

Cbap Certification Study Guide 2nd Edition

The Business Analysis Competency Model(R) version 4 is a research and reference guide that provides the foundational information business analysis professionals need to continuously develop skills in real-time in order to meet the needs of organizations and for career growth.

Must-have study guide for the SAS® Certified Statistical Business Analyst Using SAS®9: Regression and Modeling exam! Written for both new and experienced SAS programmers, the SAS® Certification Prep Guide: Statistical Business Analysis Using SAS®9 is an in-depth prep guide for the SAS® Certified Statistical Business Analyst Using SAS®9: Regression and Modeling exam. The authors step through identifying the business question, generating results with SAS, and interpreting the output in a business context. The case study approach uses both real and simulated data to master the content of the certification exam. Each chapter also includes a quiz aimed at testing the reader's comprehension of the material presented. Major topics include: ANOVA Linear Regression Logistic Regression Inputs for Predictive Modeling Model Performance For those new to statistical topics or those needing a review of statistical foundations, this book also serves as an excellent reference guide for understanding descriptive and inferential statistics. Appendices can be found here.

You may be wondering if business analysis is the right career choice, debating if you have what it takes to be successful as a business analyst, or looking for tips to maximize your business analysis opportunities. With the average salary for a business analyst in the United States reaching above \$90,000 per year, more talented, experienced professionals are pursuing business analysis careers than ever before. But the path is not clear cut. No degree will guarantee you will start in a business analyst role. What's more, few junior-level business analyst jobs exist. Yet every year professionals with experience in other occupations move directly into mid-level and even senior-level business analyst roles. My promise to you is that this book will help you find your best path forward into a business analyst career. More than that, you will know exactly what to do next to expand your business analysis opportunities.

This study guide covers the BABOK(R) guide structure and explains each area to ensure you master business analysis practical application and techniques. The book will help you assess your understanding of concepts with mock exams and give you the confidence to pass the CCBA(R) or CBAP(R) exam, and pursue a career in business analysis.

A handy, on-the-job reference filled with real-life scenarios to help you achieve the Certified Business Analysis Professional (CBAP®) and Certification of Capability in Business Analysis (CCBA®) certifications Key Features Gain expert guidance from Esta Lessing, a CBAP® trainer with over 18 years of business analysis experience Understand BABOK® knowledge areas and tasks through examples and real-world scenarios Learn business analyst skills such as stakeholder engagement, strategy analysis, and requirement elicitation Book Description Certified Business Analysis Professional (CBAP®) is a certification from the International Institute of Business Analysis (IIBA®) for professionals with extensive experience in business analysis. The CCBA® and CBAP® validates your proficiency in various aspects of business analysis and your ability to tackle challenging projects, work effectively with stakeholders, and identify and deliver business value. You'll start by learning about the benefits of CCBA® and CBAP® certifications for your career progression before focussing on the six core knowledge areas explained thoroughly in each chapter. These include topics such as business analysis planning and monitoring, elicitation and collaboration, requirements life cycle management, strategy analysis, requirements analysis, and design definition as well as solution evaluation. The book includes the essential underlying competencies and techniques to ensure a complete understanding of the BABOK® v3 guide content. Each chapter delves into the essential concepts and business analysis task considerations utilizing practical examples. Finally, you'll assess your knowledge through mock exam questions based on real-world case studies. By the end of this book, you'll have gained the business analysis skills needed to prepare for the certification exams and to advance in your career. What you will learn Assess the IIBA® requirements for applying for the CCBA® and CBAP® exams Navigate through the sections of the BABOK® v3 Guide Understand business analysis concepts, practices and analysis techniques Be able to relate concepts, tasks, and techniques to real-world practical situations Understand the application of 50 practical techniques concerning the BABOK® v3 Guide knowledge area tasks Identify the challenges that could hinder a business analyst from delivering value and effective business solutions Who this book is for This book is for business analysts, business consultants, trainers, project managers, and business professionals who are interested in preparing for the IIBA CBAP or CCBA exams. The book assumes business analysis experience.

The Agile Extension to the BABOK(R) Guide (Agile Extension) version 2 describes the benefits, activities, tasks, skills, and practices required for effective agile business analysis with a constant focus on delivering business value. The Agile Extension version 2: describes the agile mindset and positions agile business analysis beyond software development introduces a 3-tier rolling planning model to help organizations, teams, and practitioners deliver greater business value incorporates the Business Analysis Core Concept Model(TM) (BACCM(TM)) details the seven principles of agile business analysis The Agile Extension to the BABOK(R) Guide is an ongoing initiative of Agile Alliance and the International Institute of Business Analysis(TM) (IIBA(R)) since 2009. The Agile Extension provides guidance for Agile practitioners or anyone interested in leveraging effective Agile business analysis to create better business outcomes that add real business and customer value

Difficult employees are by far the worst part of a manager's job. Control freaks. Narcissists. Slackers. Cynics. Their outbursts, irrational demands, gripes, and countless other disruptions need to be dealt with, and you are the unlucky one with that job description. But every manager has to deal with these people. What separates the great managers is their ability to turn them into productive team players. Leading the Unleadable turns this seemingly difficult chore into a straight-forward process that gently, yet effectively, improves behaviors. And it begins with understanding a core truth: most people actually want to contribute results, not cause headaches. When the manager resets to that fundamental principle, the potential for change can reveal itself in even the most hopeless situations. Written by an insider in the tech industry, where personality issues routinely wreck projects, the book explains how to:

- Master the necessary mindset
- Explain the problem calmly in a short feedback session
- Get a commitment to change, then follow up
- Coach others to replicate the process
- Develop the situational awareness required to spot future trouble before it hits

Are you a great manager? Of course you believe you are. So don't just put up with your difficult employees. Anyone can do that. Turn them into the tremendous team players everyone wants them to be!

This study guide was published to assist those business analysis professionals who wish to understand the content of the A Guide to the Business Analysis Body of Knowledge® v3 (BABOK® Guide) or to obtain the IIBA® Entry Certificate in Business Analysis? (ECBA?)

designation. This study guide will guide students through the material of the BABOK® Guide and provide explanatory material to help students understand the content in a more meaningful manner.

Resource added for the ?Business Analyst program 101021?

The Guide to Business Data Analytics provides a foundational understanding of business data analytics concepts and includes how to develop a framework; key techniques and application; how to identify, communicate and integrate results; and more. This guide acts as a reference for the practice of business data analytics and is a companion resource for the Certification in Business Data Analytics (IIBA(R)-CBDA). Explore more information about the Certification in Business Data Analytics at IIBA.org/CBDA. About International Institute of Business Analysis International Institute of Business Analysis(TM) (IIBA(R)) is a professional association dedicated to supporting business analysis professionals deliver better business outcomes. IIBA connects almost 30,000 Members, over 100 Chapters, and more than 500 training, academic, and corporate partners around the world. As the global voice of the business analysis community, IIBA supports recognition of the profession, networking and community engagement, standards and resource development, and comprehensive certification programs. IIBA Publications IIBA publications offer a wide variety of knowledge and insights into the profession and practice of business analysis for the entire business community. Standards such as A Guide to the Business Analysis Body of Knowledge(R) (BABOK(R) Guide), the Agile Extension to the BABOK(R) Guide, and the Global Business Analysis Core Standard represent the most commonly accepted practices of business analysis around the globe. IIBA's reports, research, whitepapers, and studies provide guidance and best practices information to address the practice of business analysis beyond the global standards and explore new and evolving areas of practice to deliver better business outcomes. Learn more at iiba.org.

"This book provides a "how to" approach to mastering business analysis work. It will help build the skill sets of new analysts and all those currently doing analysis work, from project managers to project team members such as systems analysts, product managers and business development professionals, to the experienced business analyst. It also covers the tasks and knowledge areas for the new 2008 v.2 of The Guide to the Business Analysis Body of Knowledge (BABOK) and will help prepare business analysts for the HBA CBAP certification exam."--BOOK JACKET.

Start with a Solid Foundation to Secure Your CISSP! The Effective CISSP: Security and Risk Management is for CISSP aspirants and those who are interested in information security or confused by cybersecurity buzzwords and jargon. It is a supplement, not a replacement, to the CISSP study guides that CISSP aspirants have used as their primary source. It introduces core concepts, not all topics, of Domain One in the CISSP CBK - Security and Risk Management. It helps CISSP aspirants build a conceptual security model or blueprint so that they can proceed to read other materials, learn confidently and with less frustration, and pass the CISSP exam accordingly. Moreover, this book is also beneficial for ISSMP, CISM, and other cybersecurity certifications. This book proposes an integral conceptual security model by integrating ISO 31000, NIST FARM Risk Framework, and PMI Organizational Project Management (OPM) Framework to provide a holistic view for CISSP aspirants. It introduces two overarching models as the guidance for the first CISSP Domain: Wentz's Risk and Governance Model. Wentz's Risk Model is based on the concept of neutral risk and integrates the Peacock Model, the Onion Model, and the Protection Ring Model derived from the NIST Generic Risk Model. Wentz's Governance Model is derived from the integral discipline of governance, risk management, and compliance. There are six chapters in this book organized structurally and sequenced logically. If you are new to CISSP, read them in sequence; if you are eager to learn anything and have a bird view from one thousand feet high, the author highly suggests keeping an eye on Chapter 2 Security and Risk Management. This book, as both a tutorial and reference, deserves space on your bookshelf. CBAP Study Guide and CCBA Study Guide - 2-in-1 to Help with your CBAP or CCBA Exam Prep; Aligned with BABOK V3! Are Your Studying for Your CBAP or CCBA Exam? Fast Track Your Prep Today! The Ultimate CBAP / CCBA Study guide caters to all the learning styles. It also comes with a complimentary 30-days access to the worlds most advanced CBAP / CCBA Exam simulator with over 1200 questions. This guide contains demystified BABOK(R) V3 content written and reviewed by current real BA practitioners and contains highly engaging content that includes: Hundreds of examples to relate the BABOK(R) to real world Magical Universal Acronyms - for no stress remembering Study tips and Exam Nudges KAT Tales(TM) - the revolutionary BABOK(R) Cartoons Exam Essentials - How to pass in the first attempt Reality bytes - a fully integrated case study to help you understand all the tasks in the BOK with a simulated case study used in conjunction with the guide. This Guide also includes a complimentary 30-days access to ExamCoach - the worlds most advanced CBAP / CCBA Exam Simulator Practice with over 1200 realistic exam questions No additional purchase necessary to get the access (instructions inside the book) Real time performance and progress tracking through reports and dashboard Separate exam simulator for CCBA and CBAP Works on all smart phones and tablets - practice on the go! Studying for your CCBA or CBAP exam has never been easier and more engaging. Let the ultimate guide be your study buddy in understanding the true essence of the BABOK and passing the exam to achieve the most coveted business analysis certification!

Business Analysis for Practitioners: A Practice Guide provides practical resources to tackle the project-related issues associated with requirements and business analysis—and addresses a critical need in the industry for more guidance in this area. The practice guide begins by describing the work of business analysis. It identifies the tasks that are performed, in addition to the essential knowledge and skills needed to effectively perform business analysis on programs and projects.

The SAS® Certified Specialist Prep Guide: Base Programming Using SAS® 9.4 prepares you to take the new SAS 9.4 Base Programming -- Performance-Based Exam. This is the official guide by the SAS Global Certification Program. This prep guide is for both new and experienced SAS users, and it covers all the objectives that are tested on the exam. New in this edition is a workbook whose sample scenarios require you to write code to solve problems and answer questions. Answers for the chapter quizzes and solutions for the sample scenarios in the workbook are included. You will also find links to exam objectives, practice exams, and other resources such as the Base SAS® glossary and a list of practice data sets. Major topics include importing data, creating and modifying SAS data sets, and identifying and correcting both data syntax and programming logic errors. All exam topics are covered in these chapters: Setting Up Practice Data Basic Concepts Accessing Your Data Creating SAS Data Sets Identifying and Correcting SAS Language Errors Creating Reports Understanding DATA Step Processing BY-Group Processing Creating and Managing Variables Combining SAS Data Sets Processing Data with DO Loops SAS Formats and Informats SAS Date, Time, and Datetime Values Using Functions to Manipulate Data Producing Descriptive Statistics Creating Output Practice Programming Scenarios (Workbook)

The official guide by the SAS Global Certification Program, SAS Certified Professional Prep Guide: Advanced Programming Using SAS 9.4 prepares you to take the new SAS 9.4 Advanced Programming Performance-Based Exam. New in this edition is a workbook whose sample scenarios require you to write code to solve problems and answer questions. Answers to the chapter quizzes and solutions to the sample scenarios in the workbook are included. You will also find links to exam objectives, practice exams, and other resources such as the Base SAS Glossary and a list of

practice data sets. Major topics include SQL processing, SAS macro language processing, and advanced SAS programming techniques. All exam topics are covered in the following chapters: SQL Processing with SAS PROC SQL Fundamentals Creating and Managing Tables Joining Tables Using PROC SQL Joining Tables Using Set Operators Using Subqueries Advanced SQL Techniques SAS Macro Language Processing Creating and Using Macro Variables Storing and Processing Text Working with Macro Programs Advanced Macro Techniques Advanced SAS Programming Techniques Defining and Processing Arrays Processing Data Using Hash Objects Using SAS Utility Procedures Using Advanced Functions Practice Programming Scenarios (Workbook)

The PMI-PBA® Exam Practice Test and Study Guide attempts to address all your questions and concerns by providing two of the most sought-after study aids: memory maps and practice questions. The systematic use of memory maps helps aid in the efficient recall of information and can boost confidence during the exam. Well-crafted practice questions are fantastic study aids that can be used to track your progress as you learn new concepts, introduce you to the complex sentence structure that is likely to appear on the exam, and concentrate your studies by domain, essentially preparing you to pass the very challenging PMI-PBA® Exam in the allotted four hours. In addition to study hints and exam topics, this book provides references to tools and techniques that should be incorporated into your work immediately. For each of the five domains outlined in the PMI Professional in Business Analysis (PMI-PBA)® Examination Content Outline 2013 (the ECO), twenty practice questions test your knowledge. Also included is a challenging 200-question practice exam, which is representative of the actual exam. To enhance your studies, a timed, online simulated exam is also provided. At the end of the simulated exam, you can see your score per the number of questions you answered correctly. These exam questions are crafted to foster learning and reinforce content; they are not obscure or overly complicated, but rather are representative of the actual exam. Knowing what to do must be translated into doing what you know. This book helps you prepare for the PMI-PBA® exam by instilling knowledge and encouraging critical thinking. As a result, the skills attained can lead to improved project success and outcomes, and you'll have a much stronger understanding of the material, along with the tools and techniques of business analysis. PMI-PBA® is a registered trademark of the Project Management Institute.

This book addresses the web services arena with a specific agenda of providing information right from covering the fundamental aspects to its deployment and implementation issues. The content is introductory in nature, and covers not only the technology aspects, but also highlights the application scenarios across the industry. In order to illustrate the potential of web services, a case study exemplifying the Financial and Banking Services industry has been chosen for presentation the book.

CISSP Study Guide, Third Edition provides readers with information on the CISSP certification, the most prestigious, globally-recognized, vendor-neutral exam for information security professionals. With over 100,000 professionals certified worldwide, and many more joining their ranks, this new third edition presents everything a reader needs to know on the newest version of the exam's Common Body of Knowledge. The eight domains are covered completely and as concisely as possible, allowing users to ace the exam. Each domain has its own chapter that includes a specially-designed pedagogy to help users pass the exam, including clearly-stated exam objectives, unique terms and definitions, exam warnings, "learning by example" modules, hands-on exercises, and chapter ending questions. Provides the most complete and effective study guide to prepare users for passing the CISSP exam, giving them exactly what they need to pass the test Authored by Eric Conrad who has prepared hundreds of professionals for passing the CISSP exam through SANS, a popular and well-known organization for information security professionals Covers all of the new information in the Common Body of Knowledge updated in January 2015, and also provides two exams, tiered end-of-chapter questions for a gradual learning curve, and a complete self-test appendix

The new, Second Edition of the Practitioner's Guide to Requirements Management by Elizabeth Larson and Richard Larson is now available in both paperback and Kindle editions! Planning of requirements activities is essential for success, regardless of the project life cycle followed. The new, second edition of this realistic guide offers a step-by-step approach, and explains how to manage requirements without creating a mountain of paperwork. It has been expanded with more coverage of Agile life cycles and contains a 40-page realistic case study to help apply the concepts.

The Standard for Business Analysis – First Edition is a new PMI foundational standard, developed as a basis for business analysis for portfolio, program, and project management. This standard illustrates how project management processes and business analysis processes are complementary activities, where the primary focus of project management processes is the project and the primary focus of business analysis processes is the product. This is a process-based standard, aligned with A Guide to the Project Management Body of Knowledge (PMBOK® Guide) – Sixth Edition, and to be used as a standard framework contributing to the business analysis body of knowledge.

CBAP / CCBA Certified Business Analysis Study Guide John Wiley & Sons

Your go-to guide on business analysis Business analysis refers to the set of tasks and activities that help companies determine their objectives for meeting certain opportunities or addressing challenges and then help them define solutions to meet those objectives. Those engaged in business analysis are charged with identifying the activities that enable the company to define the business problem or opportunity, define what the solutions looks like, and define how it should behave in the end. As a BA, you lay out the plans for the process ahead. Business Analysis For Dummies is the go to reference on how to make the complex topic of business analysis easy to understand. Whether you are new or have experience with business analysis, this book gives you the tools, techniques, tips and tricks to set your project's expectations and on the path to success. Offers guidance on how to make an impact in your organization by performing business analysis Shows you the tools and techniques to be an effective business analysis professional Provides a number of examples on how to perform business analysis regardless of your role If you're interested in learning about the tools and techniques used by successful business analysis professionals, Business Analysis For Dummies has you covered.

This book is authored with the intention of creating a quick revision guide for IIBA Business Analysis body of knowledge (BABOK) guide v3.0 for CBAP, CCBA and ECBA certification preparation exam. We have not written this guide as an alternative to BABOK v3.0. Instead it is written as a concise and summarised version of BABOK to help you in quick revision of BABOK. What's more, we have added revision exercises at the end of every chapter. So, How to use it? This book should be used once you have gone through BABOK. Going through the 500 pages again is difficult and time consuming. This book allows you to revise quickly. The book is a total of 300 pages with around 250 pages for BABOK summarised version (50% reduction) and remaining 50 pages devoted to chapter wise exercises. The guide is meant for professionals who are planning to undertake ECBA, CCBA or CBAP certification examination. This revision guide captures the key concepts, definitions, business analysis practices as mentioned in the BABOK guide. To really understand the thought process behind this revision guide, consider your university exam and the notes you used to create for every exam. This is essentially a guide comprising of important notes. For best results, this revision guide must be picked up after you have gone through the BABOK guide once. If you are planning for ECBA certification, please read it keeping in mind the knowledge areas weightages applicable for ECBA.

OCEB 2 Certification Guide, Second Edition has been updated to cover the new version 2 of the BPMN standard and delivers expert insight into BPM from one of the developers of the OCEB Fundamental exam, offering full coverage of the fundamental exam material for both the business and technical tracks to further certification. The first study guide prepares candidates to take—and pass—the OCEB Fundamental exam, explaining and building on basic concepts, focusing on key areas, and testing knowledge of all critical topics with sample questions and detailed answers. Suitable for practitioners, and those newer to the field, this book provides a solid grounding in business process management based on the authors' own extensive BPM consulting experiences. Completely updated, with the latest material needed to pass the OCEB-2 and BPMN Certification Includes sample test questions in each chapter, with answers in the appendix Expert authors provide a solid overview of business process management (BPM)

"Business analysis involves understanding how organizations function to accomplish their purposes and defining the capabilities an organization requires to provide products and services to external stakeholders. ... [This guide contains] a framework that describes the business analysis tasks that must be performed in order to understand how a solution will deliver value to the sponsoring organization." - page 3.

This unique and easy-to-use exam study guide is the most comprehensive and cost-effective on the market for business analysis certification. It covers the exam content of the PMI-Professional in Business Analysis (PMI-PBA), the Certified Business Analysis Professional (CBAP) from the IIBA, and the Certified Professional for Requirements Engineering (CPRE) Foundation Level from the IREB. Achieve Business Analysis Certification, used in conjunction with the Body of Knowledge guides published by PMI and the IIBA, provides everything needed to achieve BA certification on the first try and a level of knowledge that will set users of this guide apart from the crowd!

The book covers all knowledge areas from the BABOK®, Third Edition, and is designed to be a study guide for the CBAP® certification from IIBA™. It includes over 300 sample questions. It is also usable for those seeking the PMI-PBA® certification. This book is a complete business analysis handbook combining the latest standards from the BABOK® case study examples and exercises with solutions. It has usable tools and techniques, as well as templates ready to be used to develop solid requirements to be the cornerstone for any successful product development.

With this essential study guide, readers can prepare to pass the Certified Business Analysis Professional® (CBAP®) certification exam. They get access to study hints and areas of focus, as well as 40 multiple-choice questions from each of the six knowledge areas covered by the International Institute of Business Analysis (IIBA®) CBAP® exam. Plus, they can self test with two 150-question practice tests that are representative of the CBAP® exam. With this proven, structured approach, readers can familiarize themselves with key industry phrases and terminology.

To support the broadening spectrum of project delivery approaches, PMI is offering A Guide to the Project Management Body of Knowledge (PMBOK® Guide) – Sixth Edition as a bundle with its latest, the Agile Practice Guide. The PMBOK® Guide – Sixth Edition now contains detailed information about agile; while the Agile Practice Guide, created in partnership with Agile Alliance®, serves as a bridge to connect waterfall and agile. Together they are a powerful tool for project managers. The PMBOK® Guide – Sixth Edition – PMI's flagship publication has been updated to reflect the latest good practices in project management. New to the Sixth Edition, each knowledge area will contain a section entitled Approaches for Agile, Iterative and Adaptive Environments, describing how these practices integrate in project settings. It will also contain more emphasis on strategic and business knowledge—including discussion of project management business documents—and information on the PMI Talent Triangle™ and the essential skills for success in today's market. Agile Practice Guide has been developed as a resource to understand, evaluate, and use agile and hybrid agile approaches. This practice guide provides guidance on when, where, and how to apply agile approaches and provides practical tools for practitioners and organizations wanting to increase agility. This practice guide is aligned with other PMI standards, including A Guide to the Project Management Body of Knowledge (PMBOK® Guide) – Sixth Edition, and was developed as the result of collaboration between the Project Management Institute and the Agile Alliance.

All-in-One is All You Need! Get complete coverage of all the material included on the International Institute of Business Analysis CBAP exam inside this comprehensive resource. Written by industry expert, trainer, and project management consultant Joseph Phillips, this authoritative exam guide fully covers the Guide to the Business Analyst Body of Knowledge (BABOK). You'll find learning objectives at the beginning of each chapter, exam tips, practice exam questions, and in-depth explanations. Designed to help you pass the CBAP exam with ease, this definitive volume also serves as an essential on-the-job reference. CBAP Certified Business Analysis Professional All-in-One Exam Guide covers all exam topics, including: Business analysis planning and monitoring Eliciting requirements Managing requirements communication Working as an enterprise business analyst Analyzing and documenting project requirements Assessing and validating project solutions Managing projects The CD-ROM features Two full practice exams Video training from the author Complete electronic book

A must-have resource for anyone preparing for the version 2.0 of the CBAP exam. As organizations look to streamline their production models, the need for qualified and certified business analysts is growing. The Certified Business Analyst Professional (CBAP) certification is the only certification for this growing field and this study guide is an essential step towards preparation for the CBAP exam. With this resource, you'll benefit from coverage of both the CBAP as well as the CCBA (Certification in Competency in Business Analysis) exam. Each chapter covers the Business Analysis standards and best practices and includes a list of exam topics covered, followed by in-depth discussions of those objectives. Real-world, hands-on scenarios help take the learning process a step further. Covers Version 2 of the Business Analyst Body of Knowledge (BABOK). Offers invaluable preparation for both the CBAP and CCBA exams. Includes a list of exam topics and presents detailed discussions of each objective. Features real-world scenarios, best practices, key terms, and a wide range of helpful topics that will prepare you for taking the exams. Shares practice exam questions, topic summaries, and exam tips and tricks, all aimed at providing a solid foundation for achieving exam success. This valuable study guide provides you with the preparation you need to confidently take the CBAP and CCBA exams.

One of the objectives of this book is to incorporate best practices and standards into the BA role. While a number of standards and guidelines, such as Business Process Modeling Notation (BPMN), have been incorporated, particular emphasis has been placed on the Business Analysis Body of Knowledge (BABOK), the Information Technology Infrastructure Library (ITIL), and the Unified Modeling Language (UML).

If it's essential to project management... it's in here! The first edition of The Project Management Answer Book addressed all the key principles of project management that every project manager needs to know. With a new chapter on Scrum Agile, updates throughout, and many new PMP® test tips, this new edition builds on that solid foundation. The structure of this update maps closely to the PMBOK® Guide, Fifth Edition, and is designed to assist anyone studying for the PMP® and other certification exams. Helpful sections cover:

- Networking and social media tips for PMs, including the best professional organizations, virtual groups, and podcast resources
- The formulas PMs need to know, plus a template to help certification candidates prepare and self-test for their exams
- Quick study sheet for the processes covered on the PMP® exam
- Key changes in PMBOK® Guide, Fifth Edition, for readers familiar with earlier versions who want "the skinny" on the new version.

PMs at every level will find real gold in the information nuggets provided in this new edition. Those new to project management will find the comprehensive coverage and the depth of the answers especially valuable, and will like the easy-to-read style and Q&A format. For experienced managers looking for new tools and skills to help them pass their PMP® or other certification exams, this is a must-have resource.

Adopting an Agile approach can revolutionize the way business analysts work. It enables clearer vision and success measure definitions, better stakeholder engagement and a greater understanding of customer needs, amongst other benefits. This book provides a comprehensive introduction to Agile methodologies and explains these in the context of business analysis. It is ideal for business analysts wanting to learn Agile practices, working in an Agile environment, or undertaking Agile certifications.

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