

## FY10 ITC Continuous Improvement Plan

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Fiscal Services Goal Matrix – including accounting (cash basis with generally accepted accounting practice extensions), payroll/Personnel, and fixed asset accounting

<u>#</u>	<u>Goals *</u>	<u>Initiated Date</u>	<u>Status **</u>	<u>Comments</u>
2009.1.01	Redefine Account Codes	20080101	On-Going	Work in progress
2009.1.02	Invoice Collection Process	20080101	On-Going	Collaborating with all Departments to ensure that we are efficient with invoice processing.
2009.1.03	Provide HR Kiosk Services to our consortium districts	20091101	Cancelled	Just initiated discussions with the MC-TSG
2009.1.04	Assisting districts with Treasurer absences	20090701	In Progress	Provide fiscal treasurer support for districts in absence of Treasurer
2009.1.05	Reviewing Alternative Fiscal Applications	20090501	In Progress	Reviewing Alternative fiscal software options
2009.1.06				
2009.1.07				
2009.1.08				
2009.1.09				
2009.1.10				
2009.1.11				
2009.1.12				
2009.1.13				
2009.1.14				
2009.1.15				

### Notes

\* Goals that are complete can be removed from next year's CIP

\*\* Status should be – not started, in progress, ongoing, cancelled, or complete

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Student Records Management Goal Matrix – including provisions for student scheduling, grade reporting, attendance tracking, and tracking of special education needs:

<b>#</b>	<b>Goals *</b>	<b>Initiated Date</b>	<b>Status **</b>	<b>Comments</b>
2009.2.01	Implement TAM(jx)	20080901	On Going	Implementation indicates that after all the bugs are resolved will provide a more advanced and stable Electronic Grade Book for the consortium teachers.
2009.2.02	Negotiating with other Student Information System Vendors in order to provide alternatives for our districts	20080101	In Progress	Concept to provide viable SIS alternatives for our districts
2009.2.03	Encourage Districts to analyze and cleanse student data	20080101	On Going	Districts need to cleanse their student core data in order to have a clean source for EMIS Extractions
2009.2.04	Implement Continual User Staff Development	20080101	On Going	In order to maintain informed users
2009.2.05	Enhance the Database Infrastructure	20080301	Complete	Installed a new robust Oracle Database Infrastructure to eliminate the data base single point of failure for our eSIS infrastructure.
2009.2.06	Replaced the Progress Book Data base and Server Infrastructure	20080201	In Progress	
2009.2.07	Decreased the amount of time that CA-USD tickets are Open	20080101	On Going	
2009.2.08	Implemented Content switch	20090701	In Progress	Provide improved performance to our SIS users
2009.2.09	Installed new SIS application servers	20090831	Complete	In order to stabilize our SIS infrastructure
2009.2.10	Developed a consistent database monitoring	20090501	In Progress	In order to provide optimum SIS

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	process			experience for our users
2009.2.11	Virtualized our ProgressBook SQL Infrastructure	20090301	Complete	In order to provide a more robust and stable experience for our users and student parents
2009.2.12	Developing an Open Source SIS and Warehouse infrastructure	20090715	In Progress	Working with an Open Source SIS/Warehouse provider
2009.2.13	Developing a SIS Patch application for eSIS Patch Management	20090501	In Progress	In order to track release, test, and distribution of patches
2009.2.14				
2009.2.15				

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State-Mandated Data Reporting Goal Matrix – including access to the appropriate department and software applications (EMIS):

<u>#</u>	<u>Goals *</u>	<u>Initiated Date</u>	<u>Status **</u>	<u>Comments</u>
2009.3.01	Working with SIS vendor AAL to provide more timely release of EMIS software enhancements and modifications	20080301	On-Going	
2009.3.02	Expanding our <b>Schools Interoperability Framework</b>	20080301	On-Going	
2009.3.03	Continue to be proactive with EMIS redesign	20080101	Complete	
2009.3.04	Continue our development and Integration with Versafit for Data Warehousing	20080401	On-Going	
2009.3.05	Continuing our involvement with D3A2 and encouraging our districts to join in the D3A2 process and assessment cleansing	20080201	Cancelled	We have devoted a full-time individual to work with our districts to assist and encourage them through this process.
2009.3.06	Work closely with our potential new SIS vendor to promote EMIS data accuracy, SIF integration, and data accuracy	20080701	On-Going	
2009.3.07	Implemented (3) Horizontal SIF implementations	2090301	On-Going	Three districts are testing horizontal SIF Implementations.
2009.3.08	Working closely with our district EMIS Coordinators on EMIS-R	20090401	On-Going	
2009.3.09	Installed additional HP Blade servers to more efficiently distribute the EMIS-R infrastructure	20090401	Complete	
2009.3.10	Providing a separate SQL server in a virtualized environment to more efficiently deploy the EMIS-R Process	20091015	On-Going	
2009.3.11	Adding additional SAN Storage for an EMIS-R	20090601	Complete	

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	Test Environment			
2009.3.12				
2009.3.13				
2009.3.14				
2009.3.15				

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Library Automation Goal Matrix – curricular resources and educational technology services to support academic contract standards and effective instruction:

<u>#</u>	<u>Goals *</u>	<u>Initiated Date</u>	<u>Status **</u>	<u>Comments</u>
2009.4.01	Expand the usage of Info-Ohio and it's resources throughout the ITC	20081101	On-Going	
2009.4.02	Upgrade the Info-Ohio system Infrastructure to more efficiently deliver the Info-Ohio services to our consortium districts	20081201	In-Prgress	
2009.4.03	Start an Info-Ohio Marketing to our consortium	20081201	In-Progress	We would like to expand the usage of the these services to our districts and encourage them to take advantage of the inexpensive resources provide via Info-Ohio
2009.4.04	Provide more hands-on services and training to our existing Info-Ohio Customers	20081201	On-Going	
2009.4.05	Implemented a new Data Protector Backup Storage Environment	20090801	On-Going	Acquired a HP Data Protector infrastructure to be able to more efficiently back and protect our Info-Ohio infrastructure
2009.4.06				
2009.4.07				
2009.4.08				
2009.4.09				
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Internet Access and Networking Services Goal Matrix – including email and the support of data exchange within the Information Technology Center’s user entities and across different Information Technology Centers and their user entities:

<b>#</b>	<b>Goals *</b>	<b>Initiated Date</b>	<b>Status **</b>	<b>Comments</b>
2009.5.01	Implement Project Management Software via BaseCamp	20070101	On-Going	
2009.5.02	Implemented MS Exchange for Office Collaboration services	20080731	Complete	
2009.5.03	Implemented Jabber Services (Chat Client) for Instant Messaging Communication	20080915	Complete	
2009.5.04	Created a Social networking web site entitled the TRECA Sandbox	20080801	Complete	
2009.5.05	Leadership staff Meetings	20080101	On-Going	
2009.5.06	Director Meeting to distribute information to the staff in an organized fashion	20080101	On-Going	
2009.5.07	Public Sharing Folders within Exchange	20080731	Complete	In Order to share pertinent information to the staff electronically
2009.5.08	Install New Core Switch	20080601	Complete	To provide redundant core switch infrastructure to the consortium in order to eliminate the single point of failure with the Core network.
2009.5.09	Implemented firewall services module to insulate network traffic between districts	20080301	On-going	To reduce the opportunity for viruses and hackers from accessing district networks and information illegally.
2009.5.10	Installed redundant content switches in order to load balance core application that we distribute to our users	20080101	In-Progress	
2009.5.11	Implemented a Web Help Desk Software in our Information Technology department to better	20080301	On-Going	We have expanded the utilization of the help-desk software to provide

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	serve the needs of our users			more enhanced support to our districts
<b>2009.5.12</b>	Implemented Microsoft Exchange Hosting as a service to our districts	20090715	On-Going	
<b>2009.5.13</b>	Migrated our Time-Warner eTech connection from our old location to our new office in order to remove points of failure	20070715	Complete	
<b>2009.5.14</b>	Negotiating with Telco providers to enhance our network presence to our districts with improved connectivity performance	20090701	On-Going	
<b>2009.5.15</b>	Expanded our VM environment to provide a more robust user experience	20090615	On-Going	

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