

# Business Essentials Th Edition Ebook Ronald J Ebert Ricky Griffin

The new, eighth edition of the Essentials of Business Law program is a practical, concise, and broad-based introduction to the vibrant field of business law. While continuing to offer all of the features that have made the seven prior editions successful, this new edition now includes, a four-color design, updated content, two new appendices, and enhanced support materials. Both the traditional areas of law, such as contracts and property, and the emerging areas of law, such as e-commerce and environmental, are covered in short, informative chapters written to capture the essence of each topic. This book has been developed for those seeking a more fundamental overview of the concepts and principles that are vital to the understanding of business law.

A business tool kit backed by real life experiences. HR for Small Business explains in simple, clear language what business owners and managers need to know about their relationship with their employees in order to comply with the law and protect themselves and their business from being sued. For Introduction to Business Courses Business Essentials continues to provide a solid foundation of

the essential topics that first-semester business students need to understand. Its focus on practical skills, knowledge of the basics, and important developments in business makes for a brief book, but a rich experience. The recent events in domestic and global economies are presenting unprecedented challenges, excitement, and disappointments for business—and a need for a change in the Introduction to Business course and text. This text captures the widespread significance of these developments and presents their implications on businesses today. MyBizLab for Business Essentials is a total learning package. MyBizLab is an online homework, tutorial, and assessment program that truly engages students in learning. It helps students better prepare for class, quizzes, and exams—resulting in better performance in the course—and provides educators a dynamic set of tools for gauging individual and class progress. Introduction to Business covers the scope and sequence of most introductory business courses. The book provides detailed explanations in the context of core themes such as customer satisfaction, ethics, entrepreneurship, global business, and managing change. Introduction to Business includes hundreds of current business examples from a range of industries and geographic locations, which feature a variety of individuals. The outcome is a balanced approach to the theory and

application of business concepts, with attention to the knowledge and skills necessary for student success in this course and beyond.

Discover the business law book you'll actually enjoy reading. Time after time, readers like you have commented that this is the most interesting introduction to law they've ever read. **ESSENTIALS OF BUSINESS LAW, 6th EDITION** is packed with current examples and real scenarios that bring law to life for today's business learner or professional. Extremely reader-friendly, this engaging presentation uses conversational writing to explain complex topics in easy-to-understand language. Memorable real-world stories help the authors illustrate how legal concepts apply to everyday business practice. This edition emphasizes the digital landscape with new information on privacy and intellectual property. An updated ethics chapter offers a practical approach, using the latest research to explain why people make unethical decisions. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

With advice and tools for improving a wide array of communication skills--from delivering an effective presentation to drafting proposals to the effective use of e-mail--**Business Communication** helps managers deliver information effectively.

**Business Essentials'** focus on practical skills,

knowledge of the basics, and important developments in business makes for a brief book, but a rich experience. The recent events in domestic and global economies are presenting unprecedented challenges, excitement, and disappointments for business—and a need for a change in the Introduction to Business course and text. This text captures the widespread significance of these developments and presents their implications on businesses today. Note: This is the standalone book, if you want the book/access card order the ISBN below; 013303402X / 9780133034028 Business Essentials Plus NEW MyBizLab with Pearson eText -- Access Card Package Package consists of: 013266402X / 9780132664028 Business Essentials 013266514X / 9780132665148 2012 MyBizLab with Pearson eText -- Access Card -- for Business Essentials

Managers increasingly must make decisions based on almost unlimited information. How can they navigate and organize this vast amount of data? Essentials of Business Research Methods provides research techniques for people who aren't data analysts. The authors offer a straightforward, hands-on approach to the vital managerial process of gathering and using data to make clear business decisions. They include such critical topics as the increasing role of online research, ethical issues, data mining, customer relationship management, and how to conduct information-gathering activities more effectively in a rapidly changing business environment.

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This is the only such book that includes a chapter on qualitative data analysis, and the coverage of quantitative data analysis is more extensive and much easier to understand than in other works. The book features a realistic continuing case throughout the text that enables students to see how business research information is used in the real world. It includes applied research examples in all chapters, as well as Ethical Dilemma mini - cases, and interactive Internet applications and exercises.

Grounded in real-life experiences and scenarios, this practical guide offers editorial, non-profit, foundation, and corporate photographers an honest and insightful approach to running a freelance photography business. Pulling from thirty years of experience as a freelance photographer, veteran Todd Bigelow presents a timely and detailed account of the methods and tactics best used to navigate and succeed in the profession. He explores the topics that define the business of freelancing, including: analyzing photography contracts; creating and maintaining an image archive; licensing for revenue; client development; registering for copyright; combating copyright infringement; and understanding tax issues, freelance business structures, and more.

Chapters feature examples of real contract clauses and emails to better prepare readers for the practical daily activities that are essential to growing a success business. Likewise, Bigelow shares conversational anecdotes throughout to provide real insight into the world of freelancing. Based on the author's sought-after Business of Photography Workshop, this book is an

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essential guide for emerging, mid-career, and experienced photographers interested in starting or improving their own freelance business.

Revised edition of the authors' Business essentials, 2015.

This enhanced digital edition features ten exclusive video commentaries from America's favorite CEO Jack Welch, who shares his trademark straight-talk advice and real-world management philosophy with readers at every level of an organization. Jack Welch knows how to win. During his forty-year career at General Electric, he led the company to year-after-year success around the globe, in multiple markets, against brutal competition. His honest, be-the-best style of management has become the gold standard in business, with his relentless focus on people, teamwork, and profits. Now regarded as the bible of business, *Winning* lays out the answers to the most difficult questions people face both on and off the job—from line workers to MBAs, from project managers to senior executives. Video commentary from Jack Welch expands on the book's treatment of the real "stuff" of work—the importance of positive energy in a leader, the proper role of HR within an organization, how to lead change effectively, why strategy doesn't have to be rocket science, the potential pitfalls of mergers and acquisitions, how to launch a new business within a big company, and more. The insights and solutions offered in the text, combined with lively video interviews with Welch, will change the way you work, lead, and succeed. Appropriate for Introduction to Business courses at both the university and college levels. Back by popular

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demand, Business Essentials, Canadian Second Edition, is the perfect option for those who want a no-nonsense approach for an introduction to business course. It retains the smooth, conversational writing style, extensive pedagogy, and well-integrated supplements package of the big Business book. Thoroughly updated and condensed, this text engages the reader by providing accurate and focused coverage in a brief, inexpensive, and high-quality format. Not only does this book reflect the changes occurring in the practice of business, it also meets the changing needs of students and teachers in the field.

Legal Nurse Consulting Principles and Practices, Fourth Edition, provides foundational knowledge on the specialty nursing practice of legal nurse consulting. Legal nurse consulting is defined, and essential information about the practice is discussed (history, certification, scope and standards of practice, and ethical and liability considerations). The essentials of the law and medical records are explored. Analysis of the various types of legal cases on which legal nurse consultants work is provided, as are other practice areas for legal nurse consultants. The various roles and skills of legal nurse consultants are explored, and the textbook concludes with discussion of the ways in which legal cases are adjudicated. This volume allows nurses to bridge the gap from their clinical experience to the unfamiliar territory of the legal world, with practical advice on topics including tactics for being cross-examined in the courtroom and investigative and analytical techniques for medical records. Individual chapters by subject-matter experts

focus on the full range of legal, medical, and business issues that new or experienced legal nurse consultants and nurse experts will encounter in their work. A nuanced look at the realities and complexities of toxic torts, medical malpractice cases, civil rights in correctional healthcare, ERISA and HMO litigation, and other practice areas is offered. Suitable for experienced nurses studying for certification as legal nurse consultants, and for expert witnesses, practitioners seeking to expand their current legal nurse roles, and other healthcare and legal practitioners.

It is no longer acceptable for utility engineers to make spending decisions solely because they make good engineering sense. In today's environment, they must also demonstrate solid business acumen and show that recommendations make good business sense. With this goal in mind, *Business Essentials for Utility Engineers* systematically presents each business topic to arm engineers with the tools and vocabulary necessary to be more effective when interacting with senior management, and for promotion to senior management. This book covers all business concepts important to utility engineers, including regulation, ratemaking, accounting, finance, risk management, economics, budgeting, and asset management. The author applies his vast corporate experience to give readers a solid foundation for business theory, discussing the idiosyncrasies of utilities and using advanced mathematics to demonstrate business concepts. He also explains how to properly apply this theory to utilities, expounding on specific business skills that will greatly benefit utility engineers in



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their daily jobs. Chapters are organized to build sequentially upon each other, and take advantage of the mathematical sophistication and deductive nature of engineers when presenting material. After reading this book, utility engineers will view their industry from a new perspective, and will have a greatly expanded business vocabulary. Suitable for self-study, undergraduate study, graduate study, or as a desk reference, this book provides a robust framework for correct business thinking and a solid foundation for further learning.

WAtch Richard E. Brown talk about his book at:

<http://youtu.be/gdyjq77nQFI>

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information. MyBizLab is an online homework, tutorial, and assessment product designed to personalize learning and improve results. With a wide range of interactive, engaging, and assignable activities, students are encouraged to actively learn and retain tough course concepts.

If you're new to project management or need to refresh your knowledge, Project Management Essentials, Third Edition, is the quickest and easiest way to learn how to manage projects successfully. The simple techniques and templates in this book provide you with the essential tools you'll need to be an effective project manager. It's as simple as that. Read the book and discover: How to plan well - to decide on the right things to do; The key skills and knowledge you'll need to be effective; How to create an effective charter to start projects off right; Guidelines for building a usable project plan; Tips for breaking project work into manageable pieces; Techniques for estimating project cost and schedule; How to build a team; Strategies to deal with conflict, change, and risk; How to report on the progress of the project and keep everyone concerned happy. Project Management Essentials is written in short, clear chapters to make project management more easily understood. The authors, all valued senior faculty of PM College, use both their business experience and their academic backgrounds to make these chapters come alive. This updated edition complies with the latest project management standard, the PMBOK Guide 5th Edition. Business Essentials continues to provide a solid foundation of the essential topics in business. Its focus on practical skills, knowledge of the basics, and important developments in business makes for a brief book, but a rich experience. The recent events in domestic and global economies are presenting unprecedented challenges, excitement, and

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**Personalize Learning with MyBizLab:** Inspire the exchange of new ideas and foster intriguing discussions with the abundant resources found in MyBizLab.

**Real World Business Practices Focus:** An abundance of the latest real world business developments and examples provide clear illustrations of business concepts and current dilemmas, and every chapter shows how basic practices apply not only in business upswings, but also during economically challenging times as well.

**Help Students Review and Apply Concepts:** Examples and exercises allow students to see how entrepreneurs are putting into practice the concepts that they are learning.

**Keep Your Course Current and Relevant:** New examples, research findings, and examples appear throughout the text.

**Note:** You are purchasing a standalone product; MyBizLab does not come packaged with this content. If you would like to purchase both the physical text and MyBizLab search for ISBN-10: 0133771555/ISBN-13: 9780133771558. That package includes ISBN-10: 0133454428/ISBN-13: 9780133454420 and ISBN-10: 0133456358/ISBN-13: 9780133456356. MyBizLab is not a self-paced technology and should only be purchased when required by an instructor. A less-expensive grayscale paperback version is available.

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Search for ISBN 9781680923018. Business Law I Essentials is a brief introductory textbook designed to meet the scope and sequence requirements of courses on Business Law or the Legal Environment of Business. The concepts are presented in a streamlined manner, and cover the key concepts necessary to establish a strong foundation in the subject. The textbook follows a traditional approach to the study of business law. Each chapter contains learning objectives, explanatory narrative and concepts, references for further reading, and end-of-chapter questions. Business Law I Essentials may need to be supplemented with additional content, cases, or related materials, and is offered as a foundational resource that focuses on the baseline concepts, issues, and approaches.

At nineteen, Michael Dell started his company as a freshman at the University of Texas with \$1,000 and has since built an industry powerhouse. As Dell journeys through his childhood adventures, ups and downs, and mistakes made along the way, he reflects on invaluable lessons learned. Michael Dell's revolutionary insight has allowed him to persevere against all odds, and Direct from Dell contains valuable information for any business leader. His strategies will show you effective ways to grow your business and will help you save time on costly mistakes by following his direct model for success. Appropriate for Introduction to Business. The revision of Essentials continues building on the key ideas of price and length. Instructors will now have time to cover all the necessary topics and also use the various support materials. The new, briefer second edition continues to provide the "essentials" of business, but also includes more updated, current examples and references that help the student better apply his knowledge to real companies. Each chapter contains tables, photographs, and figures carefully chosen to illustrate, in a visually appealing way, the points and

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messages of the chapter. Important topics such as those presented in the following examples reinforce the "essentials" approach. Chapters 1 and 2 present business concepts to students and in Chapters 3, 4, & 5 the legal, ethical and global issues are introduced. Chapter 6, 7 & 8 explore the management side and Chapters 9 & 10 further discuss developing the human resource skills necessary to good employee relations. Chapter 12 expertly covers accounting and information systems. Chapters 13, 14 & 15 combine the marketing aspects of producing goods and services. Chapters 16 & 17 focus on the financial aspects of the banking, security, and investment community.

For courses in Business Communication. Building Modern Communication Skills to Launch Your Career Business Communication Essentials equips students with fundamental skills for a career in the modern, mobile workplace. With comprehensive coverage of writing, listening, and presentation strategies in a contemporary context, this text balances basic business English, communication approaches, and the latest technology in one accessible volume. Over the last two decades, business communication has been in constant flux, with email, web content, social media, and now mobile changing the rules of the game. In the Seventh Edition, Bovee and Thill provide abundant exercises, tools, and online resources to prepare students for the new reality of mobile communications and other emerging trends, ensuring a bright start in the business world. MyBCommLab® is not included. Students, if MyBCommLab is a recommended/mandatory component of the course, please ask your instructor for the correct ISBN. MyBCommLab should only be purchased when required by an instructor. Instructors, contact your Pearson representative for more information. MyBCommLab is an online homework, tutorial, and assessment product designed to personalize learning

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and improve results. With a wide range of interactive, engaging, and assignable activities, students are encouraged to actively learn and retain tough course concepts.

The rise of digital media and the public's demand for transparency has elevated the importance of communication for every business. To have a voice or seat at the table and maximize their full value, a strategic communicator must be able to speak the language and understand business goals, issues, and trends. The challenge is that many communicators don't hold an MBA and didn't study business in college. Business Essentials for Strategic Communicators provides communication professionals and students with the essential 'Business 101' knowledge they need to navigate the business world with the best of them. Readers will learn the essentials of financial statements and terminology, the stock market, public companies, and more--all with an eye on how this knowledge helps them do their jobs better as communication professionals.

Business Essentials, eBook, Global Edition Pearson Higher Ed

For Introduction to Business courses. Focus on the practical skills and important developments in business. The recent events in domestic and global economies are presenting unprecedented challenges, excitement, and disappointments for business--and a need for a change in Introduction to Business courses and texts. Business Essentials captures the widespread significance of these developments and presents their implications on businesses today. The Eleventh Edition includes new real-world examples and research findings, helping students to see how entrepreneurs are putting into practice the concepts that they are learning, and making

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this text the most current and relevant one available on the market today. Also Available with MyBizLab® This title is available with MyBizLab--an online homework, tutorial, and assessment program designed to work with this text to engage students and improve results. Within its structured environment, students practice what they learn, test their understanding, and pursue a personalized study plan that helps them better absorb course material and understand difficult concepts.

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MODERN BUSINESS STATISTICS, 5E allows students to gain a strong conceptual understanding of statistics with a balance of real-world applications and a focus on the integrated strengths of Microsoft Excel 2013. To ensure student understanding, this best-selling, comprehensive text carefully discusses and clearly develops each statistical technique in a solid application setting. Microsoft Excel 2013 instruction, which is integrated in each chapter, plays an integral part in strengthening this edition's applications orientation. Immediately after each easy-to-follow presentation of a statistical procedure, a subsection discusses how to use Excel to perform the procedure. This integrated

approach emphasizes the applications of Excel while focusing on the statistical methodology. Step-by-step instructions and screen captures further clarify student learning. A wealth of timely business examples, proven methods, and additional exercises throughout this edition demonstrate how statistical results provide insights into business decisions and present solutions to contemporary business problems. High-quality problems noted for their unwavering accuracy and the authors' signature problem-scenario approach clearly show how to apply statistical methods to practical business situations. New case problems and self-tests allow students to challenge their personal understanding. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Managing Projects Large and Small: The Fundamental Skills for Delivering on Cost and On Time When it comes to project management, success lies in the details. This book walks managers through every step of project oversight from start to finish. Thanks to the book's comprehensive information on everything from planning and budgeting to team building and after-project reviews, managers will master the discipline and skills they need to achieve stellar results without wasting time and money. The Harvard Business Essentials series is for managers at all levels but is especially relevant for new managers. It offers on-the-spot guidance, coaching, and tools on the most relevant topics in business. Each book includes the critical information that managers need on a given topic—from budgeting to hiring to communication to



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strategy-and offers interactive tools and worksheets that translate advice into action. Providing ready answers to day-to-day issues, these guides make sound, trusted mentoring advice available whenever managers need it. Other Books in the HBE Series: Managing Change and Transition Hiring and Keeping the Best People Finance for Managers Business Communications Innovation Negotiation

Citing the importance of people skills over technical knowledge in today's business world, a guide on how to succeed in a competitive marketplace covers such topics as how to conduct oneself during meetings, communicating effectively in the electronic age, and observing proper etiquette in the international arena. The abridged, updated edition of international bestseller BUSINESS: The Ultimate Resource. This essential guide to the world of work and careers is crammed with top-quality content from the world's leading business writers and practitioners. Now in a handy paperback format, it is ideal for time-pressed managers, small business owners and students alike. This book includes: Actionlists: more than 200 practical solutions to everyday business and career challenges, from revitalising your CV to managing during difficult times. Management library: time-saving digests of more than 70 of the best and most influential business books of all time, from The Art of War to The Tipping Point. We've read them so you don't have to. Best Practice articles: a selection of essays from top business thinkers. Business Dictionary: jargon-free definitions of thousands of business terms and concepts. Gurus: explanations of the lives, careers, and key

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theories of the world's leading business thinkers  
For courses in small business management, entrepreneurship, and new venture creation and/or management. The foundation to building a successful business Taking a practical, hands-on approach to entrepreneurship, this text equips students with the tools and critical-thinking skills they need for business success. Now in its 9th Edition, Essentials of Entrepreneurship and Small Business Management teaches students how to successfully launch and manage a business. By dissecting case studies, examining successes and failures in the context of the market, and observing the tactics used by today's. Business Strategy Essentials You Always Wanted To Know prepares new managers and leaders with the building blocks of business strategy. You will learn how to define strategy, different levels of strategy for the business versus departments, and how to plan tactics to implement those strategies. You are given tools to assist you with some of the more challenging aspects of strategy such as environmental scanning, SWOT analysis, and strategy analysis. After you have learned how to execute some of these strategies, you will learn what organization structures fit best with specific strategies. These timeless elements of strategy will provide you the fundamentals with a 21st century point of view. Business Strategy Essentials is part of the Management Essentials series that helps working professionals moving into management roles. The series addresses every aspect of business from HR to finance, marketing, and operations. Each book includes

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fundamentals, important concepts, and well-known principles, as well as practical applications of the subject matter.

Praised for its relevant, straightforward coverage, **ESSENTIALS OF BUSINESS LAW AND THE LEGAL ENVIRONMENT**, 13E illustrates how to apply legal concepts to business situations. This comprehensive, yet succinct, reader-friendly approach provides a depth of coverage ideal for business success and CPA exam preparation without technical jargon. Integrated and summarized landmark and recent cases work with more than 220 figures, tables, diagrams, and summaries to ensure understanding. Key legal terms are clearly defined and illustrated, while numerous examples relate material to real life. Critical-thinking features strengthen analytical skills as readers acquire a fundamental knowledge of the principles of law that apply to business transactions. Gain insight into the function and operation of courts and administrative agencies and learn to recognize potential legal problems in business. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

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MyBizLab® not included. Students, if MyBizLab is a recommended/mandatory component of the course, please ask your instructor for the correct ISBN and course ID. MyBizLab should only be purchased when required by an instructor. Instructors, contact your Pearson representative for more information. MyBizLab is an online homework, tutorial, and assessment product designed to personalize learning and improve results. With a wide range of interactive, engaging, and assignable activities, students are encouraged to actively learn and retain tough course concepts.

Sustainability: Essentials for Business is the first survey text of its kind to offer a comprehensive treatment of the relationship between business and sustainability. The book begins with a macro perspective of the renewable resources such as air, water, forests, energy, etc. This discussion provides a starting point for the students unfamiliar with this sphere, so that the later chapters on environmental challenges can be framed within an appropriate

context. The book then segues into the micro issues by shifting toward stakeholder interests and choices. Here, the chapters explore the various stakeholders involved - from organizations to consumers to non-governmental organizations, etc. The third section of the book aims to present business solutions designed to address and promote sustainability. This section will also discuss transparent and voluntary reporting along with the standards. The last section of the book concludes with ideas and questions about moving towards a sustainable future.

Concepts of Biology is designed for the single-semester introduction to biology course for non-science majors, which for many students is their only college-level science course. As such, this course represents an important opportunity for students to develop the necessary knowledge, tools, and skills to make informed decisions as they continue with their lives. Rather than being mired down with facts and vocabulary, the typical non-science major student needs information presented in a way that is easy to read and understand. Even more importantly, the content should be meaningful.

Students do much better when they understand why biology is relevant to their everyday lives. For these reasons, Concepts of Biology is grounded on an evolutionary basis and includes exciting features that highlight careers in the biological sciences and everyday applications of the concepts at hand. We

also strive to show the interconnectedness of topics within this extremely broad discipline. In order to meet the needs of today's instructors and students, we maintain the overall organization and coverage found in most syllabi for this course. A strength of Concepts of Biology is that instructors can customize the book, adapting it to the approach that works best in their classroom. Concepts of Biology also includes an innovative art program that incorporates critical thinking and clicker questions to help students understand--and apply--key concepts.

Covering business communication skills, this text includes a grammar check, writing improvement exercises and cases which break down the writing process into simple components. E-mail, Web research, team and critical thinking exercises have also been added to this edition.

Introduces the processes of new venture creation and the critical knowledge needed to manage a business once it is formed. This text offers complete coverage and a practical hands-on approach to entrepreneurship. Supported by supplementary material for the lecturer and student in both a CD-Rom and companion website.

Trust the market-leading ESSENTIALS OF STATISTICS FOR BUSINESS AND ECONOMICS, 7th Edition to give you a foundation in statistics and an edge in today's competitive business world. The author's signature problem-scenario approach and

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reader-friendly writing style combine with proven methodologies, hands-on exercises, and real-world examples to take you deep into realistic business problems and help you solve them from an intelligent, quantitative perspective. Streamlined to focus on core topics, this new edition has been updated with new case problems, applications, and self-test exercises to help you master key formulas and apply the statistical methods you learn.

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This text blends traditional introductory physics topics with an emphasis on human applications and an expanded coverage of modern physics topics, such as the existence of atoms and the conversion of mass into energy. Topical coverage is combined with the author's lively, conversational writing style, innovative features, the direct and clear manner of presentation, and the emphasis on problem solving and practical applications.

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