

Access 2010

The all-in-one reference to all aspects of Microsoft Access 2010. If you want to learn Microsoft Access inside and out, the nine minibooks in this easy-access reference are exactly what you need. Read the book cover to cover, or jump into any of the minibooks for the instruction and topics you need most. Learn how to connect Access to SQL Server, manipulate your data locally, use nifty new features from Office 2010 such as the enhanced Ribbon, create queries and macros like a champ, and much more. From the basics to advanced functions, it's what you need to make Access more accessible. Shows you how to store, organize, view, analyze, and share data using Microsoft Access 2010, the database application included with Microsoft Office 2010. Includes nine minibooks that cover such topics as database design, tables, queries, forms, reports, macros, database administration, securing data, programming with Visual Basic for Applications (VBA), and using Access with the Web. Helps you build database solutions that integrate with the Web and other enterprise data sources. Offers plenty of techniques, tips, and tricks to help you get the most out of Access. This all-in-one guide contains everything you need to start power-using Access 2010!

Today's accounting students must know how to develop, audit, and use accounting systems so the information contained within them can then be used by managers and decision makers. This textbook teaches students how to perform this role with Microsoft Access as the database tool.

You're beyond the basics, so dive right in and really put your database skills to work! This supremely organized reference is packed with hundreds of timesaving solutions, troubleshooting tips, and workarounds. It's all muscle and no fluff.

Discover how the experts tackle Access 2010 -- and challenge yourself to new levels of mastery! Master essential data management and design techniques. Import and link to data from spreadsheets, databases, text files, and other sources. Use action queries to quickly insert, update, or delete entire sets of data. Create custom forms to capture and display data. Design reports to calculate, summarize, and highlight critical data--and learn advanced techniques. Automate your application with macros and Visual Basic for Applications (VBA). Use Access Services to extend your database application to the Web. Try out the sample client and web database applications in both 32-bit and 64-bit versions. A Note Regarding the CD or DVD: The print version of this book ships with a CD or DVD. The sample client and web database applications are provided in both 32-bit and 64-bit versions. Note that while we provide as much of the media content as we are able via free download, we are sometimes limited by licensing restrictions. For customers who purchase an ebook version of this title, instructions for downloading the CD files can be found in the ebook.

With the New Perspectives' critical-thinking, problem-solving approach, students will gain a comprehensive understanding of MICROSOFT OFFICE ACCESS 2010 and will learn how to take advantage of the flexibility it offers. Case-based tutorials challenge students to apply what they are learning to real-life tasks, preparing them to easily transfer skills to new situations. With New Perspectives, students understand why they're learning what they're learning and are better situated to retain skills beyond the classroom. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Experience learning made easy--and quickly teach yourself how to build database solutions with Access 2010. With STEP BY STEP, you set the pace--building and practicing the skills you need, just when you need them! Topics include building an Access database from scratch or from templates; publishing your database to the Web; exchanging data with other databases and Microsoft Office documents; creating data-entry forms; using filters and queries; designing reports; using conditional formatting; preventing data corruption and unauthorized access; and other core topics.

Conquer Microsoft Access 2013—from the inside out! You're beyond the basics, so dive right into Access 2013—and use your skills to create sophisticated database apps! This supremely organized reference packs hundreds of timesaving solutions, troubleshooting tips, and workarounds. It's all muscle and no fluff. Discover how the experts tackle Access 2013—and challenge yourself to new levels of mastery. Build an Access Services web app with Microsoft SharePoint Server. Automate your Access web app with data macros. Create tables in your Access web app using built-in templates. Aggregate and display your web app data using totals queries. Use the Autocomplete control to quickly search for related data. Create a Summary view to consolidate and group information. Display related data on your views with the Related Items control. Package your web app for use by others in your organization. Plus—download chapters on building desktop databases. For Intermediate and Advanced Users and Database Designers.

This book-and-video package is the perfect introduction to Access 2010. Microsoft's popular Access database is the most popular database system in the world, and even if you have no database experience, this practical guide will soon have you getting the most out of the powerful new 2010 version. Step-by-step tutorials guide you through concepts and techniques at your own pace. Each lesson is followed by a Try It section, where you can practice what you're learning with exercises. The accompanying DVD provides clear, easy-to-follow videos of the author demonstrating each Try It problem, as well as extra commentary. Fully covers the new 2010 release of Microsoft Access. Brings beginners thoroughly up to speed at their own pace. Introduces exciting new Access 2010 features, such as creating Web forms to connect with SharePoint. Helps users leverage macros and templates to streamline and customize projects. If you want to get quickly up to speed on Access 2010, Access 2010 24-Hour Trainer is the perfect place to start.

The visual way to get up to speed on Access 2010. It's one thing to gain access to Access. It's another thing entirely to figure out how to do all the things you want to do in Access, because the software is not all that intuitive. This full-color guide clearly shows you how to get the most out of Access 2010, including how to enter new records; create, edit, and design tables and forms; organize, analyze, and share data; generate concise reports; and much more. With pages of step-by-step instructions, graphics, and helpful advice, this is the visual learner's Access book--keep this on your desk and flip to what you need, any time! Explores the very latest features, functions, and tools of Access 2010, a database software tool that is part of the new Microsoft Office 2010. Teaches you how to enter new records and create, edit, and design tables and forms. Explains how to organize, analyze, and

share data; generate concise reports; add smart tags to tables, save backup copies of your data; and more Demonstrates through step-by-step instructions and numerous, full-color screen shots and graphics, so you can see exactly how to perform tasks This unparalleled book contains everything you need to know to use Access 2010 effectively.

Unlock the secrets of Access 2013 and discover how to use your data in creative ways. With this book's easy step-by-step instructions, you'll learn how to build and maintain a full-featured database and even turn it into a web app. You also get tips and practices from the pros for good database design—ideal whether you're using Access for business, school, or at home. The important stuff you need to know Build a database with ease. Organize and update lists, documents, catalogs, and other types of information. Create your own web app. Let your whole team work on a database in the cloud. Share your database on a network. Link your Access database to SQL Server or SharePoint. Customize the interface. Make data entry a breeze by building your own templates Find what you need fast. Search, sort, and summarize huge amounts of data in minutes. Put your info to use. Turn raw info into well-formatted printed reports. Dive into Access programming. Automate complex tasks and solve common challenges. A comprehensive guide to programming for Access 2010 and 2007 Millions of people use the Access database applications, and hundreds of thousands of developers work with Access daily. Access 2010 brings better integration with SQL Server and enhanced XML support; this Wrox guide shows developers how to take advantage of these and other improvements. With in-depth coverage of VBA, macros, and other programming methods for building Access applications, this book also provides real-world code examples to demonstrate each topic. Access 2010 Programmer's Reference is a comprehensive guide to the best-of-breed techniques for programming Access applications. Coverage Includes: Introduction to Microsoft Access 2010 New Features Upgrading and Converting to Access 2010 Macros in Access 2010 Using the VBA Editor VBA Basics Using VBA in Access Creating Classes in VBA Extending VBA with APIs Working with the Windows Registry Using DAO to Access Data Using ADO to Access Data Using SQL with VBA Using VBA to Enhance Forms Enhancing Reports with VBA Customizing the Ribbon Customizing the Office Backstage Working with Office 2010 Working with SharePoint Working with .NET Building Client-Server Applications with Access The Access 2010 Templates Access Runtime Deployment Database Security Access 2010 Security Features

Pro Access 2010 Development is a fundamental resource for developing business applications that take advantage of the features of Access 2010 and the many sources of data available to your business. In this book, you'll learn how to build database applications, create Web-based databases, develop macros and Visual Basic for Applications (VBA) tools for Access applications, integrate Access with SharePoint and other business systems, and much more. Using a practical, hands-on approach, this book will take you through all the facets of developing Access-based solutions, such as data modeling, complex form development, and user interface customizations. You'll then deploy your solution to the web and integrate it with other external data sources. This book is full of handy tricks to help you get the most out of what Access has to offer, including its comprehensive set of features and tools for collecting, using, and acting on business data, whether your data is in Access or stored on another platform. You'll also see how to smoothly integrate your applications with SQL Server databases and other Office programs, such as Outlook.

Provide a thorough introduction of the most important Microsoft Access 2010 skills to beginning students with Microsoft Access 2010 Complete, part of the Origins Series. This text includes features that make learning easy and enjoyable, yet challenging for students. Students will be engaged with activities that range from simulations to case studies that challenge and sharpen problem-solving skills while gaining the hands-on practice needed to be confident and successful computer users. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Microsoft Access 2013 Inside Out Pearson Education

Access 2010 In Depth is the beyond-the-basics, beneath-the-surface guide for everyone who wants to streamline their work with Access 2010, and get more done in less time. Legendary Access expert Roger Jennings provides specific, tested, proven solutions to the problems Access database users and developers run into every day: challenges other books ignore or oversimplify. Jennings thoroughly covers all facets of working with Access 2010, and adds new chapters on integration and collaboration with Microsoft SharePoint and emulating Table Triggers with Access Data Macros. New coverage also includes: customizable Ribbon and Themes; the revamped Macro Designer; Quick Start Fields; IntelliSense support in Expression Builder; Application Parts and Navigation Forms; conditional formatting and data bars in reports; and new web database publishing techniques. As with all In Depth books, Access 2010 In Depth presents comprehensive coverage, breakthrough techniques, exclusive shortcuts, quick access to information, troubleshooting help for tough problems, and real-world examples with nothing glossed over or left out. Step-by-step instructions with icons guide readers through essential tasks such as designing tables, entering data, importing external data, designing and executing queries, and designing data entry forms and printed reports. Additional chapters on advanced form and report design emphasize data entry efficiency and presentation clarity. By Roger Jennings, a world-renowned Access expert who has sold more than 1.25 million books! Covers all aspects of working with Access 2010, from the customizable Ribbon and Themes to conditional formatting, advanced web database publishing to SharePoint collaboration For everyone who wants to get the most out of Access 2010, from hobbyists to power users to corporate developers

A must-have collection of Office 2010 application Bibles, written by the world's leading experts Talk about a bargain! Office 2010 Library offers enormous savings on four invaluable resources that boast nearly 5,000 pages and cover the core Office programs: Excel, Access, PowerPoint, and Word. The world's leading experts of these applications provide you with an arsenal of information on the latest version of each program. Three CDs are also included that feature bonus material, including helpful templates, worksheets, examples, and more to enhance your Microsoft Office 2010 experiences. Features four essential books on the most popular applications included in the Office 2010 suite: Excel, Access, PowerPoint, and Word Excel 2010 Bible?serves as an indispensable reference for Excel users, no matter your level of expertise, and updates you on the latest Excel tips, tricks, and techniques Access 2010 Bible?offers a thorough introduction to database fundamentals and terminology PowerPoint 2010 Bible?shows you how to use the new features of PowerPoint 2010 and make successful presentations Word 2010 Bible?begins with a detailed look at all the new

features in Word 2010 and then expands to cover more advanced, intricate topics Office 2010 Library presents you with all-encompassing coverage that you won't find anywhere else!

A comprehensive guide to programming for Access 2010 and 2007 Millions of people use the Access database applications, and hundreds of thousands of developers work with Access daily. Access 2010 brings better integration with SQL Server and enhanced XML support; this Wrox guide shows developers how to take advantage of these and other improvements. With in-depth coverage of VBA, macros, and other programming methods for building Access applications, this book also provides real-world code examples to demonstrate each topic. Access is the leading database that is used worldwide While VBA remains the favored method for Access programming, more options are available for Access 2010, and this book covers them all Covers the Access Object model, using VBA with ADO, VBA execution and error handling, creating database objects, creating and enhancing forms and reports, using the Windows Registry, and much more Explains how to use VBA with SQL, APIs, and other Office applications, and how to create secure VBA code Companion Web site provides updates and links to useful resources Access 2010 Programmer's Reference is a comprehensive guide to the best-of-breed techniques for programming Access applications.

Get the guide that makes learning Microsoft Access 2010 plain and simple! This full color, no-nonsense book shows you the quickest ways to build a database and sort information, using easy-to-follow steps and concise, straightforward language. You'll learn how out-of-the-box templates and reusable components make Access 2010 a fast and simple database solution. Here's WHAT you'll learn: Design and build your own database quickly Use Access forms to collect information with ease Create and modify tables to organize your data Store files such as documents and images Exchange data with other databases and documents Bring your data alive with colorful reports Here's HOW you'll learn it: Jump in whenever you need answers Easy-to-follow STEPS and SCREENSHOTS show exactly what to do Handy TIPS teach new techniques and shortcuts Quick TRY THIS! exercises help apply what you learn right away

O livro Microsoft Access 2010 teve como fonte o próprio Microsoft Access 2010 que disponibiliza centenas de hints (dicas) com intuito de sanar as dúvidas no momento da criação de um banco de dados interativo ou um aplicativo pessoal. Ainda, exemplos práticos vão ajudar a você a criar banco de dados, tabelas, formulários, consultas e relatórios dentro de um controle de contratos e convênios.

DATA ANALYSIS WITH MICROSOFT ACCESS 2010 is an introduction to Access with an emphasis on topics relevant to data analysis. The goal is to help the analyst gain a true understanding of data and the information it contains. Access queries are covered in detail, both in terms of the mechanics of their design, and how they can be used for typical data analysis tasks. The book is written in an easy-to-understand tutorial style, with new topics introduced in a logical and intuitive sequence. Numerous screenshots are included, so you won't need to sit with a computer as you read the book. The author also broadens the concept of data analysis to encompass business intelligence (BI) topics, including valuable material on how to use Access and Excel pivot tables. Additional features include See the SQL sidebars that allow interested readers to learn SQL as they are learning Access, and Focus on Analysis sidebars that provide details on a number of useful quantitative topics. A companion website has a sample database that correlates with the BI material in the book. In short, this is the only book you'll need to gain a working knowledge of Access, and how it can be used for data analysis. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

A friendly, step-by-step guide to the Microsoft Office database application Access may be the least understood and most challenging application in the Microsoft Office suite. This guide is designed to help anyone who lacks experience in creating and managing a database learn to use Access 2010 quickly and easily. In the classic For Dummies tradition, the book provides an education in Access, the interface, and the architecture of a database. It explains the process of building a database, linking information, sharing data, generating reports, and much more. As the Microsoft Office database application, Access may be the least understood and most challenging part of the Office suite Access 2010 For Dummies walks newcomers through building and using their first database Covers linking information in a database, setting relationships, modeling data, and building tables Explores how to extract data from Access and get specific answers, create forms, and export data in reports A section for more experienced users looks at analyzing errors and creating an interface Fully updated for the newest version, Access 2010 For Dummies gets new Access users up to speed and helps veterans get the most from the Office database application.

Develop custom Access VBA macros Perfect for power users, Microsoft Access 2010 VBA Macro Programming reveals how to maximize the features and functionality of Access 2010. You'll get in-depth details on Access VBA programming and application development followed by 20 real-world projects--complete with source code--that show you how to set up specific subroutines and functions. This practical resource then explains how to include the subroutines in the Access menu system and transform a set of interrelated VBA macros into an Access add-in package. Create your own Access 2010 VBA macros right away with help from this hands-on guide. Learn how to: Create and enhance forms and reports Design custom dialog boxes and buttons Develop custom menus for the Ribbon Use SQL queries with VBA Create table macros Use Office object models to interact with other Microsoft applications Create and manipulate charts and graphs Work with external databases Add functionality to your programs with API calls Animate objects in Access Enhance database security Create audit trails Handle large text files Transfer data via FTP

If you want to learn how to use Microsoft Access 2010, then get "How To Use Microsoft Access 2010" which is a step by step guide for beginners. The purpose of this guide is to help readers create databases in a handy way by using Microsoft Access 2010. The tactics and techniques set is arranged in a single product to help both beginners and professionals meet their diversified requirements of information management in an efficient and convenient way. Indeed, you will get a lot of help from this study guide for creating databases with little effort. This study guide offers the following

significant benefits to its users: - This guide will assist you in make use of built-in database templates, as well as with creating a database from scratch. - The information is stored in databases in tabular form. You will also learn how you can create tables in a simple and accessible way. - You will learn the standard way of inserting and managing a table's fields. - Microsoft Access 2010 offers a powerful form tool for individually and flexibly watching and entering each record inside the database. - You will also learn to format database records to make them presentable and readable. - You will also learn to build relationships among the database tables for analyzing and sharing information purposes. Relationships are also beneficial, as if you make any change in one table then the corresponding table record will automatically updated. - You can also analyze data and/or information by creating the queries. Microsoft Access 2010 offers an enhanced query designing tool for screening the records in the minimum possible time. - The navigation pane of Microsoft Access 2010 makes it quite easy to access the database objects like tables, forms, queries and reports conveniently. - Microsoft Access 2010 equips the user with a Report tool for generating reports for printing the tables and query results in a highly standardized and presentable manner. - Microsoft Access 2010 also allows you to print table and report results in a well-organized way. This study guide is divided into different chapters which have comprehensive details of different tools, commands, features and functions of Microsoft Access 2010. It will be a prized service package for those who want to make practical use of Microsoft Access 2010 in their information management. Click "Buy Now" to get it now!

The expert guidance you need to get the most out of Access 2010 Get the Access 2010 information you need to succeed with this comprehensive reference. If this is your first encounter with Access, you'll appreciate the thorough attention to database fundamentals and terminology. If you're familiar with earlier versions, you can jump right into Access 2010 enhancements such as the new Access user interface and wider use of XML and Web services. Takes you under the hood of Microsoft Access 2010, the database application included with Microsoft Office 2010 Explores the latest enhancements, such as a new user interface and wider use of XML and Web services; also, how to exchange data with Word, Excel, PowerPoint, and other Office apps Covers how to create tables, manipulate datasheets, and work with multiple tables Explains the seven database objects and how to use a seven-step design method to build a database tailored to your needs Shows you how to build forms, use Visual Basic and the VBA Editor, automate query parameters, create functions and subroutines, use XML to create data access pages, and more Includes a CD with all source code from the book and working examples, plus bonus shareware, freeware, trial, demo and evaluation programs that work with or enhance Microsoft Office You'll want to keep this soup-to-nuts Access reference close at hand! Note: CD-ROM/DVD and other supplementary materials are not included as part of eBook file.

Presents a guide to preparing for certification exams for four Microsoft Office programs, which includes overviews, step-by-step instructions, and practice projects for each program.

You are well past the basics; you are the expert that others look to when they need help getting the job done with Microsoft Access. Now, take your database skills to the next level! Learn to-•Design tables and relationships for maximum effectiveness•Learn the secrets of parameter query design to get the data you need on demand•Design forms and reports that display and summarize data precisely as it is needed•Put it all together by creating complete applications that others can use with no specialized Access trainingCreating Applications with Microsoft Access 2010 is a get-it-done guide for developing complete custom applications using Microsoft Access, the world's most popular Windows-based database management software. Microsoft Access is the corporate standard for creating desktop database solutions. If you are a power user who serves as the 'office guru' for everyday users of Access, or a developer for a corporate or government agency who must gain a familiarity with Access as a development platform for applications, you'll find this book to be a must-read. This book is designed for experienced Microsoft Access users who are learning to develop applications for the first time, as well as for experienced programmers who are moving to Microsoft Access from another development system.

*** This USING Microsoft Access 2010 book is enhanced with 4.5 hours of FREE step-by-step VIDEO TUTORIALS and AUDIO SIDEBARS! *** Microsoft Access 2010 is a relational database perfect for any collection of information that allows you to create tables, queries, forms, reports, macros, and modules for that data. USING Microsoft Access 2010 is a media-rich learning experience designed to help new users master Microsoft Access 2010 quickly, and get the most out of it, fast! EVERY chapter has multiple video and audio files integrated into the learning material which creates interactive content that works together to teach everything mainstream Microsoft Access 2010 users need to know. You'll Learn How to: - Manipulate Data with Databases and Tables - Use Queries to Retrieve the Data You Need - Use Forms to Enter and Edit Table Data - Use Reports to Print Information - Create Your own Tables and Databases - Relate the Information in Your Database - Enhance the Databases you Build - Build Powerful Forms or Reports - Automate Your Database with Macros - Share Data with other Applications - Work with Web Databases Examples of Topics Covered in VIDEO TUTORIALS, which Walk You Through Tasks You've Just Got to See! - Filtering Form Data - Adding Fields to Queries - The Basics of Creating and Running a Macro Examples of Topics Covered in AUDIO SIDEBARS, which Deliver Insights Straight From the Experts! - Updatability of Query Results - Uses for Forms - Building Queries Based on Multiple Tables Please note that due to the incredibly rich media included in your Enhanced eBook, you may experience longer download times. Please be patient while your product is delivered. This Enhanced eBook has been developed to match the Apple Enhanced eBook specifications for the iPad and may not render well on older iPhones or iPods or perform on other devices or reader applications.

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of Access—and challenge yourself to new levels of mastery! Enhance your application with VBA built-in functions and SQL code Use the Access Object Model to work with data in forms and reports Manipulate data using SQL, queries, and recordsets with Data Access Objects (DAO) Create classes for handling form and control events Connect your Access database to different sources of data Effectively plan how to upsize an existing Access database to Microsoft SQL Server Dynamically update Microsoft Excel spreadsheets from the database Migrate your Access database directly to the cloud using SQL Azure

Unlock the secrets of this powerful database program and discover how to use your data in creative ways. With this book's easy step-by-step process, you'll quickly learn how to build and maintain a complete Access database, using Access 2013's new, simpler user interface and templates. You also get practices and tips from the pros for good database design—ideal whether you're using Access for school, business, or at home. The important stuff you need to know: Build a database with ease. Store information to track numbers, products, documents, and more. Customize the interface. Build your own forms to make data entry a snap. Find what you need fast. Search, sort, and summarize huge amounts of information. Put your data to use. Turn raw info into printed reports with attractive formatting. Share your data. Collaborate online with SharePoint and the Access web database. Dive into Access programming. Get tricks and techniques to automate common tasks. Create rich data connections. Build dynamic links with SQL Server, SharePoint, and other systems.

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Discover how the experts tackle Access® 2010 -- and challenge yourself to new levels of mastery! Create tables that support your database design strategy Import and link to data from spreadsheets, text files, databases, and other ODBC data sources Build simple to complex queries to manipulate data Learn advanced techniques for building and customizing user interface forms Design attractive reports to calculate and analyze large sets of data Automate your application with Microsoft® Visual Basic® for Applications Customize the Office Fluent™ Ribbon Explore using XML and Windows® SharePoint® Services to create Web-based applications

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