are conducting global projects to take advantage of distributed skills, around-the-clock operations and virtual team environments, less than one third of them have effective, established practices to help project managers and team members working over a distance. As a consequence,

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most organisations struggle to reach the required levels of quality and effectiveness from these projects because their methods and practices are not adapted to a global multi-cultural environment, where most communication is in writing and asynchronous. Global Project Management describes how to adapt your organisation and your projects to thrive in this environment. The book goes beyond the recommendations on collaborative tools, to suggest the development of best practices on cross-cultural team management and global communication, recommend organisational changes and project structures, and propose alternatives for the implementation of the new practices and methods. The text is filled with real-life examples and techniques and illustrates how to apply the recommendations as part of the successful management of any global project. Your ultimate go-to project management bible Perform Be Agile! Time-crunch! Right now, the business world has never moved so fast and project managers have never been so much in demand—the Project Management Institute has estimated that industries will need at least 87 million employees with the full spectrum of PM skills by 2027. To help you meet those needs and expectations in time, Project Management All-in-One For Dummies provides with all the hands-on information and advice you need to take your organizational, planning, and execution skills to new heights. Packed with on-point PM wisdom, these 7 mini-books—including the bestselling Project Management and Agile Project Management For Dummies—help you and your team hit maximum productivity by razor-honing your skills in sizing, organizing, and scheduling projects for ultimate effectiveness. You'll also find everything you need to overdeliver in a good way when choosing the right tech and software, assessing risk, and dodging the pitfalls that can snarl up even the best-laid plans. Apply formats and formulas

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and checklists Manage Continuous Process Improvement
Resolve conflict in teams and hierarchies Rescue distressed projects

The increase in project outsourcing has forced traditional programmers to take on the role of project managers and quickly learn how to manage software projects The author discusses all of the essentials in widely accepted project management methodology, from managing programmers to assessing and eliminating risk The book covers the iterative development model, using Microsoft Project 2003, as well as a variety of methodologies including eXtreme, open source, SQA testing, software life cycle management, and more The companion Web site contains tools, case studies and other resources to help even novices get up and running

With 200 pages of new content, the fifth edition of this popular guide gives new or veteran project managers a comprehensive overview of all of the best-of-breed project management approaches and tools today, including Traditional (Linear and Incremental), Agile (Iterative and Adaptive), and Extreme. Step-by-step instruction and practical case studies show you how to use these tools effectively to achieve better outcomes of projects at hand. Plus, the book provides full coverage on managing continuous process improvement, procurement management, managing distressed projects, and managing multiple team projects. The companion Web site includes exercises and solutions that accompany the project management instruction in the book.

Whether working on an international project for a Fortune 500 company or organizing a family reunion, you need effective project management to ensure timely and efficient completion of projects. This helpful guide offers explanations of everything needed to get started in project management including: how to initiate a project and lead the project team,

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how to structure the project and plan for resources, how to monitor and track the plan, and how to close out the project. Packed with practical advice, this book includes tips to increase success, reveals common pitfalls to avoid, and presents case studies to show and why project management actually works. Paula Martin (Torrington, CT) is the CEO of Martin Tate, a management consulting and training company. She works with project teams to help them improve performance and has been a consultant on issues related to improving organization performance for over ten years. Karen Tate (Cincinnati, OH) is the President of MartinTate and is a Project Management Professional. She has over twenty years of project management experience and teaches project management to teams in organizations around the world. This Handbook was the first APM Body of Knowledge Approved title for the Association for Project Management. Over the course of five editions, Gower Handbook of Project Management has become the definitive desk reference for project management practitioners. The Handbook gives an introduction to, and overview of, the essential knowledge required for managing projects. The team of expert contributors, selected to introduce the reader to the knowledge and skills required to manage projects, includes many of the most experienced and highly regarded international writers and practitioners. The Fifth Edition has been substantially restructured. All but two of the authors are new, reflecting the fast-changing and emerging perspectives on projects and their management. The four sections in the book describe: ϕ Projects, their context, value and how they are connected to organizational strategy; ϕ Performance: describing how

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to manage the delivery of the project, covering scope, quality, cost, time, resources, risk and sustainability ¢ Process: from start up to close down ¢ Portfolio: the project and its relationship to the organization The discrete nature of each chapter makes this Handbook a wonderful source of advice and background theory that is easy to consult. Gower Handbook of Project Management is an encyclopaedia for the discipline and profession of project management; a bible for project clients, contractors and students.

The bestselling 'bible' of project management In today's time-crunched, cost-conscious global business environment, tight project deadlines and stringent expectations are the norm. So how can you juggle all the skills and responsibilities it takes to shine as a project management maven? Updated in a brand-new edition, Project Management For Dummies offers everything you need to successfully manage projects from start to finish—without ever dropping the ball. Written by a well-known project management expert, this hands-on guide takes the perplexity out of being a successful PM, laying out all the steps to take your organizational, planning, and execution skills to new heights. Whether it's managing distressed projects, embracing the use of social media to drive efficiency and improve socialization, or resolving conflicts that occur during a project, the soup-to-nuts guidance inside will help you wear your project management hat more prominently—and proudly. Get the latest in industry best practices reflecting PMBOK 6 Motivate any team to gain maximum productivity Execute projects on time and with

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maximum efficiency Prepare for the Project Management Professional (PMP) certification exam It's never been easier to execute projects on time, on budget, and with maximum efficiency.

Senior executives and project managers from more than 50 world-class companies offer their best practices for successful project management implementation The first two editions of the bestselling Project Management Best Practices helped project managers navigate the increasingly complex task of working within global corporations employing distant and diverse work teams. This new Third Edition includes the same valuable wealth of proven best practices, while following up on case studies from previous editions and offering new case studies on project management practices at large and small companies. The Third Edition offers insight from project managers and executives at more than fifty global companies in all sectors of the market. These industry-leading professionals offer insight and best practices for: Project risk management Project management for multinational cultures and cultural failures Focusing on value, as well as cost and schedule Integrated and virtual project teams Covering the latest developments in the project management field, Project Management Best Practices, Third Edition offers a must-have window into the issues and solutions facing corporate managers, project and team managers, engineers, project team members, and business consultants in today's global market.

Although it remains one of the most significant challenges in recent years, companies are beginning to

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integrate the ideas of sustainability into organized projects such as marketing, corporate communications, and annual reports. In this case, sustainability remains an important influence on the initiation of project management. Sustainability Integration for Effective Project Management provides a comprehensive understanding of the most important issues, concepts, trends, methodologies, and good practices in sustainability to project management. The research and concepts discussed in this publication are developed by professionals and academics aiming to provide the latest knowledge related to sustainability principles for prospective professionals, academics, and researchers in this area of expertise.

Addressing the concepts and issues of business project management, this book assists organisations in making the shift from a narrow, strong, technical focus on project management to a broader, more business-oriented focus.

The definitive work for IT professionals responsible for the management of the design, configuration, deployment, and maintenance of enterprise wide security projects. Provides specialized coverage of key project areas including Penetration Testing, Intrusion Detection and Prevention Systems, and Access Control Systems. The first and last word on managing IT security projects, this book provides the level of detail and content expertise required to competently handle highly complex security deployments. In most enterprises, be they corporate or governmental, these are generally the highest priority projects and the security of the entire

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business may depend on their success. * The first book devoted exclusively to managing IT security projects * Expert authors combine superb project management skills with in-depth coverage of highly complex security projects * By mastering the content in this book, managers will realise shorter schedules, fewer cost over runs, and successful deployments

To support the broadening spectrum of project delivery approaches, PMI is offering A Guide to the Project Management Body of Knowledge (PMBOK® Guide) – Sixth Edition as a bundle with its latest, the Agile Practice Guide. The PMBOK® Guide – Sixth Edition now contains detailed information about agile; while the Agile Practice Guide, created in partnership with Agile Alliance®, serves as a bridge to connect waterfall and agile. Together they are a powerful tool for project managers. The PMBOK® Guide – Sixth Edition – PMI's flagship publication has been updated to reflect the latest good practices in project management. New to the Sixth Edition, each knowledge area will contain a section entitled Approaches for Agile, Iterative and Adaptive Environments, describing how these practices integrate in project settings. It will also contain more emphasis on strategic and business knowledge—including discussion of project management business documents—and information on the PMI Talent Triangle™ and the essential skills for success in today's market. Agile Practice Guide has been developed as a resource to understand, evaluate, and use agile and hybrid agile approaches. This practice guide provides guidance on when, where, and how to apply agile approaches and

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provides practical tools for practitioners and organizations wanting to increase agility. This practice guide is aligned with other PMI standards, including A Guide to the Project Management Body of Knowledge (PMBOK® Guide) – Sixth Edition, and was developed as the result of collaboration between the Project Management Institute and the Agile Alliance.

There is an ever-growing need for better project management within the disciplines of engineering, business and technology and this new edition is a direct response to that need. By emphasizing practical applications, this book targets the ultimate purpose of project management; to unify and integrate the interests, resources and work efforts of many stakeholders to accomplish the overall project goal. The book encompasses the essential background material, from philosophy to methodology, that is required, before dedicating itself to presenting concepts and techniques of practical application on topics including: Project initiation and proposals Scope and task definition Scheduling Budgeting Risk analysis The new edition has been updated to provide closer alignment with PMBOK terms and definitions for more ease of use alongside PMI qualifications and covers the latest developments in project management methodologies. Supplemented by brand new case studies from engineering and technology projects, as well as improved instructor support materials, this text is an ideal resource and reference for anyone studying or practicing project management within engineering or business environments.

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This book Basis for Project Management covers proven knowledge and traditional project management practices which are widely used as well as ways to identify and describe all tasks and activities that are acceptable and needed to manage a project. The term acceptable means that the knowledge and practices described in this book are applicable to most projects most of the time. This book provides a basic reference for anyone interested in the profession of project management. This includes, but is not limited to: * Project managers and other project team members. * Managers of project managers. * Project customers and other project stakeholders. * Functional managers with employees assigned to project teams. * Educators teaching project management and related subjects. * Consultants and other specialists in project management and related fields. * Trainers developing project management educational programs.

The authoritative guide to project management...completely revised to meet the accelerating pace of today's project environment. A comprehensive book on project management, covering all principles and methods with fully worked examples, this book includes both hard and soft skills for the engineering, manufacturing and construction industries. Ideal for engineering project managers considering obtaining a Project Management Professional (PMP) qualification, this book covers in theory and practice, the complete body of knowledge for both the Project Management Institute (PMI) and the Association of Project Management (APM). Fully aligned with the latest

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2005 updates to the exam syllabi, complete with online sample Q&A, and updated to include the latest revision of BS 6079 (British Standards Institute Guide to Project Management in the Construction Industry), this book is a complete and valuable reference for anyone serious about project management. • The complete body of knowledge for project management professionals in the engineering, manufacturing and construction sectors • Covers all hard and soft topics in both theory and practice for the newly revised PMP and APMP qualification exams, along with the latest revision of BS 6079 standard on project management in the construction industry • Written by a qualified PMP exam accreditor and accompanied by online Q&A resources for self-testing

No project management training? No problem! In today's workplace, employees are routinely expected to coordinate and manage projects. Yet, chances are, you aren't formally trained in managing projects—you're an unofficial project manager. FranklinCovey experts Kory Kogon, Suzette Blakemore, and James Wood understand the importance of leadership in project completion and explain that people are crucial in the formula for success. Project Management for the Unofficial Project Manager offers practical, real-world insights for effective project management and guides you through the essentials of the people and project management process: Initiate Plan Execute Monitor/Control Close Unofficial project managers in any arena will benefit from the accessible, engaging real-life anecdotes, memorable "Project Management Proverbs,"

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and quick reviews at the end of each chapter. If you're struggling to keep your projects organized, this book is for you. If you manage projects without the benefit of a team, this book is also for you. Change the way you think about project management—"project manager" may not be your official title or necessarily your dream job, but with the right strategies, you can excel.

Offers a collection of essays on philosophies and strategies for defining, leading, and managing projects. This book explains to technical and non-technical readers alike what it takes to get through a large software or web development project. It does not cite specific methods, but focuses on philosophy and strategy.

This updated edition shows you how to use the agile project management framework for success! Learn how to apply agile concepts to your projects. This fully updated book covers changes to agile approaches and new information related to the methods of managing an agile project. Agile Project Management For Dummies, 3rd Edition gives product developers and other project leaders the tools they need for a successful project. This book's principles and techniques will guide you in creating a product roadmap, self-correcting iterations of deployable products, and preparing for a product launch. Agile approaches are critical for achieving fast and flexible product development. It's also a useful tool for managing a range of business projects. Written by one of the original agile technique thought-leaders, this book guides you and your teams in discovering why agile techniques work and how to create an effective agile

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environment. Users will gain the knowledge to improve various areas of project management. Define your product's vision and features Learn the steps for putting agile techniques into action Manage the project's scope and procurement Plan your team's sprints and releases Simplify reporting related to the project Agile Project Management For Dummies can help you to better manage the scope of your project as well as its time demands and costs. You'll also be prepared to skillfully handle team dynamics, quality challenges, and risks. This book is written with the IT professional in mind. It provides a clear, concise system for managing IT projects, regardless of the size or complexity of the project. It avoids the jargon and complexity of traditional project management (PM) books. Instead, it provides a unique approach to IT project management, combining strategic business concepts (project ROI, strategic alignment, etc.) with the very practical, step-by-step instructions for developing and managing a successful IT project. It's short enough to be easily read and used but long enough to be comprehensive in the right places. * Essential information on how to provide a clear, concise system for managing IT projects, regardless of the size or complexity of the project * As IT jobs are outsourced, there is a growing demand for project managers to manage outsourced IT projects * Companion Web site for the book provides dozens of working templates to help readers manage their own IT projects In this book, Professor Woodward explains the principles and theories of project management and then describes how and when the different project management

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techniques can be applied. Starting from first principles, he explains what to manage and how to manage. This book is an ideal textbook both for current practitioners and for new students: for everyone who only gets one chance.

Whether you're a current project manager seeking to validate the skills and knowledge acquired through years of practical experience or a newcomer to the PM field looking to strengthen your resume, the PMP® certification from the Project Management Institute (PMI®) provides you with the means to do so. This updated edition of the best-selling PMP®: Project Management Professional Study Guide was developed to help you prepare for this challenging exam, and includes additional study tools designed to reinforce understanding of critical subject areas.

Key Topics Include: Project Initiation. Determining project goals, identifying constraints and assumptions, defining strategies, producing documentation. Project Planning. Refining a project, creating a WBS, developing a resource management plan, establishing controls, obtaining approval. Project Execution. Committing and implementing resources, managing and communicating progress, implementing quality assurance procedures. Project Control. Measuring Performance, taking corrective action, ensuring compliance, reassessing control plans, responding to risk event triggers. Project Closing. Documenting lessons learned, facilitating

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closure, preserving records and tools, releasing resources. Professional Responsibility. Ensuring integrity, contributing to knowledge base, balancing stakeholder interests, respecting differences.

Note:CD-ROM/DVD and other supplementary materials are not included as part of eBook file.

(PMI, PMP and Project Management Professional are registered marks of the Project Management Institute, Inc.)

As the use of project management to accomplish organisational goals continues to grow, skills related to understanding human behavior, evaluating organisational issues, and using quantitative methods are all necessary for successful project management. Meredith and Mantel have drawn from experiences in the workplace to develop a text that teaches the student how to build skills necessary for selecting, initiating, operating, and controlling all types of projects.

The most comprehensive PMP Exam study package on the market Prepare for the demanding PMP certification exam with this Deluxe Edition of our PMP: Project Management Professional Exam Study Guide, Fourth Edition. Featuring a bonus workbook with over 200 extra pages of exercises, this edition also includes six practice exams, over two hours of audio on CD to help you review, additional coverage for the CAPM (Certified Associate in Project Management) exam, and much more. Full coverage

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of all exam objectives in a systematic approach, so you can be confident you're getting the instruction you need for the exam Bonus workbook section with over 200 pages of exercises to help you master essential charting and diagramming skills Practical hands-on exercises to reinforce critical skills Real-world scenarios that put what you've learned in the context of actual job roles Challenging review questions in each chapter to prepare you for exam day Exam Essentials, a key feature in each chapter that identifies critical areas you must become proficient in before taking the exam A handy tear card that maps every official exam objective to the corresponding chapter in the book, so you can track your exam prep objective by objective Featured on the CD SYBEX TEST ENGINE: Test your knowledge with advanced testing software. Includes all chapter review questions and bonus exams. ELECTRONIC FLASHCARDS: Reinforce your understanding with flashcards that can run on your PC, Pocket PC, or Palm handheld. AUDIO INSTRUCTION: Fine-tune your project management skills with more than two hours of audio instruction from author Kim Heldman. Also on the CD, you'll find the entire book in searchable and printable PDF. Study anywhere, any time, and approach the exam with confidence.

PMP Project Management Professional Exam Study Guide
John Wiley & Sons

In today's fast-paced and global workplace, project

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management takes on new meaning. Virtual meetings, portable technology, and tighter budgets add to the risk of project failure. Yet businesses must continue forward with new products or services, meet demands, and market their goods. These goals depend on effective project management. When project management fails, businesses often follow. Project Management Made Simple and Effective teaches you the principles of successful project management so you can adapt to this environment. You'll learn different techniques for leading project teams and getting the attention of busy executives. You'll also learn how to avoid common problems that can create havoc with the most experienced project teams. Applying a Portfolio Approach Managing Stakeholders Defining Scope Identifying the Critical Path Measuring Status of the Schedule, Scope, and Budget Resolving Conflicts that Occur During a Project The author and contributors also share useful, easy-to-use templates that may be downloaded from their website. Whether you're an experienced Project Manager or someone leading their first work team, Project Management Made Simple and Effective gives you the practical tools, insights, and advice to be successful project managers.

In the health and community service industries, projects are increasingly used for the development of new services, and to achieve change in existing

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services, work practices and delivery models. Until now, project workers in these fields have had to rely on books designed for architects, builders and IT administrators. This is the first textbook to take the principles of project management and place them into a context relevant for people working in health and community services. This book provides a critical guide to both the strategic and operational aspects of using projects and making them work. Covering topics such as the lifecycle of a project, planning, execution and evaluation, risk management, change and effective teams, Project Management for Health and Community Services uses extensive international case studies and examples from the field. Written by authors with years of practical experience, this is a valuable resource for anyone studying or working on health and community services. Project Management for Health and Community Services offers students and professionals practical problem solving strategies and provides a comprehensive guide to managing projects as well as tips on managing a team and the stakeholders.

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